Curriculum Committee
MINUTES
April 20, 2015

Members Present
Boyd Trolinger, Chairperson
David Danielson, Dean
Suzanne Wakim, Biology
Susan Carey, Articulation Officer
Lisa Kekaha, Language Education/Development
Lenny Bailey, Associate Faculty, English
Mark Latham, Music
Dr. Samia Yaqub, VP Student Learning
Dr. Jo Anne Cripe, First Year Experience
Dr. Robert White, Physics
Terri Hutton, Child Development/Family Relations
Dave Welton, Associate Faculty, Radio-TV-Film
Dr. Sandy Sloan, Business Computer Info Systems
Carrie Roberson, Academic Senate

Members Absent
Morgan Brynnan, Library
Craig Rigsbee, Dean
Tina Day, Associate Faculty, Language Education

Guests Present
Kristin Milinkevich, Chemistry
Lisa Nichols, Chemistry
Michael Matiasek, Biology
Julie Scarpeli, Admissions/Records
Annie Rafferty, Director, Contract Education
Julie Nuzum, Special Education
Marty Wallace, Chemistry
Kim Begbie, Admissions/Records
George Medina, Automotive Technology

AGENDA

1. Agenda Approval
   Motion to approve agenda; S. Wakim, Second: R. White, Approval: Unanimous

2. Approval of Minutes
   A. April 6, 2015
      Motion to approve minutes; R. White, Second: S. Sloan, Approval: Unanimous

3. Consent Agenda
   A. General Education
      1. PHO 1 - History of Photography
         UC Transfer status request
         IGETC 3A, CSU C1, Butte C

      B. Minor Course Modifications
         1. CHEM 1 – General Chemistry I (C-ID CHEM 110 and CHEM 120S)
            Changes in catalog description, objectives, unit titles and materials of instruction; change in pedagogical cap (from 28 to 24); Effective Term: Fall 2015

         2. CHEM 2 – General Chemistry II (C-ID CHEM 120S)
            Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; change in pedagogical cap (from 28 to 24); Effective Term: Fall 2015

         3. CHEM 21 – Organic Chemistry I (C-ID CHEM 150 and CHEM 160S)
            Changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; Effective Term: Fall 2015
4. **CHEM 22 – Organic Chemistry II (C-ID CHEM 160S)**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; Effective Term: Fall 2015

5. **CHEM 51 – Elementary Inorganic Chemistry**
Change in pedagogical cap (from 28 to 24); Effective Term: Fall 2015

6. **CHEM 52 – Elementary Organic and Biochemistry (C-ID CHEM 102)**
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 28 to 24); Effective Term: Fall 2015

7. **CHEM 110 – Introductory Chemistry**
Deletion of prerequisite; addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in pedagogical cap (from 28 to 24); Effective Term: Fall 2015

8. **PHYS 21 – College Physics I (C-ID PHYS 105)**
Removal of recommended prep; changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; addition of discipline “Engineering”; Effective Term: Fall 2015

9. **PHYS 22 – College Physics II (C-ID PHYS 110)**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; addition of discipline “Engineering”; Effective Term: Fall 2015

C. **Program Changes:** Effective Catalog Year: 2015-16

1. **AS Degree in Photography**
Core: Add PHO 1 and PHO 20; change in units (from 26 to 32 units)
Motion to approve consent agenda; R. White, Second: M. Latham, Approval: Unanimous
Chemistry – David Danielson shared that the message from facilities was that we are not currently out of compliance having 28 students in the room. The ped cap changes for CHEM 1, 2, 51, 52, and 110 will be phased in over the next two semesters; 26 Spring 2016, 24 Fall 2016. Since this information was obtained 15 years ago, Samia will follow up with facilities to request a current Fire Marshall assessment.

3. **Pending Business**

A. **Minor Course Modification**

1. **CHEM 21 – Organic Chemistry I**
Change in pedagogical cap (from 24 to 20); Effective Term: Fall 2015
Lisa Nichols represented Chemistry

- Organic chemistry is different from general chemistry in that all the fumes smell and are flammable; there is a higher toxicity of chemicals
- Reducing the cap would reduce the exposure to students
- Impact: 2 sections in Fall only; a total of 8 students per year
- J. Cripe – Will we treat this like the other chemistry reductions incrementally decreasing them over two semesters?
- K. Milinkevich: Prerequisites are not being enforced in CHEM 21; 31% of the enrolled students have not met the prerequisites so the impact will be minimal to students who should be enrolled
- Students may be dis-enrolled by the instructor if they have not met the prerequisite
- Motion to place on consent effective Fall 2015, R. White, Second: S. Sloan, Approval: Unanimous with one abstention C. Roberson
4. **New Business**

