Curriculum Committee
MINUTES
October 15, 2012

Members Present
Boyd Trolinger, Chairperson
David Danielson, Dean
Mark Latham, Music
Tamsen Herrick, Mathematics
Dr. Sandy Sloan, Business Computer Info Systems
Dr. Leslie Henson, English
Dr. Kenneth Bearden, Academic Senate (for S. Bartlett)
John Dahlgren, Drafting
Elaine Hegeman, Student
Steve Hammond, Counseling
Jennifer White, Associate Faculty, English
Susan Carey, Articulation Officer
Dr. Robert White, Physics
Tina Day, Associate Faculty, Language Education

Members Absent
Dr. Samia Yaqub, VP Student Learning
Dave Welton, Associate Faculty, Radio-TV-Film
Morgan Brynnan, Library
Rudy Flores, Dean
Stacey Bartlett, Academic Senate
Dr. Jo Anne Cripe, Life Management

Guests Present
Jaimie Dillard, DSPS
Linda Johnson, Sociology
Laurel Hartley, Psychology
Denise Adams, Dean
Susan Craig, Nursing
Donna Davis, Respiratory Care
Jo Anna Birdsall, Associate Dean, Career Services

AGENDA

1. Agenda Approval
   Motion to approve Agenda; J. White, Second: S. Hammond, Approval: Unanimous

2. Approval of Minutes
   A. October 1, 2012
      Motion to approve Minutes; J. White, Second: S. Sloan, Approval: Unanimous with one abstention: K. Bearden

3. Consent Agenda
   A. New Program
      1. AA-T in Theatre Arts (18 Units)

   B. New Courses
      1. DRAM 21 – Introduction to Theatre Design (3 Units)
      2. DRAM 22 – Introduction to Stage Lighting (3 Units)

   C. Course Modifications
      1. DRAM 2 – Theatre Arts Appreciation
      2. DRAM 8 – Principles of Acting I
      3. DRAM 9 – Principles of Acting II
      4. DRAM 12 – Rehearsal and Performance
      5. DRAM 14 – Theatre Production Workshop
      6. DRAM/FASH 15 – Costume Construction I

   D. Courses Exempt from START
      1. BIT 50 – Introduction to Plan Review
      2. BIT 51 – Applying Residential Codes to Plan Review
3. BIT 52 – Applying Non-Residential Codes to Plan Review  
4. BIT 53 – Advanced Plan Review  
5. BIT 60 – Computer Use in the Inspection Industry  
6. BIT 61 – Presenting Code Information through Electronics  
7. BIT 62 – Permit Tracking and Calculation Software  
8. BIT 70 – Introduction to Building Inspection  
9. BIT 71 – Soils, Concrete and Masonry in the Built Environment  
10. BIT 72 – Interfacing Fire Concepts with the Building Code  
11. BIT 73 – Building Code and Disabled Accessibility  
12. BIT 74 – Building Permit Technician  
13. BIT 75 – Building Codes for Sustainability  
14. BIT 76 – Existing Building Codes  
15. BIT 77 – Legal Aspects of Code Administration  
16. BIT 78 – Advanced Code Enforcement  

Motion to approve Consent Agenda; J. Dahlgren, Second: J. White, Approval: Unanimous with one abstention: K. Bearden  

4. Pending Business  
   A. Minor Course Modifications  
   1. ANTH 4 – Cultural Anthropology  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   2. ANTH 13 – Magic, Witchcraft and Religion  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   3. ANTH 14 – Language and Culture  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   4. ANTH 16 – Archeology and Ancient Societies  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   5. ANTH 18 – World Cultures  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   6. ANTH 32 – Native Americans  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   7. ANTH 33 – Ancient Mesoamerica  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   8. ANTH/MCS 34 – Native Americans Today  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
   9. POS 2 – United States Government  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
  10. POS 3 – Comparative Politics  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**  
  11. POS 12 – California State and Local Government  
      Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term: Spring 2013**
12. **POS 14 – Politics of Third World Nations**  
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); *Effective Term: Spring 2013*

13. **POS 16 – Vital Political Problems**  
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); *Effective Term: Spring 2013*

14. **POS 18 – International Relations**  
Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); *Effective Term: Spring 2013*

These items remain on pending

5. **New Business**

   A. **New Courses**

   1. **NSG 70 – Theory Integration Seminar II** (1 Unit); *Effective Term: Fall 2013*

