Curriculum Committee
MINUTES
May 4, 2015

Members Present
Boyd Trolinger, Chairperson
Suzanne Wakim, Biology
Susan Carey, Articulation Officer
Lisa Kekaha, Language Education/Development
Lenny Bailey, Associate Faculty, English
Mark Latham, Music
Dr. Jo Anne Cripe, First Year Experience

Dr. Robert White, Physics
Terri Hutton, Child Development/Family Relations
Dave Welton, Associate Faculty, Radio-TV-Film
Carrie Roberson, Academic Senate
Tina Day, Associate Faculty, Language Education
Miwako Oka, AS Representative

Members Absent
Morgan Brynnan, Library
Dr. Samia Yaqub, VP Student Learning
David Danielson, Dean
Craig Rigsbee, Dean
Dr. Sandy Sloan, Business Computer Info Systems

Guests Present
George Medina, Chair, Automotive
Craig Kielb, Automotive
Jason Trento, Physical Science
Kelly Munson, Political Science
Cynthia Bynoe, Philosophy
Jill Terra, Biology
Laurel Hartley, Associate Faculty, Sociology
Heather Springer, English
Amy Antongiovanni, English
Christine Wood, Chair, Psychology
Kelly Fredericks, English

AGENDA

1. **Agenda Approval**
   Additions to agenda under New Business: New courses ENGL 28, ENGL 40, ENGL 50; Motion to approve agenda as amended; D. Welton, Second: M. Latham, Approval: Unanimous

2. **Approval of Minutes**
   A. April 27, 2015
      Motion to approve minutes; M. Latham, Second: T. Day, Approval: Unanimous

3. **Consent Agenda**
   A. Course Modifications
      1. **CDF 65 – Infant/Toddler Curriculum**
         Changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*
      2. **FSC 2 – Introduction to Fire Science**
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*
      3. **FSC 4 – Fundamentals of Fire Behavior and Control**
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Addition of discipline “Chemistry;” *Effective Term: Fall 2015*
      4. **FSC 6 – Fire Tactics and Strategy**
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*
5. **FSC 8 – Personal Fire Safety**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

6. **FSC 10 – Building Construction for Fire Protection**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

7. **FSC 12 – Fundamentals of Fire Prevention**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

8. **FSC 14 – Fire Protection Equipment and Systems**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Removal of discipline “Administration of Justice;” **Effective Term: Fall 2015**

9. **FSC 16 – Fire Company Organization and Management**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

10. **FSC 18 – Basic Wildland Firefighting**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

11. **SOC 2 – Principles of Sociology**  
Changes in materials of instruction; **Effective Term: Fall 2015**

12. **SOC 4 – Modern Social Problems**  
Changes in materials of instruction; **Effective Term: Fall 2015**

13. **SOC 5 – Our Sustainable Future**  
Changes in unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

14. **SOC 8 – Introduction to Marriage, Family and Intimate Relationships**  
Changes in materials of instruction; **Effective Term: Fall 2015**

15. **SOC 10 – Introduction to Crime and Society**  
Changes in materials of instruction; **Effective Term: Fall 2015**

16. **SOC 14 – Sociology of Gender**  
Changes in materials of instruction; **Effective Term: Fall 2015**

17. **SOC 20 – Introduction to Race and Ethnicity**  
Changes in materials of instruction; **Effective Term: Fall 2015**

**B. Distance Education**

1. **CSL 20 – College and Life Success**  
Online Modality

**C. Program Changes; Effective Catalog Year: 2015-16**

1. **AS Degree in Automotive Technology**  
Core: Add AUT 6, 7, 8, 9, 20, 21, 22, 23, 52, 53, 56, 57; delete AUT 6A, 7A, 8A, 9A, 52A, 53A; no change in units

2. **CA in Automotive Technology**  
Core: Add AUT 6, 7, 8, 9, 20, 21, 22, 23, 52, 53, 56, 57; delete AUT 6A, 7A, 8A, 9A, 52A, 53A; no change in units

