Curriculum Committee
MINUTES
February 23, 2015

Members Present
Boyd Trolinger, Chairperson
David Danielson, Dean
Suzanne Wakim, Biology
Susan Carey, Articulation Officer
Lisa Kekaha, Language Education/Development
Tina Day, Associate Faculty, Language Education
Carrie Roberson, Academic Senate
Dr. Sandy Sloan, Business Computer Info Systems
Dave Welton, Associate Faculty, Radio-TV-Film
Lenny Bailey, Associate Faculty, English
Dr. Jo Anne Cripe, First Year Experience
Dr. Robert White, Physics
Terri Hutton, Child Development/Family Relations
Mark Latham, Music

Members Absent
Morgan Brynnan, Library
Vacant, AS Representative
Dr. Samia Yaqub, VP Student Learning

Guests Present
Francesco Madaro, Engineering

AGENDA

1. Agenda Approval
   Motion to approve agenda; C. Roberson, Second: R. White, Approval: Unanimous

2. Approval of Minutes
   A. February 2, 2015
      Motion to approve minutes; M Latham, Second: D. Welton, Approval: Unanimous

3. Consent Agenda
   A. New Course
      1. PHO 20 – Photoshop for Photographers (3 Units)
         Program Applicable – AS Degree in Photography

   B. Course Modifications
      1. EH 20 – Introduction to Environmental Horticulture
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

      2. EH 22 – Landscape Construction
         Change to SAM Code (from “Possibly Occupational” to “Occupational”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015

      3. EH 26 – Landscape Planning and Design
         Addition of prerequisite (EH 23); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2015
4. **EH 28 – Turfgrass Management and Equipment**  
Change in units (from 4 to 3 units); change in hours (from 51 lec/51 lab to 34 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

5. **EH 30 – Irrigation Practices and Materials**  
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

6. **EH 72 – Landscape Business Management**  
Change in title (was “Park and Landscape Management”); change in hours and instructional method (from 34 lec/51 lab to 51 lec); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Addition of discipline “Ag Business and Related Services”; change in pedagogical cap (from 24 to 35); *Effective Term: Fall 2015*

7. **EH 74 – Irrigation System Design**  
Addition of prerequisite (EH 30); change in recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2015*

C. **Request for Exemption from START**  
1. **EH 60 – Principles of Integrated Pest Management**  
2. **EH 61 – Plant Protection Materials**  
3. **EH 62 – Weed Science and Invasive Plants**

D. **Major Program Modification**  
1. **AS Degree in Photography**  
   Core: add PHO 20; unit change (from 26 to 29 units); *Effective Catalog Year: 2015-16*

4. **New Business**  
A. **New Courses**  
1. **CDF 20 – Curriculum for Children with Special Needs (3 Units)**  
   Program Applicable – AS Degree in Early Childhood Education
2. **CDF 85 – Administration II: Personnel & Leadership in Early Childhood Education (3 Units)**  
   Program Applicable – AS Degree in Early Childhood Education *(See Distance Education)*

Carrie Roberson and Terri Hutton represented Child Development
- The CDF curriculum is aligned with CAP – Curriculum Alignment Project and C-ID
- CDF 20 is a course that compliments CDF 18
- CDF 85 is a second level of Administration that follows CDF 84
- There are multiple certificates and teacher permits that these courses fit into
- CDF 18 and 20 differ in that 18 is an overview of children with special needs, while 20 focuses on curriculum and tools to work with children with special needs
- A couple of the course modifications include prerequisite removal in order to remove barriers to students
- Motion to vote on new courses, major mods and minor mods as a block; R. White, Second: D. Welton, Approval: Unanimous
- Motion to waive the two-meeting approval process and approve; R. White, S. Sloan, Approval: Unanimous
B. Major Course Modifications

1. **CDF 18 – Children with Special Needs**
   Change in title (was “Special Education in Early Childhood”); Moved Prereq to Recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, example of assignments and materials of instruction; 
   *Effective Term: Fall 2015* 
   *(See Distance Education)*

2. **CDF 30 – Adult Supervision and Mentoring in Early Care and Education**
   Change in title (was “Adult Supervision in a Collaborative Learning Setting”); Moved Prereq to Recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; 
   *Effective Term: Fall 2015*

3. **CDF 56 – Prenatal, Infant, and Toddler Development**
   Change in title (was “Prenatal & Infant Development”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments, and materials of instruction; 
   *Effective Term: Fall 2015*

4. **CDF 84 – Administration I: Programs in Early Childhood Education**
   Change in title (was “Administration of Child Care and Education Programs”); removal of prerequisites; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; 
   *Effective Term: Fall 2015* 
   *(See Distance Education)*

5. **ENGR 4 – Plane Surveying II**
   Change in hours (from 17 lec/102 lab to 34 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; 
   *Effective Term: Fall 2015*

6. **ENGR 45 – Materials Science (C-ID ENGR 140)**
   Change in units (from 3 to 4 units); change in hours (from 34 lec/51 lab to 51 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; 
   *Effective Term: Fall 2015*

Francesco Madaro represented Engineering
- The courses and program in engineering have not been updated for quite a while
- These changes bring the curriculum into alignment with C-ID and Chico State
- The ped cap in ENGR 3 is being reduced to address the needs of the lab component

Motion to vote on ENGR 3, 8, 17 as a block and place on consent; S. Sloan, Second: S. Wakim, Approval: Unanimous
- ENGR 4 had too little lecture and too much lab, so the course is being changed appropriately; this change better aligns the course with CIVL 140 at Chico State
- ENGR 45 is being increased in units to align with C-ID

Committee Suggestions:
- ENGR 4 Assignments
  - Reading 1: Change to “Read the chapter on volumes and be prepared to discuss methods to calculate earthwork.”
  - Switch Out of Class 2 with Writing 2 and add a follow-up piece “Be prepared to present your model to the class.”

