Curriculum Committee
MINUTES
April 27, 2015

Members Present
Boyd Trolinger, Chairperson
David Danielson, Dean
Suzanne Wakim, Biology
Susan Carey, Articulation Officer
Lisa Kekaha, Language Education/Development
Lenny Bailey, Associate Faculty, English
Mark Latham, Music
Dr. Robert White, Physics
Terri Hutton, Child Development/Family Relations
Dave Welton, Associate Faculty, Radio-TV-Film
Dr. Sandy Sloan, Business Computer Info Systems
Carrie Roberson, Academic Senate
Tina Day, Associate Faculty, Language Education
Dr. Samia Yaqub, VP Student Learning

Members Absent
Morgan Brynnan, Library
Dr. Jo Anne Cripe, First Year Experience
Craig Rigsbee, Dean
Miwako Oka, AS Representative

Guests Present
Laurel Hartley, Associate Faculty – Sociology
Patrick Christensen, Chair, Business Education
Lisa Christiansen, Business Education
John Soldate, Counseling
Mike Maloney, Director, Public Safety Education
Kim Begbie, Admissions/Records
Lydie Bassow, Admissions/Records
Kathie McAfee, Child Development

AGENDA

1. Agenda Approval
   Motion to approve agenda; R. White, Second: L. Bailey, Approval: Unanimous

2. Approval of Minutes
   A. April 20, 2015
   Motion to approve minutes; R. White, Second: D. Welton, Approval: Unanimous

3. Consent Agenda
   A. New Courses
   1. AUT 114 – Auto Body Repair (3 Units)
      Stand alone
   2. AUT 115 – Automotive Painting (3 Units)
      Stand alone
   3. OLS 323 – Occupational and Academic Assessment (0 Units)
   4. OLS 324 – Workplace Communication (0 Units)
   5. OLS 325 – Literacy for Career Building (0 Units)
   6. OLS 326 – Mathematics within Industry (0 Units)
   7. OLS 327 – Career Exploration (0 Units)
   8. OLS 328 – Strategies for Employment (0 Units)
   9. OLS 329 – Occupational Certification Workshop (0 Units)
   10. OLS 330 – Experiential Vocational Training (0 Units)
   All OLS courses are program applicable and part of the Noncredit Certificate of Completion in Occupational and Life Skills
B. Course Modifications

1. **BIOL 1 – Introduction to Biology**
   Changes in objectives, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

2. **BIOL 5 – Ecology and Field Biology**
   Changes in catalog description, unit titles, methods of instruction, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

3. **BIOL 9 – Current Issues in Biology**
   Changes in catalog description, objectives, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

4. **BIOL 9H – Honors Current Issues in Biology**
   Changes in catalog description, objectives, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

5. **BIOL 15 – Introduction to Microbiology**
   Changes in prerequisites, course description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

6. **BIOL 20 – Human Anatomy**
   Changes in materials of instruction; *Effective Term: Fall 2015*

7. **CHEM 21 – Organic Chemistry I**
   Change in pedagogical cap (from 24 to 20); *Effective Term: Fall 2015*

8. **CHEM 51 – Elementary Inorganic Chemistry (C-ID CHEM 101)**
   Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

9. **SPE 308 – Functional Academics for Persons with Substantial Disabilities**
   Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

10. **SPE 310 – Integration into the Community for Persons with Substantial Disabilities**
    Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

11. **SPE 311 – Horticultural Arts for Persons with Substantial Disabilities**
    Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

12. **SPE 312 – Applied Arts for Persons with Substantial Disabilities**
    Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

13. **SPE 313 – Fine Arts for Persons with Substantial Disabilities**
    Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

14. **SPE 314 – Performing Arts for Persons with Substantial Disabilities**
    Changes in objectives, unit titles and examples of assignments; *Effective Term: Fall 2015*

15. **SPE 315 – Culinary Arts and Nutrition Skills for Persons with Substantial Disabilities**
    Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

16. **SPE 316 – Health and Wellness for Persons with Substantial Disabilities**
    Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

17. **SPE 318 – Communication Skills for Persons with Substantial Disabilities**
    Changes in catalog description, objectives, unit titles and examples of assignments; *Effective Term: Fall 2015*

18. **SPE 320 – Independent Living Skills for Persons with Substantial Disabilities**
    Changes in hours (from 280 to 200); changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2016*
19. **SPE 322 – Group Social Growth for Persons with Substantial Disabilities**
Changes in hours (from 280 to 200); changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2016*

C. New Program
1. **Noncredit Certificate of Completion in Occupational and Life Skills**
Proposed for enhanced funding under SB 361
588 hours; 0 units