   Susan Craig represented Nursing
   - NSG 70 is a new theory seminar course that will bring all the courses in the second semester together so students can work through case studies in all the courses within that semester
   - Board of Registered Nursing (BRN) has recommended these changes including sequencing courses within semesters
   - Perfect time to add this course to the second semester as the other semesters already have an integration seminar course

   Motion to vote on all Nursing courses as a block; S. Hammond, Second: S. Sloan, Approval: Unanimous
   - The nursing program is four semesters
   - There is no change to the first semester, which is 12 units
   - The second semester was 14 units and students felt this was too much, so NSG 61 has been moved from second to third semester which will increase the course load in third semester and bring second semester to 13 units
   - Third semester is when the LVN to RN step-up program joins the RN program and if NSG 61, Pharmacology, was not in third semester, they would not have the opportunity to take it, which is a very important course to both groups
   - Adding NSG 70 to third semester to bring total units to 13 units
   - NSG 82 has been dropped from third semester, as it was not state mandated curriculum
   - NSG 68 is increasing in hours and units in third semester so that all clinical courses have the same hours and units
   - Fourth Semester has no changes and is currently 13 units
   - NSG 64 and 65, the LVN to RN transition courses that are required for LVN students to enter the RN program, had to be altered to accommodate the BRN required 30 unit option
   - The co-requisites and prerequisites changes are due to the shift in course-semester sequencing

   Motion to place all NSG courses on Consent Agenda; S. Carey, Second: M. Latham, Approval: Unanimous

2. **SOC 10 – Introduction to Crime and Society** (3 Units); *(See General Education)*; *Effective Term: Fall 2013*

Laurel Hartley represented Sociology
- This course was created to fit with the AA-T in Sociology
- C-ID SOCI 160

Motion to place on Consent Agenda; S. Carey, Second: S. Hammond, Approval: Unanimous
B. General Education

1. **PSY 15 – Lifespan Psychology**  
IGETC 4I; CSU D9; Butte B  
Linda Johnson represented Psychology  
- This C-ID course came through last year and is now being proposed for General Education  
- S. Carey: This will be a very popular class as it will count for nursing programs  
Motion to place on Consent Agenda; S. Hammond, Second: S. Sloan, Approval: Unanimous with one abstention: R. White

2. **SOC 10 – Introduction to Crime and Society**  
Request for UC Transferability  
IGETC 4J; CSU D0; Butte B  
- Motion to place a moratorium on new GE considerations until we have developed and fully vetted the criteria of the GE Program since we are in development state of GE level SLO’s, Second: D. Danielson  
- L. Henson: When will that work be completed?  
- K. Bearden: C. Trolinger will be bringing this proposal to the next curriculum committee for discussion, then it will go to Senate, so within the month  
- S. Carey: It may take longer than a month and CSU GE submittals happen in December. Unfair to hold up proposals in the works, suggested using the finalized outcomes for new proposals  
- K. Bearden: The criteria being developed is for Butte GE, not for CSU GE or IGETC  
- S. Carey: Since IGETC fills CSU GE and CSU GE fills our GE, then anything approved at a higher GE pattern is automatically on our GE pattern  
- K. Bearden: What we are doing with our GE criteria has nothing to do with CSU or IGETC, it would only affect courses being approved for Butte GE only  
- S. Carey: We have been encouraged by CSU to have as many C-ID courses to count in GE as possible  
- R. White: Motion withdrawn  
Motion to place on Consent Agenda; L. Henson, Second: S. Hammond, Approval: Unanimous with one abstention: R. White

C. Major Course Modifications

1. **DSPS 204 – Fundamentals of Reading**  
Change in repeatability (from repeat 2 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

2. **DSPS 206 – Fundamentals of Math**  
Change in repeatability (from repeat 2 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

3. **DSPS 210 – Adaptive Computer Lab**  
Change in subject and number (was CSCI 202); change in title (was “Adapted Computer Lab); change in units (from 0.5-3 to 0.5); change in hours (from 25.5-153 lab to 25.5 lab); change in repeatability (from Unlimited up to 3 to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013  
Jo Anna Birdsall and Jaimie Dillard represented DSPS  
- These courses have not been updated in quite some time so the DSPS team, including Carol Oba-Winslow, has brought these courses up to date and into compliance  
- These courses are very important for students who struggle with reading and math
• DSPS 210, which is the adaptive computer lab, helps students in their regular classes
• E. Hegeman: Why are the units and hours changing?
• J. Birdsall: The majority of students take 0.5 units at a time and this unit value is the best format to offer to students registered with DSPS
• Per Title V, 51% of the students enrolled in the course have to be registered with DSPS. These students can repeat based on student need. Non-DSPS students can take it as long as they make up 49% or less and cannot repeat it.

