Curriculum Committee
MINUTES
December 3, 2012

Members Present
Boyd Trolinger, Chairperson
David Danielson, Dean
Tina Day, Associate Faculty, Language Education
Morgan Brynnan, Library
Dr. Jo Anne Cripe, Life Management
Dr. Leslie Henson, English
Rudy Flores, Dean
John Dahlgren, Drafting
Mark Latham, Music
Elaine Hegeman, Student
Steve Hammond, Counseling
Jennifer White, Associate Faculty, English
Susan Carey, Articulation Officer
Dr. Samia Yaqub, VP Student Learning

Members Absent
Dr. Robert White, Physics
Stacey Bartlett, Academic Senate
Tamsen Herrick, Mathematics
Dave Welton, Associate Faculty, Radio-TV-Film
Dr. Sandy Sloan, Business Computer Info Systems

Guests Present
Nancy Meyer, Photography
Laurel Hartley, Sociology
George Medina, Automotive Technology
Dave Cooper, Art
Mark Hall, Photography
Dorinda Salvo, Business Computer Information Systems
Bruce Hicks, Agriculture
Doreen Thompson, Business Computer Information Systems
Mario Vela, Kinesiology/Physical Education
Mike Findlay, Anthropology
Tom Gascoyne, Journalism
Rick Wittsell, Agriculture
Kiara Koenig, English
Michelle Davis, Photography
Connie Petlack, Business Computer Information Systems

AGENDA

1. Agenda Approval
   Motion to approve agenda; J. Dahlgren, Second: S. Carey, Approval: Unanimous

2. Approval of Minutes
   A. November 19, 2012
   Change to CLP 30 notes: from “All FYE courses should be GE applicable…” to “Ideally, FYE courses should be GE applicable…”
   Motion to approve minutes; J. Cripe, Second: S. Carey, Approval: Unanimous

3. Consent Agenda
   A. New Courses (Effective Term: Fall 2013)
      1. COS 101 – Cosmetology I (5 Units)
      2. COS 102 – Cosmetology II (5 Units)
      3. COS 103 – Cosmetology III (5 Units)
      4. COS 104 – Cosmetology IV (5 Units)
      5. COS 105 – Cosmetology V (5 Units)
      6. COS 106 – Cosmetology VI (5 Units)
   B. General Education
      1. CLP 30 – Career Life Planning
         CSU Area E; Butte Area F
C. Course Modifications
1. **COS 100 – Introduction to Cosmetology**
2. **COS 111 – Cosmetology Refresher**
   - Changes to CLP 30 unit titles (3, 4, 8, 11) were made
   - Motion to approve consent agenda; S. Carey, Second: S. Hammond, Approval: Unanimous with one abstention: M. Brynnan

4. Pending Business
   A. Course Modifications
   1. **ANTH 4 – Cultural Anthropology**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   2. **ANTH 13 – Magic, Witchcraft and Religion**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   3. **ANTH 14 – Language and Culture**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   4. **ANTH 16 – Archeology and Ancient Societies**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   5. **ANTH 18 – World Cultures**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   6. **ANTH 32 – Native Americans**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   7. **ANTH 33 – Ancient Mesoamerica**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   8. **ANTH 34 – Native Americans Today**
      - Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Fall 2013**
   9. **BCIS/BUS 13 – Business Communication**
      - Change in pedagogical cap (from 40 to 30); **Effective Term: Fall 2013**
  10. **COS 110 – Instructor Training**
      - Change in units (from 1-5 to 15 units); change in hours (from 6-30 lecture/42-210 lab to 90 lecture/630 lab); change in repeats (from unlimited repeats to Not Repeatable); changes in catalog description, objectives, unit titles, and examples of assignments; **Effective Term: Summer/Fall 2013**
  11. **PHO 2 – Introduction to Photography (C-ID: ARTS 260)**
      - Change in title (was “Basic Photography”); change in hours (from 25.5 lecture/76.5 lab to 34 lecture/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2013**
  12. **PHO 4 – Color Photography**
      - Change in title (was “Beginning Color (Digital Emphasis)”); change in hours (from 25.5 lecture/76.5 lab to 34 lecture/51 lab); change in repeats (from repeat 1 time to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2013**
13. **PHO 6 – Black and White Photography**
   Change in title (was “Advanced Black and White Photography”); change in hours (from 25.5 lecture/76.5 lab to 34 lecture/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Changes in disciplines (add “Photo Tech/Commercial Photo”; delete “Art”); 
   **Effective Term: Fall 2013**

