Members Present

Boyd Trolinger, Chairperson
David Danielson, Dean
Morgan Brynnan, Library
Dr. Jo Anne Cripe, Life Management
Dr. Leslie Henson, English
Craig Rigsbee, Dean
Dr. Robert White, Physics
Stacey Bartlett, Academic Senate

Mark Latham, Music
Elaine Hegeman, Student
Steve Hammond, Counseling
Dr. Samia Yaqub, VP Student Learning
Dr. Sandy Sloan, Business Computer Info Systems
Dave Welton, Associate Faculty, Radio-TV-Film
Jennifer White, Associate Faculty, English

Members Absent

Tina Day, Associate Faculty, Language Education
Susan Carey, Articulation Officer

John Dahlgren, Drafting

Guests Present

Christie Trolinger, SLO Coordinator
Daniel Donnelly, Multimedia Studies

AGENDA

1. Agenda Approval
   Motion to approve agenda; S. Bartlett, Second: D. Welton, Approval: Unanimous

2. Approval of Minutes
   A. December 10, 2012
      Motion to approve December 10 minutes; J. White, Second: S. Hammond, Approval: Unanimous
   B. January 28, 2013
      Motion to approve January 28 minutes; S. Hammond, Second: D. Welton, Approval: Unanimous

3. Consent Agenda
   A. New Courses (Effective Term: Fall 2013)
      1. JOUR 4 – Newspaper Production/Roadrunner (2 Units)
         Request UC Transfer Status
      2. JOUR 7 – Beginning Newspaper Production Lab (1.5 Units)
      3. JOUR 8 – Intermediate Newspaper Production Lab (1.5 Units)
      4. JOUR 9 – Advanced Newspaper Production Lab (1.5 Units)
   B. Course Modifications
      1. DRAM 16 – Costume Construction II
      2. DRAM 18 – Musical Comedy Workshop
      3. DRAM 19 – Choreography for Performance
      4. IDST 104 – Theme-Based Studies
      5. IDST 105 – Shared Text Studies
      6. MSP 1 – Multimedia Careers
      7. MSP 5 – Introduction to Interactive Web Design and Authoring
      8. MSP 10 – Digital Video Design and Production
      9. MSP 68 – T-Shirt Design and Promotional Products
4. **Pending Business**

**A. New Courses**

1. **PHO 30 – Adobe Photoshop I (3 Units)**
   Request for UC Transfer Status

2. **PHO 31 – Adobe Photoshop II (3 Units)**
   - Daniel Donnelly represented Photography
   - The committee recommended two new courses be created as the course content changed substantially over time, so these courses replace PHO 18 and PHO 19
   - Motion to vote on PHO 30 and PHO 31 as a block; S. Sloan, Second: D. Welton, Approval: Unanimous
   - Motion to waive the two-meeting approval process and approve; D. Welton, Second: R. White, Approval: Unanimous

**B. Prerequisites**

1. **PSY 7 – Introduction to Research Methods in Psychology**
   - Addition of prerequisites: MATH 18 and PSY 1
   - C-ID evaluators recommend adding PSY 1 and MATH 18 as prerequisites
   - Motion to waive the two meeting approval process and approve PSY 7; J. Cripe, Second: D. Welton, Approval: Unanimous

**C. Course Modifications**

1. **ART 1 – Art Appreciation (C-ID: ARTH 100)**
   - Changes in recommended prep, catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

2. **ART 31 – Graphic Design I**
   - Change in repeats (from repeat 3 times to not repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation and examples of assignments; Effective Term: Fall 2013

3. **ART 32 – Creative Typography**
   - Changes in catalog description, objectives, unit titles, methods of instruction, examples of assignments and materials of instruction; Effective Term: Fall 2013

4. **ART 34 – Graphic Design II**
   - Title change (was “Graphic Art Design II”); changes in catalog description, objectives, unit titles, methods of instruction and examples of assignments; Effective Term: Fall 2013