D. Program Changes; *Effective Catalog Year: 2015-16*
1. **AS Degree in Computer System Administration**
   Core: Add CSCI 48, BCIS 33, delete CSCI 19, change in unit of CSCI 49; change in units (from 30 to 33 units)
2. **Certificate of Achievement in Computer System Administration**
   Core: Add CSCI 48, BCIS 33, delete CSCI 19, change in unit of CSCI 49; change in units (from 30 to 33 units)
3. **Certificate in Computer Support Technician**
   Core: Add CSCI 48, delete CSCI 19, change in unit of CSCI 49; change in units (from 9 to 11 units)
4. **AS Degree in Computer Networking**
   Core: Add CSCI 48, BCIS 33, delete CSCI 19, CSCI 52, change in unit of CSCI 49; no change in units
5. **Certificate of Achievement in Computer Networking**
   Core: Add CSCI 48, BCIS 33, delete CSCI 19, CSCI 52, change in unit of CSCI 49; no change in units
6. **Certificate in Cisco Network Administration**
   Core: Add CSCI 48, delete CSCI 52; change in units (from 9 to 10 units)
7. **AA-T Degree in History**
   List A: Replace HIST 12 and 14 with HIST 3 and 5; no change in units
8. **AA Degree in Liberal Studies**
   Move DRAM 4 from Core to MOU section; change in units (from 45 to 42 units)
9. **AA Degree in Social and Behavioral Science**
   Core: Remove AJLE 140, 141, 142, 150, 151A, 151B, 153, 164, ANTH 2, CDF 18, 34, 36, 40, 44, 48, 55, 56, 58, 59, 63, GEOG 2, 3; no change in units
   Motion to approve consent agenda; M. Latham, Second: C. Roberson, Approval: Unanimous

4. New Business
   A. Minor Course Modifications
1. **CDF 65 – Infant/Toddler Curriculum**
   Changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*
   Kathie McAfee represented Child Development
   - This course is being aligned with CAP – Curriculum Alignment Project across all Child Development curriculum in California
   - Motion to place on consent; S. Wakim, Second: D. Danielson, Approval: Unanimous with one abstention: C. Roberson
2. **FSC 2 – Introduction to Fire Science**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*
3. **FSC 4 – Fundamentals of Fire Behavior and Control**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Addition of discipline “Chemistry;” Effective Term: Fall 2015

4. **FSC 6 – Fire Tactics and Strategy**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

5. **FSC 8 – Personal Fire Safety**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

6. **FSC 10 – Building Construction for Fire Protection**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

7. **FSC 12 – Fundamentals of Fire Prevention**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

8. **FSC 14 – Fire Protection Equipment and Systems**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Removal of discipline “Administration of Justice;” Effective Term: Fall 2015

9. **FSC 16 – Fire Company Organization and Management**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

10. **FSC 18 – Basic Wildland Firefighting**
    Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

Mike Maloney represented Fire Science

- Courses are being updated for curriculum review
- All course outlines now reflect what is currently being taught in the classroom
- Committee suggestions:
  - FSC 6 – strike ‘a’ in description
    - Objectives:
      - A - Add suburban
      - B – Change “Describe” to “Analyze” and add suburban
      - C – Change “Identify” to “Identify and prioritize” and add suburban
      - D – Remove
  - FSC 4
    - May want to add Butte Science GE in the future since this is taught by the chemistry faculty
  - Motion to vote on all FSC courses as a block; R. White, Second: D. Danielson, Approval: Unanimous
  - Motion to place on consent; D. Welton, Second: M. Latham, Approval: Unanimous

11. **POS 92 – Exploring Leadership**
    Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; removal of discipline “Business;” Effective Term: Fall 2015

12. **SOC 2 – Principles of Sociology**
    Changes in materials of instruction; Effective Term: Fall 2015

13. **SOC 4 – Modern Social Problems**
    Changes in materials of instruction; Effective Term: Fall 2015
14. **SOC 5 – Our Sustainable Future**
Changes in unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

15. **SOC 8 – Introduction to Marriage, Family and Intimate Relationships**
Changes in materials of instruction; **Effective Term: Fall 2015**

16. **SOC 10 – Introduction to Crime and Society**
Changes in materials of instruction; **Effective Term: Fall 2015**

17. **SOC 14 – Sociology of Gender**
Changes in materials of instruction; **Effective Term: Fall 2015**

18. **SOC 20 – Introduction to Race and Ethnicity**
Changes in materials of instruction; **Effective Term: Fall 2015**

Laurel Hartley represented Sociology
- Courses were updated for curriculum review
- Courses that were already approved for C-ID have updated books only
- Motion to vote on all SOC courses as a block; R. White, Second: M. Latham, Approval: Unanimous
- Motion to place on consent; S. Sloan, Second: D. Welton, Approval: Unanimous with one abstention: C. Roberson