14. **PHO 8 – Commercial Photography**
   Change in title (was “Photographic Studio Arts I”); addition of prerequisite (PHO 2); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Addition of “Photo Tech/Commercial Photo” discipline; 
   **Effective Term: Fall 2013**

15. **POS 2 – United States Government**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); 
   **Effective Term: Fall 2013**

16. **POS 3 – Comparative Politics**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); 
   **Effective Term: Fall 2013**

17. **POS 12 – California State and Local Government**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); 
   **Effective Term: Fall 2013**

18. **POS 14 – Politics of Third World Nations**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); 
   **Effective Term: Fall 2013**

19. **POS 16 – Vital Political Problems**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); 
   **Effective Term: Fall 2013**

20. **POS 18 – International Relations**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); 
   **Effective Term: Fall 2013**

5. **New Business**

   A. **New Courses (Effective Term: Fall 2013)**
   1. **AUT 201 – Emissions and Transmissions Auto Skills Practice** (0.5-1 Units)
      George Medina represented AUT 100, 200, 201
      - AUT 100 was changed from AUT 90W as that was the last course in the umbrella
      - It is a state mandated smog update class
      - It was brought into repeatability compliance
      - AUT 200, the existing skills class has been split into two courses (with new 201) and the content now aligns with the program courses
      Motion to vote on all AUT courses as a block; L. Henson, Second: J. Dahlgren, Approval: Unanimous
      Motion to place on consent, J. Cripe, Second: S. Hammond, Approval: Unanimous

   2. **JOUR 4 – Newspaper Production/Roadrunner** (2 Units)
      Request UC Transfer Status

   3. **JOUR 7 – Beginning Newspaper Production Lab** (1.5 Units)

   4. **JOUR 8 – Intermediate Newspaper Production Lab** (1.5 Units)

   5. **JOUR 9 – Advanced Newspaper Production Lab** (1.5 Units)

   6. **KIN 24 – Weight Training II** (1.5 Units)

   7. **KIN 71 – Basketball II** (1.5 Units)

   8. **PHO 7 – Stock Photography** (3 Units)
9. **PHO 11 – Alternative Photographic Processes** (3 Units)
Request UC Transfer Status

10. **PHO 14 – Introduction to Photographic Portfolios and Books** (3 Units)

### B. Major Course Modifications

1. **AET 36 – Heavy Equipment Operation**
   Change in units (from 3-6 to 6 units); change in hours (from 17-34 lec/102-204 lab to 34 lec/204 lab); change in repeats (from Unlimited to 6 to Not Repeatable); changes in objectives, unit titles, methods of evaluation, and examples of assignments; **Effective Term: Fall 2013**

2. **AGR 110 – Agricultural Leadership I**
   Change in units (from 1 to 0.5-1 units); change in hours (from 51 lab to 25.5-51 lab); change in repeats (from Repeat 3 times to Unlimited to 1 unit); addition of open entry/exit; changes in objectives, unit titles, examples of assignments and materials of instruction; **Effective Term: Fall 2013**

   Bruce Hicks and Rick Wittsell represented AET, AGR and NR courses

   - AET 36 is the heavy equipment operation course and is being changed from a variable unit to a 6 unit fixed course to be compliant with repeatability and to allow the students more seat time
   - AGR 110 now mirrors AGR 111 and is used for Ag Leadership
   - NR 28 is now a lec/lab combo, which replaces the old lec (NR 28) and lab (NR 29) and reducing the units from 4 units to 3
   - This aligns with state curriculum
   - Committee suggestions:
     - NR 28
       - Reading assignment 1: Change “Read Chapter 12” to “Read the chapter on land use issues”
     - AGR 110
       - Objective 3: start with “Utilize Parliamentary Procedure…”
       - There is a 2012 5th edition of The Leadership Challenge
     - AET 36
       - Reading assignment 1: change ending to “…and be prepared to explain the process of basic mechanical operation of the equipment.”
       - Writing assignment 2: change to “In a short paper, summarize the proper operating procedure for the Fiat FR15 Front end loader when filling a truck.”
       - Lecture topic 4: California misspelled
   - Motion to vote on NR 28, AGR 110 and AET 36 as a block and place on consent; S. Hammond, Second: M. Brymnna, Approval: Unanimous