A. **New Courses**

1. **AUT 114 – Auto Body Repair** (3 Units)
   - Stand alone

2. **AUT 115 – Automotive Painting** (3 Units)
   - Stand alone

   George Medina represented Automotive Technology
   - These courses were on the books in the past and filled
   - The courses are offered at Paradise High School, lead to employment, and are a nice addition to the automotive program
   - Committee Suggestion: AUT 114 Objective A - Typo “terminology”
   - Motion to vote on AUT 114 and 115 as a block; J. Cripe, Second: R. White Second, Unanimous

3. **OLS 323 – Occupational and Academic Assessment** (0 Units)
4. **OLS 324 – Workplace Communication** (0 Units)
5. **OLS 325 – Literacy for Career Building** (0 Units)
6. **OLS 326 – Mathematics within Industry** (0 Units)
7. **OLS 327 – Career Exploration** (0 Units)
8. **OLS 328 – Strategies for Employment** (0 Units)
9. **OLS 329 – Occupational Certification Workshop** (0 Units)
10. **OLS 330 – Experiential Vocational Training** (0 Units)

   All OLS courses are program applicable and part of the Noncredit Certificate of Completion in Occupational Life Skills

   Julie Nuzum and Annie Rafferty represented Occupational and Life Skills
   - Employment rate for basic skills students is half that of the general population
   - This program will help students with basic skills find employment by building occupational and life skills
   - S. Yaqub – enhanced noncredit is now going to be funded at the credit level
   - Motion to vote on all OLS courses as a block and place on consent; C. Roberson, Second: D. Welton, Approval: Unanimous

B. **Major Course Modifications**

1. **SPE 320 – Independent Living Skills for Persons with Substantial Disabilities**
   - Changes in hours (from 280 to 200); changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; **Effective Term: Fall 2016**

2. **SPE 322 – Group Social Growth for Persons with Substantial Disabilities**
   - Changes in hours (from 280 to 200); changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; **Effective Term: Fall 2016**

   Julie Nuzum represented Special Education
   - The hours are being adjusted to match the other courses in the SPE curriculum
   - These courses will now be offered in shorter formats
   - Motion to vote on SPE 320 and 322 as a block and place on consent; J. Cripe, Second: S. Sloan, Approval: Unanimous

C. **Minor Course Modifications**

1. **BIOL 1 – Introduction to Biology**
   - Changes in objectives, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

2. **BIOL 5 – Ecology and Field Biology**
   - Changes in catalog description, unit titles, methods of instruction, examples of assignments and materials of instruction; **Effective Term: Fall 2015**
3. **BIOL 9 – Current Issues in Biology**
Changes in catalog description, objectives, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

4. **BIOL 9H – Honors Current Issues in Biology**
Changes in catalog description, objectives, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

5. **BIOL 15 – Introduction to Microbiology**
Changes in prerequisites, course description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

6. **BIOL 20 – Human Anatomy**
Changes in materials of instruction; *Effective Term: Fall 2015*

Suzanne Wakim represented Biology

- Courses have been updated for curriculum review
- Committee Suggestions:
  - BIOL 1 - Remove Method of Instruction Item G
  - BIOL 5 - Replace assignments and add book using information G. Lechner sent in
  - BIOL 9 - Typo Lecture topic 12 - Evolution
  - BIOL 9H - Typo Lecture topic 12 - Evolution
- Motion to vote on all biology courses as a block; R. White, Second: D. Danielson, Approval: Unanimous
- Motion to place on consent; R. White, Second: J. Cripe, Approval: Unanimous

7. **CHEM 51 – Elementary Inorganic Chemistry (C-ID CHEM 101)**
Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

Marty Wallace represented Chemistry

- This course is aligned with the content of C-ID
- Committee Suggestions:
  - The committee encouraged the chemistry department to use the terminology on the C-ID descriptor to ensure the course is approved
  - Objective A – after “includes chemical” add “(includes theoretical yield)”
  - Methods of Instruction
    - Remove the duplicate homework statement
  - Assignments
    - Marty will send in assignments and more detailed lab topics
- Motion to place on consent pending changes being made; C. Roberson, Second: R. White, Approval: Unanimous

8. **SPE 308 – Functional Academics for Persons with Substantial Disabilities**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

9. **SPE 310 – Integration into the Community for Persons with Substantial Disabilities**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

10. **SPE 311 – Horticultural Arts for Persons with Substantial Disabilities**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

11. **SPE 312 – Applied Arts for Persons with Substantial Disabilities**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