5. **ART 35 – Illustration Art I**
   - Deletion of prerequisites, addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation and examples of assignments; Effective Term: Fall 2013

6. **ART 36 – Illustration Art II**
   - Deletion of prerequisites; change in repeats (from repeat 3 times to not repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

7. **ART 39 – Business of Graphic Design**
   - Changes in catalog description, objectives, unit titles, methods of evaluation and examples of assignments; Effective Term: Fall 2013
Daniel Donnelly represented ART (except ART 1)
- These are curriculum review updates
- Motion to vote on ART 31, 32, 34, 35, 36, 39 as a block; R. White, Second: S. Hammond, Approval: Unanimous
- Committee Suggestions:
  - ART 31
    - Assignments
      - Out of Class 2 – change to “… write down how many types of products…”
  - ART 32
    - Objectives
      - Keep A, B, C, E, J, N, P
      - Drop D, F, G, H, I, K, L, M, O
    - Assignments
      - Writing 1 – change “your selected” to “a selected”
  - ART 35
    - Methods of Instruction - Strike “Class Discussions”
  - ART 39
    - Objectives
      - A – Separate “Identify design principles” and “Business procedures”
      - B – New – “Analyze business procedures necessary for a successful career.”
    - Assignments
      - Writing 1 – Change to “Write a list of the business procedures necessary for a business to have in place before opening their doors or allowing access to their services.”
    - Unit titles
      - 3 – Change to “Getting into Business – Designing Your Own Survival Guide”
      - 7 – “Introduction to design principles” – make number 5 (delete current 7)
      - 5 and 6 – Combine into one unit “Pricing and Protecting Your Work” (9 hours)
      - Add: “Effective Communication for Business Success” (9 hours)
    - Motion to waive the two meeting approval process and approve these courses pending changes; R. White, Second: S. Bartlett, Approval: Unanimous

8. **CSCI 4 – Introduction to Programming Concepts and Methodologies (C-ID: COMP 112)**
   Title change (was “Introduction to Programming”); change in hours and instructional method (from 51 lec to 42.5 lec/25.5 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; \textit{Effective Term: Fall 2013}
   Boyd Trolinger represented Computer Science
   - This is a C-ID alignment so the content has been updated to match that language
     - Assignment: Out of class 2 – take out comma after “case-insensitive”
   - Motion to waive the two-meeting approval process and approve CSCI 4; S. Hammond, Second: S. Bartlett, Approval: Unanimous

5. **New Business**
   A. Minor Course Modifications
   1. **CSL 20 – College and Life Success**
      Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; \textit{Effective Term: Fall 2013}
      Jo Anne Cripe represented CSL 20
      - Updated per curriculum review cycle
      - Motion to place on consent; D. Welton, Second: S. Hammond, Approval: Unanimous
2. **ENGL 21 – Mythology**
Changes in catalog description, objectives, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

3. **ENGL 45 – Latino Literature and its Latin American Roots**
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

Leslie Henson represented English
- Common literature objectives have been devised for all literature courses. These show as the first three objectives for all literature courses.

**Committee Suggestions**
- **ENGL 45**
  - Make first three objectives on ENGL 45 match first three on ENGL 21
  - Objective C – change comma to period
    - Add “sexuality” after “gender”

- Motion to align first three objectives in all literature courses (ENGL 4, 8, 10, 14, 15, 16, 20, 21, 25, 26, 31, 35, 45, 47); R. White, Second, S. Sloan, Approval: Unanimous

- **ENGL 21**
  - Assignments
    - Reading 3 – strike (same as 1)

Motion to vote on ENGL 21 and ENGL 45 as a block and place on consent pending changes; S. Hammond, Second: J. White, Approval: Unanimous

4. **LM 40 – Life Management**
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation and examples of assignments; *Effective Term: Fall 2013*