3. **ART 7 – 2-D Foundations** (C-ID: ARTS 100)
   Change in title (was “Basic Design I, Color”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); **Effective Term: Fall 2013**

4. **ART 9 – 3-D Foundation** (C-ID: ARTS 101)
   Change in title (was “Three-Dimensional Design”); changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; **Effective Term: Fall 2013**

5. **ART 11 – Intermediate Drawing** (C-ID: ARTS 205)
   Change in title (was “Creative Basic Drawing II”); change in hours (from 34 lec/51 lab to 25.5 lec/76.5 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2013**
6. **ART 14 – Basic Figure Drawing**  
Change in hours (from 34 lec/51 lab to 25.5 lec/76.5 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); **Effective Term: Fall 2013**

7. **ART 15 – Intermediate Figure Drawing**  
Change in hours (from 34 lec/51 lab to 25.5 lec/76.5 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); **Effective Term: Fall 2013**

8. **ART 16 – Advanced Figure Drawing**  
Change in hours (from 34 lec/51 lab to 25.5 lec/76.5 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); **Effective Term: Fall 2013**

9. **ART 17 – Beginning Painting** (C-ID: ARTS 210)  
Change in title (was “Beginning Painting – Oil and Acrylics”); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); **Effective Term: Fall 2013**

10. **ART 18 – Intermediate Painting**  
Change in title (was “Intermediate Painting – Oil and Acrylics”); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); **Effective Term: Fall 2013**

11. **ART 19 – Advanced Painting**  
Change in title (was “Advanced Painting – Oil and Acrylics”); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); **Effective Term: Fall 2013**

12. **ART 22 – Screen Printing**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in SAM code (from E-Not Occupational to D-Possibly Occupational); **Effective Term: Fall 2013**

13. **ART 23 – Introduction to Printmaking** (C-ID: ARTS 220)  
Change in title (was “Relief Printing”); changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; **Effective Term: Fall 2013**

14. **ART 52 – Intermediate Ceramics**  
Change in title (was “Wheel Throwing & Intermediate Ceramics”); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 20 to 28); **Effective Term: Fall 2013**

15. **ART 56 – Advanced Ceramics**  
Change in Recommended Prep (from ART 50 to ART 52); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 20 to 28); **Effective Term: Fall 2013**

16. **ART 63 – Intermediate Sculpture, Clay**  
Change in repeats (from Repeat 3 times to Not Repeatable); changes in objectives, methods of instruction, examples of assignments and materials of instruction; **Effective Term: Fall 2013**

17. **ART 80 – Introduction to Fiber Arts** (C-ID: ARTS 282)  
Change in title (was “Beginning Weaving”); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction,
methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 16 to 25); Effective Term: Fall 2013

Boyd Trolinger explained the major changes in Art, Photography and Journalism

- Art is eliminating repeatability per the new regulations and they are going through curriculum review
- Assignments have been added and courses have been beefed up where needed
- Photography went back after last meeting and have fully aligned with C-ID
- Their program now has everyone starting at PHO 2 – Intro, then has two paths: black and white or color
- Nancy Meyer was able to reach the C-ID author and confirmed that “wet” means black and white
- PHO 2 has gone back into Color and Black and White outlines as a prerequisite and has been restored into the certificate
- Journalism had one course that was repeatable
- Now they have one introductory lecture course and one introductory lab, then students take the intermediate lab and advanced lab courses
- Committee Suggestions:
  - ART 18
    - Reading Assignment 1: change to “Read about a master artist and a contemporary artist of your choice. Be prepared to come to class to discuss them.”
    - Out of Class Assignment 1: Take out the second sentence
  - Motion to waive the two-meeting approval process and approve all ART courses pending changes, J. Dahlgren, Second: J. Cripe, Approval: Unanimous with one abstention: M. Brynnan
- PHO and JOUR will be discussed at the next meeting