3. **AS Degree in Business Management**  
Core: Add BCIS 13 and add core options ECON 4 and ACCT 20; Electives: reduce by 3 units and remove BUS 18, BUS 66, BCIS 13, ACCT 20; change in units (from 40 to 39-40 units)
4. **CA in Business Management**
   Core: Add core options BCIS 13, ECON 4, ACCT 20; delete BUS 8, BUS 50; change in units (from 34 to 30-31 units)

5. **AS Degree in Retail Management**
   Core: Add BCIS 13 and add core options ECON 4, ACCT 20, BUS 40; Electives: Remove 3 units and delete courses BUS 68, BCIS 13, ACCT 20, ACCT 4, FASH 80, FASH 18; change in units (from 40 to 39-40 units)

6. **CA in Retail Management**
   Change in title (was “Retail Management (WAFC)’’); Core: Add BUS 20 and core options ECON 4, ECON 25, BUS 50, BUS 60; delete MATH 124 and MATH 110; change in units (from 30 to 30-31 units)

7. **AS Degree in Small Business/Entrepreneurship**
   Core: Add BCIS 13, CMST 2 and add core options ECON 4 and ACCT 2; delete core options BUS 26, 27, 28, 29; Electives: Add BUS 50; delete BUS 66, ACCT 4, BCIS 13; change in units (from 42-43 to 38-40 units)

8. **AS Degree in Marketing**
   Core: Add BCIS 13 and add core options ECON 4 and ACCT 20; delete BUS 44; Elective Options: delete ART 32, BUS 66; add MSP 5, MSP 74; change in units (from 42 to 42-43 units)

9. **Certificate of Achievement in Marketing**
   Core: Add BCIS 13 and add core options ECON 4 and ACCT 20; change in units (from 30 to 30-31 units)
   Motion to approve consent agenda; C. Roberson, Second: T. Day, Approval: Unanimous

4. **New Business**
   - Motion to waive the two-meeting approval process for all New Business items, except where noted; S. Wakim, Second: C. Roberson, Approval: Unanimous

A. **New Courses**

1. **AUT 60 – Hybrid and Alternative Fuel Technologies** (4 Units)
   Stand alone
   George Medina and Craig Kielb represented Automotive
   - This is the introduction course to alternative fuels
   - An overview of different types of alternative fuel systems
   - Focuses on safety especially dealing with 480 volt batteries
   - This will eventually be part of a Certificate of Achievement that will be developed next year
   - Committee Suggestions
     - Description:
       - First sentence: change to “…cars and light trucks”
       - Last sentence: change to “…safety precautions necessary…”
     - Book – spelling Alternative
     - Objective H: change to “…and to repair system failures”
     - Assignments
       - Replace assignments with those emailed in
   - Motion to approve, R. White, Second: S. Carey, Approval: Unanimous

2. **PSC 11 – Earth Science with Lab** (C-ID GEOL 121) (4 Units)
   Program applicable: AA-T in Elementary Teacher Education
   Jason Trento represented Physical Science
   - This course is needed for the AA-T in Elementary Teacher Education, which is required by the Chancellor’s office to be created
   - D. Danielson (via email) requested that the ped cap be increased from 24 to 28 to match the other PSC courses
3. **ENGL 28 – Women’s Literature (3 Units)**  
Program applicable: Elective in AA-T in English  
*Effective Fall 2016*

Heather Springer, Amy Antongiovanni and Kelly Fredericks represented English

- In program review it was requested to have more diversity offerings in the literature courses
- These courses will be put into the schedule rotation
- They will also be part of the Multicultural Studies and Gender degree when developed
- These courses will be additional electives in the AA-T in English under List C
- The department would like to start offering them in Spring 2016
- S. Carey – The earliest these courses can be offered is Fall 2016 as the UC and IGETC approvals will not be complete until April