Jo Anne Cripe represented Life Management
- Updated per curriculum review cycle

**Committee Suggestion**
- Objective H – Change to “Implement effective strategies for academic success including learning styles for improving memory and retention”

**Motion to place on consent:** J. White, Second: S. Bartlett, Approval: Unanimous

5. **MSP 12 – Two-Dimensional Animation**
Changes in catalog description, objectives, unit titles and examples of assignments; Deletion of disciplines “Computer Science,” “Media Production” and “Telecommunication Technology”; Addition of “Multimedia”; *Effective Term: Fall 2013*

6. **MSP 45 – 3-D Computer Modeling and Animation**
Change in title (was “3-D Computer Modeling and Animation I”); changes in catalog description, objectives and examples of assignments; *Effective Term: Fall 2013*

Daniel Donnelly represented Multimedia Studies
- Motion to vote on MSP 12 and MSP 45 as a block; S. Sloan, Second: R. White, Approval: Unanimous

- **MSP 12**
  - Objective C – Change to “Demonstrate an understanding of and employ animation principles and techniques to create...”

- Motion to waive the two meeting approval process and approve; J. Cripe, Second: D. Welton, Approval: Unanimous
7. **RTVF 30 – Digital Audio Production**
Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*
Dave Welton represented RTVF
- Updated per curriculum review and changes in technology
- Committee Suggestions
  - Objective C – Add a period
- Motion to place RTVF 30 on consent; J. Cripe, Second: S. Bartlett, Approval: Unanimous

B. **Course Deletions (Information Only): Effective Spring 2013**
1. HON 6 – Modern Non-Western Cultures
2. HON 7 – Human Evolution and Variation
3. MSP 30 – Digital Audio Production (RTVF 30 remains active)
4. NR 29 – Environmental Management Laboratory
5. SBM 128 – Bookkeeping (ACCT 128 remains active)
The committee endorsed the deletion of these courses

C. **Program Modification**
1. **Certificate of Achievement in Honors**
   Change in core requirements (add: ENGL 53H, remove: HON 3, HON 6, HON 7); No change in units; *Effective Term: Fall 2013*
   Motion to place on Consent, J. Cripe, Second: J. White, Approval: Unanimous

6. **Miscellaneous Agenda Items**
   A. **General Education Learning Outcomes – C. Trolinger**
   - General Education Assessment Outcomes
     - A subcommittee of Academic Senate as well as representatives from the GE areas have developed outcomes for Butte General Education (attached)
     - This is a requirement for the SLO Assessment process
     - GE is considered a program and needs to have outcomes and be assessed
   - Establishment of a permanent committee called “General Education Assessment Committee”
     - Academic Senate has voted to make this committee a permanent arm of the Academic Senate
     - Comprised of representatives from various General Education areas, a counselor, and a representative from Career and Technical Education
     - There are two purposes
       1. Assessment
          - We have outcomes in place that need to be assessed. The committee will spearhead this effort and organize the areas to conduct assessments related to the outcomes and generate dialogue
       2. Provide Leadership
          - Address the “big” questions that arise such as:
            i. Should Butte GE align with CSU GE?
            ii. Should Math be part of GE Area E?
            iii. Should PE be included since it is not mandated by Title V?
            iv. Should Digital Literacy be included?
          - The committee will provide leadership in these conversations, investigate, and provide recommendations
   - Looking for support from both the Academic Senate and Curriculum Committee, so that the committee can have legitimacy to handle the big questions
Committee recommendation
  ◦ Add another CTE representative
  ◦ Motion to support the General Education Outcomes as written and General Education Assessment Committee, pending change to the CTE representative, R. White, Second: S. Bartlett, Approval: Unanimous

B. New Course Outline Format
  • Objectives have been moved out of “Course Content” and into their own category
  • Course content contains only unit titles
  • This should alleviate the confusion by the C-ID evaluators

C. Next Meeting – February 25, 2013

D. Motion to adjourn; J. White, Second: S. Sloan, Approval: Unanimous