18. **AUT 100 – BAR Update Certification Training**
Change in course number (was AUT 90W); change in title (was “Automotive Technical Seminar/BAR Update-Certification Training”); change in units (from 0.5-5 to 1 unit); change in transfer status (From CSU to NT); change in hours (from 8-84 lec to 17 lec); change in repeats (from Unlimited to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation and examples of assignments; Effective Term: Fall 2013

19. **AUT 200 – Chassis, Engines, Electrical, Auto Skills Practice**
Change in title (was “Auto Skills Practices”); change in units (from 0.5-4 to 0.5-1 units); change in hours (from 25.5-204 lab to 25.5-51 lab); change in repeats (from Unlimited to max of 4 units Unlimited to max of 1 unit); changes in catalog description, objectives, unit titles and examples of assignments; Effective Term: Fall 2013

20. **BCIS 28 – Microsoft Word for Windows**
Change in title (was “Microsoft Word”); change in hours and instructional method (from 51 lec to 34 lec/51 lab); deletion of recommended prep (BCIS 20); change in repeats (from Unlimited up to 3 to Not Repeatable); deletion of Open Entry/Exit; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); Effective Term: Fall 2013

Doreen Thompson represented BCIS 28, 85, 86 and requested a one-meeting approval

- These courses have been updated as part of curriculum review and Title 5 compliance
- Changed from variable to fixed unit and incorporated lab components
- Increase in pedagogical caps as students have a positive learning experience with a cap of 30

Motion to vote on BCIS 28, 85, 86 as a block; J. Cripe, Second: S. Hammond, Approval: Unanimous
S. Carey – how will the department handle those students who have taken one or two units of a required 3 unit course in a degree?

D. Thompson – students have been told to complete the units in the spring or meet with a faculty advisor if they cannot do so

Motion to approve; J. White, Second: T. Day, Approval: Unanimous

21. **BCIS 47 – Desktop Publishing**
Change in title (was “Desktop Publishing/Photoshop”); change in units (from 1-3 to 3 units); change in hours and instructional method (from 51 hours lec to 34 lec/51 lab); change in repeats (from unlimited up to 3 units to Not Repeatable); deletion of open entry/exit; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 28 to 30); **Effective Term: Fall 2013**

Connie Petlack represented BCIS 47 for Sandy Sloan

- Changing from variable unit lecture to lec/lab fixed unit
- Photoshop has been removed from the title so as not to compete with other departments
- Motion to waive the two-meeting approval process and approve BCIS 47; J. Cripe, Second: J. White, Approval: Unanimous

22. **BCIS 51 – Records Management**
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; addition of discipline “Business Education”; **Effective Term: Fall 2013**

Connie Petlack represented BCIS 51, 59, 60

- These courses have been updated as part of curriculum review and Title 5 compliance
- In many of the BCIS courses students are more successful if they can type at least 35 wpm, so that was the reason it was left in BCIS 59
- Dorinda Salvo expressed concern about the changes in disciplines to BCIS 59 and 60 and recommended keeping “Office Technologies” in both courses
- C. Petlack – Agreed
- Committee Suggestions:
  - BCIS 59 Examples of assignments
    - Reading 1: add “Be prepared to share your work with the class.”
    - Reading 2: change last part to “…and be ready to discuss in class whether you agree or disagree with the authors point”
- Motion to vote on BCIS 51, 59 and 60 as a block, waive the two-meeting approval process and approve pending the changes; S. Carey, Second: S. Hammond, Approval: Unanimous

The committee noted that the level of scrutiny for increasing pedagogical caps will be less than lowering them

23. **BCIS 59 – Beginning Legal Office Procedures**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; change in disciplines (Remove “Office Technologies”; Add “Business Education” “Court Reporting” “Business” “Law” “Legal Assisting”); **Effective Term: Fall 2013**

