Curriculum Committee
MINUTES
March 2, 2015

Members Present
Boyd Trolinger, Chairperson
David Danielson, Dean
Suzanne Wakim, Biology
Susan Carey, Articulation Officer
Lisa Kekaha, Language Education/Development
Carrie Roberson, Academic Senate
Dr. Sandy Sloan, Business Computer Info Systems
Tina Day, Associate Faculty, Language Education
Dr. Samia Yaqub, VP Student Learning
Craig Rigsbee, Dean
Dr. Jo Anne Cripe, First Year Experience
Dr. Robert White, Physics
Terri Hutton, Child Development/Family Relations
Mark Latham, Music
Lenny Bailey, Associate Faculty, English
Miwako Oka, AS Representative

Members Absent
Morgan Brynnan, Library
Dave Welton, Associate Faculty, Radio-TV-Film

Guests Present
Francesco Madaro, Engineering
Dr. Gina La Monica, Accreditor
Ms. Joyce Johnson, Accreditor
Eric Hoiland, Assessment Director
Dr. Timothy Woods, Accreditor

AGENDA

1. Agenda Approval
Motion to approve agenda; C. Roberson, Second: R. White, Approval: Unanimous

2. Approval of Minutes
A. February 23, 2015
Motion to approve minutes; M. Latham, Second: S. Sloan, Approval: Unanimous

3. Consent Agenda
A. Minor Course Modifications
1. ENGR 3 – Plane Surveying I (C-ID ENGR 180)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Pedagogical cap change (from 30 to 24); Effective Term: Fall 2015

2. ENGR 8 – Statics (C-ID ENGR 130)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

3. ENGR 17 – Electrical Circuits and Devices (C-ID ENGR 260 and ENGR 260L)
   Changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

B. Distance Education
1. CDF 18 – Children with Special Needs
   Online Modality
2. CDF 84 – Administration I: Programs in Early Childhood Education
   Online Modality
3. CDF 85 – Administration II: Personnel & Leadership in Early Childhood Education
   Online Modality
C. Program Changes *(Effective Catalog Year: 2015/2016)*

1. **AS Degree in Early Childhood Education**
   - Electives: Replace CDF 52, 58, 77 with CDF 20, 84, 85; no change in units

2. **AS Degree in Fashion Merchandising**
   - Core: Replace CSCI 2 with BCIS 18; no change in units

3. **Certificate of Achievement in Fashion Merchandising**
   - Core: Replace CSCI 2 with BCIS 18; no change in units
   
   **Motion to approve consent agenda; R. White, Second: S. Carey, Approval: Unanimous**

4. **New Business**

   **A. Minor Course Modifications**

   1. **CDF 80 – Health, Safety and Nutrition**
      - Change in pedagogical cap (from 40 to 45); *Effective Term: Fall 2015*
      - Terri Hutton represented CDF 80
      - Increasing the cap based on research from other campuses
      - Average is 45 statewide
      - Historically ped caps were set by room size
      - Now part of the AS degree so the increase also improves student access
      - Motion to place on consent; S. Wakim, Second: R. White, Approval: Unanimous

   2. **ENGR 1 – Introduction to Engineering**
      - Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; change in pedagogical cap (from 50 to 35); *Effective Term: Fall 2015*
      - Francesco Madaro represented ENGR 1
      - The course has been modified to align with CIVL 101 and MECH 140 at Chico State
      - 35 is an appropriate ped cap. 50 was never in practice as the course has always been offered in a room that holds 35
      - Committee Suggestions:
        - Ped cap change form
        - The ped cap change form is not complete
        - Expand on the answers
        - Add sample assignments to the document
        - ENGR 1
        - Writing Assignment 1 – rewrite to include what kind of engineer the student wants to become and why
      - Motion to place ENGR 1 on consent pending updates to ped cap rubric and writing assignment; C. Roberson, Second: S. Sloan, Approval: Unanimous

5. **Miscellaneous Agenda Items**

   **A. AP, CLEP and IB Policies – Eric Hoiland**

   - Types of credit awarded include AP - Advanced Placement, CLEP - College Level Examination Program, and IB - International Baccalaureate
   - The college typically doesn’t award credit for high school course work, but credit is awarded for certain scores on an advanced placement test
   - There is inconsistency across the community college system on CLEP and IB policies
   - The CSU system decided in 2011 to get system wide consistency
   - This allowed the community colleges to try to match CSU
   - Steve St. Sin and Eric created a conversion chart to show what CLEP tests they would accept, the score, the GE area it is accepted into, and what the GE certification is
• Similar charts were set up for AP and IB
• This is only for GE certification not for major work
• The chart will be helpful for a student and provides us a way to advise students
• There needs to be language in the catalog to map these tests instead of the small paragraph that is in there now
• The infrastructure needs to be created in Colleague to start entering these tests and determine how they will fit in with Student Ed Planner and Prerequisites
• Credit by Exam is different in that the student receives credit for a specific course, which will always transfer to a CSU or UC
• AP courses used to give credit for the course, but now will be replaced by this new process
• Some colleges list a maximum amount of units allowed through these exams, so a decision still needs to be made on that
• Motion to support the AP, CLEP and IB policies and to place in the catalog; S. Carey, Second: R. White, Approval: Unanimous

B. Prerequisite Validation – Boyd Trolinger
• Boyd updated the committee on the work of the prerequisite enforcement workgroup
• This group has been discussing prerequisite validation with a goal of Fall 2016 enforcement for the first round of courses
• The group has determined what the documentation will look like and the information that we need to have from the departments
• Still need to determine the challenge process, schedule implementation, rollout schedule and disproportionate impact

C. Next Meeting – March 30, 2015
• Motion to adjourn; T. Day, Second: R. White, Approval: Unanimous