Motion to waive the two-meeting approval process and approve ENGR 4 and 45 pending changes; D. Danielson, Second: S. Wakim, Approval: Unanimous
- David Danielson thanked Francesco for his efforts bringing the engineering courses up to date given that this is his first year as a full-time faculty and having so many preps
C. Minor Course Modifications

1. **CDF 80 – Health, Safety and Nutrition**
   Changes in catalog description and materials of instruction; **Effective Term: Fall 2015**
   (See General Education)

2. **ENGR 3 – Plane Surveying I (C-ID ENGR 180)**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Pedagogical cap change (from 30 to 24); **Effective Term: Fall 2015**

3. **ENGR 8 – Statics (C-ID ENGR 130)**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

4. **ENGR 17 – Electrical Circuits and Devices (C-ID ENGR 260 and ENGR 260L)**
   Changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2015**

D. Distance Education

1. **CDF 18 – Children with Special Needs**
   Online Modality

2. **CDF 84 – Administration I: Programs in Early Childhood Education**
   Online Modality

3. **CDF 85 – Administration II: Personnel & Leadership in Early Childhood Education**
   Online Modality
   - The department wants to offer these courses online to be competitive with other colleges and to address accessibility issues for working students
   - Motion to vote on CDF 18, 84 and 85 as a block; S. Sloan, R. White, Approval: Unanimous
   - Motion to place on consent; S. Sloan, Second: R. White, Approval: Unanimous

E. General Education

1. **CDF 80 – Health, Safety and Nutrition**
   CSU Area E, Butte F
   - Proposal rescinded as the course content doesn’t fit well with the GE categories

2. **MUS 10 – Music Theory I**
   Removal of IGETC 3A, CSU C1, Butte C; **Effective Term: Fall 2015**

3. **MUS 12 – Music Theory II**
   Removal of IGETC 3A, CSU C1, Butte C; **Effective Term: Fall 2015**
   - Susan Carey represented Music
   - These courses were grandfathered in as GE applicable
   - When the music theory courses were aligned with C-ID the content was no longer applicable to GE
   - Since these courses are really designed for music majors, to have GE students in there would be distracting
   - Mark Latham agreed with this decision as there are other non-major courses that are already approved for GE
   - Motion to block MUS 10 and 12, waive the two-meeting approval process and approve; R. White, Second: S. Sloan, Approval: Unanimous

F. Course Deletions (Information Only) (**Effective Term: Fall 2015**)

1. **ART 86(A-Z) – Selected Topics in Art**
2. **ART 86A – Basic Kiln Design, Operation & Construction**
3. **ART 86B – Plaster and Mold Making for Ceramic Art**
4. **ART 86C – Surface Color Decoration and Firing Techniques**
5. **ART 86D – Glaze Making, Application & Firing**
6. **CDF 52 – Literacy Development in ECE**
7. **CDF 58 – Critical Issues in Child Development**
8. **CDF 77 – Advanced ECE Professional Career Development**

**G. Program Changes (Effective Catalog Year: 2015/2016)**
1. **AS Degree in Early Childhood Education**
   
   Electives: Replace CDF 52, 58, 77 with CDF 20, 84, 85; no change in units
   
   Motion to place on consent; R. White, second: S. Sloan, Approval: Unanimous
2. **AS Degree in Fashion Merchandising**
   
   Core: Replace CSCI 2 with BCIS 18; no change in units
3. **Certificate of Achievement in Fashion Merchandising**
   
   Core: Replace CSCI 2 with BCIS 18; no change in units
   
   The fashion validation team requested that this change be made as CSCI 2 is difficult to get into
   
   Motion to vote on both fashion programs as a block and place on consent; R. White, Second: D. Welton, Approval: Unanimous

5. **Miscellaneous Agenda Items**
   
   **A. Course Modification Creep**
   
   - Will be covered at a later date
   
   **B. CSU General Education – S. Carey**
   
   - Susan presented the CSU Chancellor’s office mandate
   - CSU Areas A1, A2, A3 and B4 now require a C or better
   - CSU Area D is changing from “choose 9 units from at least 2 of the 10 categories (D0-D9)” to “choose 9 units from at least 2 disciplines”
   - These changes will be effective with the 2015-16 catalog year
   - There is approved language that allows us to create ADT’s for high unit majors which will allow some general education to be completed after transfer

   **C. Next Meeting – March 2, 2015**
   
   - Motion to adjourn; R. White, Second: S. Sloan, Approval: Unanimous