24. **BCIS 60 – Advanced Legal Office Procedures**
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in disciplines (Remove “Office Technologies”; Add “Business Education” “Court Reporting” “Business” “Law” “Legal Assisting”); **Effective Term: Fall 2013**
25. **BCIS 84 – Basics of Computers**  
Change in title (was “Windows/Internet”); change in units (from 2 to 1 unit); change in hours (from 25.5 Lec/25.5 lab to 12.5 lec/12.5 lab); addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; Effective Term: Fall 2013  
Connie Petlack represented BCIS 84 for Sandy Sloan  
- This course has been reduced in units and covers the basics of computers  
- Should this be a 100-level course?  
- S. Carey – If this is a “freshman” level course, then it is ok to stay this course number  
Motion to waive the two-meeting approval process and approve BCIS 84; M. Brynnan, Second: J. Cripe, Approval: Unanimous

26. **BCIS 85 – Microsoft Excel for Windows**  
Change in title (was “Microsoft Excel”); change in units (from 1-3 to 3 units); change in hours and instructional method (from 17-51 lec to 34 lec/51 lab); change in repeats (from Unlimited up to 3 units to Not Repeatable); deletion of Open Entry/Exit; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 24 to 30); Effective Term: Fall 2013

27. **BCIS 86 – Microsoft Access for Windows**  
Change in title (was “Microsoft Access”); change in units (from 1-4 to 2 units); change in hours and instructional method (from 17-68 lec to 17 lec/51 lab); change in repeats (from Unlimited up to 4 units to Not Repeatable); deletion of Open Entry/Exit; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 25 to 30); Effective Term: Fall 2013

28. **CSCI 10 – Computer Architecture and Organization (C-ID: COMP 142)**  
Change in title (was “Assembly Language Programming”); change in units (from 4 to 3); change in hours (from 51 lec/51 lab to 34 lec/51 lab); deletion of prerequisite; addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in TOP code (From 070710-Computer Programming to 070600-Computer Science (transfer); change in SAM code (from I-Occupational Ed to E-Non-Occupational); Effective Term: Fall 2013

29. **CSCI 20 – Programming and Algorithms I (C-ID: COMP 122)**  
Change in units (from 4 to 3); change in hours (from 51 lec/51 lab to 34 lec/51 lab); deletion of prerequisite; addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

30. **CSCI 21 – Programming and Algorithms II (C-ID: COMP 132)**  
Change in units (from 4 to 3); change in hours (from 51 lec/51 lab to 34 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

31. **ENGL 8 – British Literature I (C-ID: ENGL 160)**  
Change in title (was “English Literature I”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

32. **ENGL 10 – British Literature II (C-ID: ENGL 165)**  
Change in title (was “English Literature II”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013
- Leslie Henson represented English  
  - Curriculum review updates  
  - Changed two titles for C-ID alignment (ENGL 8, ENGL 10)
Committee Suggestion:
- ENGL 11: “d” missing from “assigned” on Out of Class Assignment #2
- Motion to vote on ENGL 4, 8, 10, 11, 14, 16 as block; J. White, Second: M. Brynnan, Approval: Unanimous
- Motion to waive the two meeting approval process and approve; S. Carey, Second: S. Hammond, Approval: Unanimous

33. HLTH 10 – Leisure for Healthy Living
Change in subject and course number (was REC 80); change in title (was “Leisure and Life”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in TOP code (from 083600-Recreation to 083700-Health Education); Effective Term: Fall 2013

34. KIN 5 – Sports Officiating
Change in subject and course number (was PE 5); change in units (from 2 to 3 units); change in hours (from 34 lec to 51 lec); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

35. KIN 7 – Introduction to Athletic Training and Sports Medicine
Change in subject (was PE 7); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in TOP code (from 083500-Physical Education to 127000-Kinesiology); Effective Term: Fall 2013

36. KIN 23 – Weight Training I
Change in subject and course number (was PE 19); change in title (was “Weight Training”); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