B. **Distance Education**

1. **CSL 20 – College and Life Success**

   Online Modality

   John Soldate represented Counseling
   - Offering online to give students an option to face-to-face
   - This is a first year experience course taken primarily by new students
   - Committee Suggestion: If this is an interactive course, consider increasing the interactive media percentage on the form
   - Motion to place on consent; C. Roberson, Second: D. Welton, Approval: Unanimous

C. **Course Deletions (Information Only) Effective Term: Fall 2015**

1. **AUT 6A – Automotive Electrical, Brakes/Suspension and Steering Systems Lecture**
2. **AUT 7A – Automotive Electrical, Brakes/Suspension and Steering Systems Lab**
3. **AUT 8A – Automotive Engines, Heating and Air Conditioning Lecture**
4. **AUT 9A – Automotive Engines, Heating and Air Conditioning Lab**
5. **AUT 52A – Automotive Transmissions, Drive Lines and Axles Lecture**
6. **AUT 53A - Automotive Transmissions, Drive Lines and Axles Lab**
7. **SOC 3 – Sociology of Sexuality**
The committee endorsed the deletion of these courses

D. **Program Changes; Effective Catalog Year: 2015-16**

1. **AS Degree in Automotive Technology**
   Core: Add AUT 6, 7, 8, 9, 20, 21, 22, 23, 52, 53, 56, 57; delete AUT 6A, 7A, 8A, 9A, 52A, 53A; no change in units

2. **CA in Automotive Technology**
   Core: Add AUT 6, 7, 8, 9, 20, 21, 22, 23, 52, 53, 56, 57; delete AUT 6A, 7A, 8A, 9A, 52A, 53A; no change in units

Heather Rau explained the changes to Automotive program
   - The “A” curriculum is large modules
   - The department currently offers both the small and large curriculum
   - The program changes reflect the change to the small curriculum
   - Motion to vote on both automotive programs and place on consent; R. White, Second: D. Welton, Approval: Unanimous
3. **AS Degree in Business Management**
   Core: Add BCIS 13 and add core options ECON 4 and ACCT 20; Electives: reduce by 3 units and remove BUS 18, BUS 66, BCIS 13, ACCT 20; change in units (from 40 to 39-40 units)

4. **CA in Business Management**
   Core: Add core options BCIS 13, ECON 4, ACCT 20; delete BUS 8, BUS 50; change in units (from 34 to 30-31 units)

5. **AS Degree in Retail Management**
   Core: Add BCIS 13 and add core options ECON 4, ACCT 20, BUS 40; Electives: Remove 3 units and delete courses BUS 68, BCIS 13, ACCT 20, ACCT 4, FASH 80, FASH 18; change in units (from 40 to 39-40 units)

6. **CA in Retail Management**
   Change in title (was “Retail Management (WAFC)”); Core: Add BUS 20 and core options ECON 4, ECON 25, BUS 50, BUS 60; delete MATH 124 and MATH 110; change in units (from 30 to 30-31 units)

7. **AS Degree in Small Business/Entrepreneurship**
   Core: Add BCIS 13, CMST 2 and add core options ECON 4 and ACCT 2; delete core options BUS 26, 27, 28, 29; Electives: Add BUS 50; delete BUS 66, ACCT 4, BCIS 13; change in units (from 42-43 to 38-40 units)

8. **AS Degree in Marketing**
   Core: Add BCIS 13 and add core options ECON 4 and ACCT 20; delete BUS 44; Elective Options: delete ART 32, BUS 66; add MSP 5, MSP 74, BCIS 15; change in units (from 42 to 42-43 units)

9. **Certificate of Achievement in Marketing**
   Core: Add BCIS 13 and add core options ECON 4 and ACCT 20; change in units (from 30 to 30-31 units)

   Lisa Christiansen and Patrick Christensen represented Business Education
   - Changes reflect input from faculty and advisory boards to include business etiquette and communication skills
   - Common core knowledge builds from small certificates to degree options to create clearer pathways
   - Strike BCIS 15 from electives in Marketing as it doesn’t exist yet
   - Motion to vote on all business programs as a block and place on consent; S. Wakim, Second: S. Sloan, Approval: Unanimous

5. **Miscellaneous Agenda Items**
   A. **C-ID Course Modifications – Susan Carey/Boyd Trolinger**
      - Courses that are already C-ID approved will only be updating books during curriculum review unless the C-ID requires a resubmission due to major changes
   B. **Add Meeting – May 11, 2015**
      - Meeting will be added to May 11 to discuss policy only – no new business items
   C. **Next Meeting – May 4, 2015**
      - Motion to adjourn; T. Day, Second: T. Hutton, Approval: Unanimous