Motion to vote on all DSPS courses as a block; S. Carey, Second: R. White, Approval: Unanimous
Motion to place on Consent Agenda; S. Carey, Second: S. Hammond, Approval: Unanimous

4. **NSG 64 – Transition to ADN Nursing I**
Change in units (from 1.5 to 1); change in hours (from 25.5 lecture to 17 lecture); change in unit titles; *Effective Term: Fall 2013*

5. **NSG 65 – Transition to ADN Nursing II**
Change in units (from 2.5 to 3); change in hours (from 34 lecture/25.5 lab to 34 lecture/51 hours lab); change in unit titles (*see Course Prerequisite/Co-requisite Modifications*); *Effective Term: Fall 2013*

6. **NSG 68 – Clinical Nursing III**
Change in units (from 4 to 5); change in hours (from 238 lab to 272 lab); change in unit titles; (*see Course Prerequisite/Co-requisite Modifications*); *Effective Term: Fall 2013*

7. **RT 145 – Advanced Respiratory Care Procedures**
Change in units (from 3.25 to 5); change in hours (from 168 lab to 272 lab); change in unit titles; change in pedagogical cap (from 6 to 5); *Effective Term: Fall 2013*

• B. Trolinger: You will note there is a ped cap change on this proposal, even though the committee decided to put a freeze on all ped cap changes until a metric could be developed. As a group we decided that if the ped cap change was a health and safety or an accrediting agency issue, then that would trump the freeze.

Donna Davis represented Respiratory Therapy

• RT 145 is our clinic course for the second year students when students are fully immersed in critical care, particularly ventilator care

• Our Medical Director recommended this change because he felt pedagogically it would be better for students to be in two 8-hour shifts over two consecutive days so they could start a process with a ventilator patient and then follow up on the second day. Currently students are on a Monday/Wednesday or Tuesday/Thursday rotation and there is a day in between when most problems occur

• Recognized that students go from Spring of the first year with 4.5 hours a day of clinical rotations to summer 8 hours per day, then 5.25 hours in the Fall each day. Felt it made more sense to incrementally increase the lab time and take them from 4.5 to 8, to 8, to 12

• 8 hours per day with one clinical instructor is too much with a ratio of 1:6, so the rationale to lower the ped cap is mainly due to safety as well as an accreditation standard of 1:6 or 1:5. D. Adams, dean, has also approved this change.

Motion to suspend pedagogical cap freeze for this course only; R. White, Second: J. Dahlgren, Approval: Unanimous

• L. Henson: Writing assignment #2 has an error. Should be “bedside”

Motion to place on Consent Agenda; R. White, Second: S. Hammond, Approval: Unanimous

D. **Minor Course Modifications**

1. **ART 2 – Art History Survey I**
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; (C-ID: ARTH 110); *Effective Term: Spring 2013*
2. **ART 4 – Art History Survey II**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; (C-ID: ARTH 120); Effective Term: Spring 2013

3. **ART 50 – Beginning Ceramics**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; (C-ID: ARTS 230); Effective Term: Spring 2013

4. **BCIS/BUS 13 – Business Communication**
   Change in recommended prep (From English Level III to English Level IV); Changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; Effective Term: Spring 2013
   These courses were placed on Pending Business

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**E. Course Prerequisite/Co-requisite Modifications; Effective Term: Fall 2013**

1. **NSG 60 – Maternity Nursing**
   Change in co-requisite (from NSG 61, 62, 62, 66 to NSG 62, 63, 66, 70)

2. **NSG 61 – Pharmacology**
   Change in prerequisite (from NSG 54, 55, 56, 57 to Admission to ADN Program)
   Change in co-requisite (from NSG 60, 62, 66 to NSG 67, 68, 69, 71)

3. **NSG 62 – Medical-Surgical Nursing II**
   Change in co-requisite (from NSG 60, 61, 66 to NSG 60, 63, 66, 70)

4. **NGS 63 – Pediatric Nursing**
   Change in prerequisite (from NSG 54, 55, 56, 57 to NSG 54, 55, 56, 57)
   Change in co-requisite (from NSG 60, 61, 62, 66 to NSG 60, 62, 66, 70)

5. **NSG 65 – Transition to ADN Nursing II**
   Change in prerequisite (from NSG 64 to Currently licensed as a Licensed Vocational Nurse) (see Major Course Modification)

6. **NSG 66 – Clinical Nursing II**
   Change in co-requisite (from NSG 60, 61, 62 to NSG 60, 62, 63, 70)