37. KIN 58 – Badminton
Change in subject and course number (was PE 31); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

38. KIN 70 – Basketball I
Change in subject and course number (was PE 38); change in title (was “Basketball”); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

39. KIN 74 – Boxing
Change in subject and course number (was PE 11); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

40. KIN 94 – Adaptive Physical Education
Change in subject and course number (was PE 16); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013
41. **NR 28 – Environmental Management**
   Change in hours and instructional method (from 51 lec to 34 lec/51 lab); changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

42. **SOC 8 – Introduction to Marriage, Family and Intimate Relationships** (C-ID: SOCI 130)
   Change in title (was “Marriage, Family and Intimate Relationships”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

C. **Minor Course Modifications**

1. **ART 3 – Asian Art History Survey** (C-ID: ARTH 130)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

2. **ART 6 – African, Oceanic, and Native American Art History Survey** (C-ID: ARTH 140)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

3. **ART 8 – Basic Drawing** (C-ID: ARTS 110)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation and examples of assignments; change in pedagogical cap (from 25 to 30); *Effective Term: Fall 2013*

4. **ART 54 – Ceramics-Low Fire**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

5. **ART 60 – Beginning Sculpture** (C-ID: ARTS 240)
   Changes in catalog description, objectives, unit titles and examples of assignments; *Effective Term: Fall 2013*

6. **ENGL 4 – Introduction to Literature** (C-ID: ENGL 120)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

7. **ENGL 11 – Communication and Critical Thinking** (C-ID: ENGL 105)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

8. **ENGL 14 – U.S. Literature I** (C-ID: ENGL 130)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

9. **ENGL 16 – U.S. Literature II** (C-ID: ENGL 135)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

10. **SOC 2 – Principles of Sociology** (C-ID: SOCI 110)
    Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

11. **SOC 4 – Modern Social Problems** (C-ID: SOCI 115)
    Changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

12. **SOC 14 – Sociology of Gender** (C-ID: SOCI 140)
    Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

Laurel Hartley represented SOC courses and the AA-T Degree in Sociology
    - Motion to vote on these courses as a block; J. Dahlgren, Second: J. White, Approval: Unanimous
SOC 14
- Catalog description: use singular hyphenated version of “macro-analysis” and “micro-analysis”
- Lecture Topic 4: typo in socialization

Examples of Assignments:
- The assignments in SOC 4, 8, 14 need to show more rigor and critical thinking and relate back to the objectives and unit titles

Motion to place SOC 2 on consent and place SOC 4, SOC 8 and SOC 14 on pending business until assignments are rewritten; S. Hammond, Second: M. Brynnan, Approval: Unanimous

D. Course Repeatability Changes per Title V (Information Only) (Effective Term: Summer/Fall 2013)
1. EMS 203 – Emergency Medical Technician Refresher
   From Unlimited Repeats to Not Repeatable
   The committee endorsed the repeatability change on this course

E. Course Deletions (Information Only); Effective Spring 2013
1. AJS 200(A-Z) – Agriculture Job Skills
2. AJS 200A – Farm/Ranch Assistant
3. ART 37 – Graphic Design III, Portfolio
4. BCIS 25 – Voice Recognition
5. FASH 59 – Clothing Construction Lab
6. PHO 5 – Advanced Color Photography
7. PHO 9 – Photographic Studio Arts II
   The committee endorsed the deletion of these courses

F. New Program
1. AA-T Degree in Sociology (18 Units)
   Motion to place AA-T on consent pending modifications to the courses; J. Cripe, Second: S. Hammond, Approval: Unanimous

G. Program Modifications
1. AA-T Degree in History
   Changes to core (replace HIST 12, 14 with HIST 3, 5)
2. Noncredit Certificate of Competency in ESL
   Changes in catalog description and core requirements (from 4 required courses to 1 required and 3 core choice); Effective Term: Fall 2013

6. Miscellaneous Agenda Items
A. Pedagogical Cap Guidelines – B. Trolinger
B. Next Meeting – December 10, 2012
C. Motion to Adjourn, D. Danielson, Second: S. Carey, Approval: Unanimous