12. **SPE 313 – Fine Arts for Persons with Substantial Disabilities**
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; *Effective Term: Fall 2015*
13. **SPE 314 – Performing Arts for Persons with Substantial Disabilities**  
Changes in objectives, unit titles and examples of assignments; Effective Term: Fall 2015

14. **SPE 315 – Culinary Arts and Nutrition Skills for Persons with Substantial Disabilities**  
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; Effective Term: Fall 2015

15. **SPE 316 – Health and Wellness for Persons with Substantial Disabilities**  
Changes in catalog description, objectives, unit titles, examples of assignments and materials of instruction; Effective Term: Fall 2015

16. **SPE 318 – Communication Skills for Persons with Substantial Disabilities**  
Changes in catalog description, objectives, unit titles and examples of assignments; Effective Term: Fall 2015

Julie Nuzum represented Special Education  
- These have been updated as part of curriculum review  
- These courses are now offered in 2 other agencies – North Valley Services and California Vocations; increasing the 800 FTES per year to 1000 FTES  
- Motion to vote on all SPE courses as a block; C. Roberson, Second: D. Danielson, Approval: Unanimous  
- Motion to place on consent; R. White, Second J. Cripe, Approval: Unanimous

D. New Program

1. **Noncredit Certificate of Completion in Occupational and Life Skills**  
Proposed for enhanced funding under SB 361  
588 hours; 0 units  
Motion to place on consent; R. White, Second: S. Sloan; Approval: Unanimous

E. Program Changes; Effective Catalog Year: 2015-16

1. **AS Degree in Computer System Administration**  
Core: Add CSCI 48, BCIS 33, delete CSCI 19, change in unit of CSCI 49; change in units (from 30 to 33 units)

2. **Certificate of Achievement in Computer System Administration**  
Core: Add CSCI 48, BCIS 33, delete CSCI 19, change in unit of CSCI 49; change in units (from 30 to 33 units)

3. **Certificate in Computer Support Technician**  
Core: Add CSCI 48, delete CSCI 19, change in unit of CSCI 49; change in units (from 9 to 11 units)

4. **AS Degree in Computer Networking**  
Core: Add CSCI 48, BCIS 33, delete CSCI 19, CSCI 52, change in unit of CSCI 49; no change in units

5. **Certificate of Achievement in Computer Networking**  
Core: Add CSCI 48, BCIS 33, delete CSCI 19, CSCI 52, change in unit of CSCI 49; no change in units

6. **Certificate in Cisco Network Administration**  
Core: Add CSCI 48, delete CSCI 52; change in units (from 9 to 10 units)

Boyd Trolinger represented Computer Science  
- Advisory committee recommendation to add BCIS 33  
- Motion to vote on all Computer Science programs as a block; J. Cripe, Second: R. White, Approval: Unanimous  
- Motion to place on consent; R. White, Second: C. Roberson, Approval: Unanimous
7. **AA-T Degree in History**  
List A: Replace HIST 12 and 14 with HIST 3 and 5; no change in units  
- Boyd Trolinger represented History  
  - HIST 3 and 5 have been approved by C-ID, so will replace HIST 12 and 14 in the degree  
  - Motion to place on consent; R. White, Second D. Welton; Approval: Unanimous

8. **AA Degree in Liberal Studies**  
Move DRAM 4 from Core to MOU section; change in units (from 45 to 42 units)  
- Susan Carey represented Liberal Studies  
  - There is a list of courses that are part of an MOU (an outside agreement with Chico State). The courses in the MOU are not required courses  
  - Motion to place on consent; D. Danielson, Second: R. White, Approval: Unanimous

9. **AA Degree in Social and Behavioral Science**  
Core: Remove AJLE 140, 141, 142, 150, 151A, 153, 164, ANTH 2, CDF 18, 34, 36, 40, 44, 48, 55, 56, 58, 59, 63, GEOG 2, 3; no change in units  
- Susan Carey and Boyd Trolinger represented Social Behavioral Science  
  - AJLE 100 courses are being removed because they are not transfer level courses  
  - ANTH 2, GEOG 2, 3 are being removed because they are not social or behavioral science courses  
  - CDF courses are being removed per the Child Development department  
- Motion to place on consent; S. Sloan, Second: S. Wakim, Approval: Unanimous

5. **Miscellaneous Agenda Items**  
A. Content Creep – Susan Carey  
B. Curriculum Bylaws – Boyd Trolinger  
C. Next Meeting – April 27, 2015  
  - Motion to adjourn; S. Sloan, Second: C. Roberson, Approval: Unanimous