7. **NSG 67 – Complex Medical/Surgical Nursing III**
   Change in co-requisite (from NSG 68 to NSG 61, 68, 69, 71)

8. **NSG 68 – Clinical Nursing III**
   Change in co-requisite (from NSG 64, 67, 69 to NSG 61, 67, 69, 71 ) (See Major Course Modification)

9. **NSG 69 – Gerontology/Community Based Nursing**
   Change in co-requisite (from NSG 64, 67, 68 to NSG 61, 67, 68, 71)

10. **NSG 71 – Theory Integration Seminar III**
    Change in prerequisite (from Enrollment in Registered Nursing to Admission to ADN Program)
    Change in co-requisite (from NSG 64, 67, 68, 69 to NSG 61, 67, 68, 69)

11. **NSG 74 – Nursing Leadership and Management of Patient Care**
    Change in prerequisite (from Admission to ADN Program to Admission to NSG 61, 67, 68, 69, 71)
    Change in co-requisite (from NSG 77, 78, 79 to NSG 77, 78, 79, 81 )

12. **NSG 77 – Complex Medical/Surgical Nursing IV**
    Change in prerequisite (from NSG 67 to NSG 61, 67, 68, 69, 71)
    Change in co-requisite (from NSG 78 to NSG 74, 78, 79, 81)

13. **NSG 78 – Clinical Nursing IV**
    Change in prerequisite (from NSG 67, 68 to NSG 61, 67, 68, 69, 71)
    Change in co-requisite (from NSG 77, 79 to NSG 74, 77, 79, 81)
14. **NSG 79 – Mental Health/Psychiatric**  
Change in prerequisite (from Admission to the ADN Clinical Nursing to NSG 61, 67, 68, 69, 71)  
Change in co-requisite (from NSG 78 to NSG 74, 77, 78, 81)  

15. **NSG 81 – Theory Integration Seminar IV**  
Change in prerequisite (from NSG 71 to NSG 61, 67, 68, 69, 71)  

**F. Distance Learning**

1. **PSY 24 – Psychology of Sleep, Dreams and Archetypes**  
Online Modality  
Linda Johnson represented Psychology  
- B. Trolinger: What is the reason to teach this online?  
- L. Johnson: There are certain courses that work well with online modality and others that don’t. This one fits well online because there is a lot of personal reflecting on dreams through journal writing. Plus we have a faculty member who is an expert with online teaching. It is the only course we are proposing we teach online.  
Motion to place on Consent Agenda; J. White, Second: L. Henson, Approval: Unanimous  

**G. Course Deletions (Information Only); Effective Fall 2012**

1. **CHEM 10 – Life With Chemistry**  
CSU GE Area B; Butte GE Area A  
2. **CSCI 66 – MCP-SQL Database Design**  
Core Choice; AS Applied Computer and Networking Technologies: Programming  
Core Choice; AS Applied Computer and Networking Technologies: System Administration  
Core Choice; CA Applied Computer and Networking Technologies: Programming  
Core Choice; CA Applied Computer and Networking Technologies: System Administration  
3. **CSCI 67 – MCP-Network Security**  
4. **DSPS 200 – Social Awareness**  
5. **DSPS 202 – Vocational Awareness**  
6. **DSPS 208 – Exploring Computers**  
7. **DSPS 212 – Accessing the Internet**  
8. **DSPS 214 – Assistive Writing Tools**  
9. **DSPS 216 – Access Technology Training**  
10. **NSG 82 – NCLEX-RN Exam Preparation**  
Core; AS Registered Nursing: LVN to ADN; change in units (from 63.5 to 61.5)  
Core; AS Registered Nursing: change in units (from 88.5 to 86.5)  
11. **PHYS 61 – Physics of “Star Trek”**  
The committee endorsed the deletion of these courses  

**H. Correction (Information Only)**

1. **POS 16 – Vital Political Problems**  
Correction to last agenda course deletion – this course will remain active  

**6. Miscellaneous Agenda Items**

A. Next Meeting – October 22, 2012  
B. **S. Sloan reported on the regional curriculum meeting**  
- Most of the questions were about PE and Visual Arts, repeatability and families  
- Some colleges are still deep in discussion  
- Butte is ahead of the game, thanks to Boyd’s leadership  
- The biggest message was to be conservative with the new regulations or we will lose the flexibility to determine our own course families
• We are expected to implement as many Transfer Model Curriculum (TMC) degrees as possible within two years

C. Motion to Adjourn; S. Sloan, Second: S. Hammond, Approval: Unanimous