**Committee Suggestions:**
- S. Carey - When Kenneth Bearden was chair of the curriculum committee, there was an unwritten agreement that any new courses brought forward by the English department would be coupled with the same number of courses for deletion
- Students have been frustrated in the past to see so many courses in GE that were never offered
- Which courses will be deleted to add these new ones?
- C. Roberson – This isn’t just for the English department, the CDF department had the same issue and were asked to delete courses in order to bring others forward
- A. Antongiovanni – there is no plan to delete any courses at this point until a retirement occurs
- C. Roberson – shared this concern with Leslie Henson before the meeting
- A. Antongiovanni –12 literature courses are offered per semester. These new courses will be rotated into these 12 courses. They also mimic CSU courses
- S. Carey – many of the courses at CSU that these mimic are upper division courses and that is not the goal of a community college
- S. Carey – when there are so many courses on the books, students get frustrated and confused when the have to wait for course to be offered every couple of years
- H. Springer – Leslie Henson said they are waiting to see the results of the GE schedule research studies that are being conducted by Les Jauron’s office before a decision is made as to which courses will be deleted
- S. Carey – then maybe these courses should wait for approval until others are deleted
- Ideally every course should be offered every year
- J. Cripe – there was a season when everyone who had an interest in a particular topic could teach a course they loved and the course offerings ballooned. We are no longer in a position to do this
- S. Wakim – can we approve contingent upon deletions?
- J. Cripe – there needs to be a conversation with the English department as to what is deleted
- S. Carey – when the Chancellor’s office talks about electives in a program, they mean a small number of electives, otherwise it is hard to write SLOs for the program
- S. Carey – there is no issue with the courses themselves, it is the number of them
- S. Carey – there are already 5 electives in the AA-T in English List C. Adding these 3 would make 8. There are 17 courses listed in this major and students need 6; this would make 20 courses for a selection of 6. This is the list that is on GE as well
• R. White – a recent article stated that more choice is worse. This is the mindset that the committee is expressing. Too many choices for students is a concern. The physics department would love to have a proliferation of courses too, but recognize the need to remain streamlined
• B. Trolinger – the CSCI department doesn’t have a single elective
• S. Carey – the program review committee didn’t say they didn’t have enough courses; what they suggested was offering more diversity courses
  • Motion to place ENGL 28, 40 and 50 on pending business so the department can bring forth deletions at the same time; S. Wakim, Second: D. Welton, Approval: Unanimous
4. ENGL 40 – African American Literature (3 Units)
   Program applicable: Elective in AA-T in English
   Effective Fall 2016
5. ENGL 50 – Asian American Literature (3 Units)
   Program applicable: Elective in AA-T in English
   Effective Fall 2016

B. General Education
1. PSC 11 – Earth Science with Lab
   UC Transfer Status
   IGETC 5A and 5C; CSU B1 and B3; Butte A
2. ENGL 28 – Women’s Literature
   UC Transfer Status
   IGETC 3B; CSU C2; Butte C
3. ENGL 40 – African American Literature
   UC Transfer Status
   IGETC 3B; CSU C2; Butte C
4. ENGL 50 – Asian American Literature
   UC Transfer Status
   IGETC 3B; CSU C2; Butte C

C. Minor Course Modifications
1. BIOL 2 – Introduction to Human Biology
   Changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015
   Jill Terra represented Biology
   • This course has been updated per curriculum review
   • Cleaned up the objectives
   • Committee Suggestions:
     ◦ Writing Assignment #2 needs space before last sentence
     ◦ Reading Assignment #1 - In a 2 page essay describe the basic processes …
   • Motion to approve; R. White, Second: T. Day, Approval: Unanimous
2. EDUC 2 – Introduction to Education (C-ID EDUC 200)
   Changes in recommended prep, description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015
   Carrie Roberson represented Education
   • This course will be part of the AA-T in Elementary Teacher Education
   • Committee Suggestions:
   • Assignments
     ◦ Read 1 – Change first sentence to: Read the introductory chapter.
   • Recommended Prep – ENGL 2 or English Level IV
   • Description
California Standards for the Teaching Profession (CSTP) and Teaching Performance Standards (TPS) spell them out and use acronym first time used

Motion to approve; S. Wakim, Second: T. Day, Approval: Unanimous

3. **MATH 4 – Concepts in Mathematics for Teachers I (C-ID MATH 120)**
Changes in catalog description, objectives, unit titles, and examples of assignments; **Effective Term: Fall 2015**

Boyd Trolinger represented Mathematics

- Objective A – doesn't match C-ID; Change to match wording: Add to end of sentence: “Perform calculations with place value systems”
- Motion to approve; S. Carey, Second: T. Day, Approval: Unanimous

4. **POS 92 – Exploring Leadership**
Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; removal of discipline “Business;” **Effective Term: Fall 2015**

Kelly Munson represented Political Science

- Updating this course as part of curriculum review
- Committee Suggestions:
  - Reading Assignment 1 - Fix formatting issue regarding quotes
  - Add to materials other than: Current articles on Leadership
  - Add to text: Exploring Leadership Student Workbook – same author
- Motion to waive the two-meeting approval process and approve POS 92 pending changes; J. Cripe, Second: S. Carey, Approval: Unanimous

5. **PSC 12 – Concepts in Physical Science (C-ID CHEM 140/PYHS 140)**
Addition of prerequisite; changes in recommended prep, description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 40 to 24); **Effective Term: Fall 2015**

Bob White represented Physical Science

- Committee Suggestions:
  - Methods of Evaluation: Delete G – 2500 work requirement
  - Out of Class Assignment #1: delete the quotes around “chemical reaction” and “real world”
- Motion to approve; J. Cripe, Second: S. Carey, Approval: Unanimous

D. **Short Term Modality**
1. **CDF 18 – Children with Special Needs**
2. **CDF 65 – Infant/Toddler Curriculum**
3. **CDF 84 – Administration I: Programs in Early Childhood Education**
4. **CDF 85 – Administration II: Personnel & Leadership in Early Childhood Education**

Carrie Roberson represented Child Development

- Students taking these courses are generally students working in the field
- Offering these courses in shortened modality allows working professionals to complete them easier
- Motion to approve CDF 18, 65, 84, and 85; S. Carey, Second: R. White, Approval: Unanimous

E. **Course Deletion (Information Only)**
1. **EH 104B – Horticulture Workshop**

- The committee endorsed the deletion of this course
F. New Program

1. **AA-T Degree in Elementary Teacher Education** (48 Units)
   - List B lists as many options for the students as possible
   - There is a lot of double counting with GE with this high unit degree
   - Committee Suggestions:
     - Program Level Outcomes
     - #1 – take out “it” after teach
     - #4 – maintains “an” inclusive
   - Motion to approve; S. Carey, Second: R. White, Approval: Unanimous

G. Program Change *(Effective Catalog Year: 2015-16)*

1. **AA Degree in Language Arts**
   - Core Options: Add CHIN 1, 2 and SIGN 1, 2; no change in units
     - Susan Carey represented Language Arts
       - Adding foreign language courses that have been developed in recent years
     - Motion to approve; J. Cripe, Second: R. White, Approval: Unanimous

2. **Certificate of Achievement in Peace and Global Studies**
   - Required Core: delete CSL 92, PHIL 18, add POS 16; Core Options: delete AGR 10, ART 3; add ANTH 4, ECON 2, SIGN 1, SIGN 2, CHIN 1, CHIN 2, PHIL 18, PHIL 16; change in units (from 26 to 25-26 units)
     - Christine Wood represented Psychology
       - Eliminated courses that are not taught or have low enrollment
       - Increased the political science component
       - Narrowed to a streamlined structure
       - Remove ECON 2 and ANTH 4 from bottom section; keep at top
     - Motion to approve; R. White, Second: T. Day, Approval: Unanimous

5. Miscellaneous Agenda Items

A. Last Meeting – May 11, 2015
   - May 11 meeting has been changed to May 18, 2-3pm
   - Motion to adjourn; C. Roberson, Second: M. Latham, Approval: Unanimous