TO: Curriculum Committee Members  
FROM: Boyd Trolinger, Chairperson  
SUBJECT: Curriculum Committee Meeting

There is a Curriculum Committee meeting on Monday, April 1, 2013, 3:00 p.m. in SSG-102

AGENDA

1. Agenda Approval

2. Approval of Minutes
   A. March 25, 2013

3. Consent Agenda
   A. New Courses
      1. BCIS 31 – Business Presentation Software (1 Unit)
      2. BCIS 33 – Skills for the Working Professional (1 Unit)

   B. Course Modifications
      1. ACCT 20 – Introduction to Accounting
      2. ACCT 100 – QuickBooks Pro-Computerized Accounting
      3. ACCT 105 – Income Tax Preparation
      4. ACCT 110 – Accounting for Payroll
      5. ACCT 128 – Bookkeeping
      6. AJ 1 – Criminology
      7. AJ 2 – Administration of Justice (C-ID: AJ 110)
      8. AJ 3 – Legal Research
      9. AJ 6 – Evidence (C-ID: AJ 124)
     10. AJ 8 – Criminal Investigation (C-ID: AJ 140)
     11. AJ 10 – Juvenile Procedures (C-ID: AJ 220)
     12. AJ 11 – Criminal Procedure (C-ID: AJ 122)
     13. AJ 13 – Organized Crime/Gangs
     14. AJ 14 – Community Oriented Policing
     15. BUS 25 – Small Business Management
     16. BUS 35 – Management and Human Relations
     17. BUS 40 – Organization Management
     18. BUS 44 – Human Resource Management
     19. BUS 50 – Sales in Today’s World
     20. BUS 60 – Introduction to Advertising
     21. BUS 62 – Personal Finance
     22. BUS 64 – Principles of Marketing
     23. BUS 66 – Retail Management
     24. BUS 68 – Business on the Internet
     25. ECON 20 – Economic History of the U.S.
     26. ECON 25 – Introduction to Economics
27. ECON 35 – Introduction to Environmental Economics
28. MATH 12 – Mathematics for Business Decisions (Finite Mathematics) (C-ID: MATH 130)
29. MATH 13 – Survey of Calculus (C-ID: MATH 140)
30. MATH 31 – Analytic Geometry and Calculus II (C-ID: MATH 220)
31. MATH 32 – Analytic Geometry and Calculus III (C-ID: MATH 230)
32. MATH 40 – Differential Equations (C-ID: MATH 240)
33. MATH 42 – Linear Algebra (C-ID: MATH 250)
34. RLS 20 – Real Estate Principles
35. RLS 25 – Real Estate Practices
36. RLS 35 – Real Estate Appraisal
37. RLS 40 – Real Estate Finance
38. RLS 45 – Real Estate Economics
39. RLS 50 – Escrow Procedures
40. RLS 55 – Property Management
41. RLS 60 – Real Estate Mortgage Brokerage

4. Pending Business
   A. Course Modifications
      1. MATH 30 – Analytic Geometry and Calculus I (C-ID: MATH 210)
         Changes in catalog description, objectives, unit titles and examples of assignments; Effective
         Term: Fall 2013

5. New Business
   A. New Courses
      1. KIN 34 – Step Aerobics (1.5 Unit)
         UC Transfer Status approval requested
      2. KIN 43 – Yoga II (1.5 Unit)
         UC Transfer Status approval requested
   B. Major Course Modifications
      1. CSCI 2 – Business and Computer Information Systems (C-ID: ITIS 120)
         Change in title (was “Computer Literacy”); changes in recommended prep, catalog
         description, objectives, unit titles, methods of instruction, methods of evaluation, examples of
         assignments and materials of instruction; Effective Term: Summer/Fall 2013; One-meeting
         approval requested
      2. ENGL 60 – Creative Writing: Fiction
         Change in Title (was “Advanced Creative Writing: Fiction); change in prerequisite (from
         ENGL 6 to ENGL 2); changes in catalog description, objectives, unit titles, methods of
         instruction, methods of evaluation, examples of assignments and materials of instruction;
         Effective Term: Fall 2013
   C. Minor Course Modifications
      1. AJ 7 – Report Writing for Law Enforcement Officers
         Changes in catalog description, objectives, unit titles, methods of instruction, methods of
         evaluation, examples of assignments and materials of instruction; change in pedagogical cap
         (from 30 to 64); Effective Term: Fall 2013
      2. ANTH 16 – Archaeology and Ancient Societies (C-ID: ANTH 150)
         Changes in catalog description, objectives and unit titles; Effective Term: Fall 2013
      3. ENGL 2 – Reading and Composition (C-ID: ENGL 100 already approved)
         Changes in catalog description, objectives, examples of assignments and materials of
         instruction; Effective Term: Fall 2013
4. **ENGL 15 – Film as Literature**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

5. **ENGL 25 – Introduction to Shakespeare**
   Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

6. **ENGL 26 – Queer Film and Literature**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

7. **ENGL 35 – Cross-Cultural Film and Literature**
   Changes in objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

8. **ENGL 47 – Native American Literature**
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; *Effective Term: Fall 2013*

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D. **Distance Education**

1. **KIN 31 – Quickfits**
   Online Modality

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E. **Course Deletion (Information Only) Effective Term; End Spring 2013**

1. **CSCI 14 – Programming in C++**
   Core Choice; AS Degree in Applied Computer Graphics: Production/Art Studio
   Core Choice; AS Degree in Applied Computer Graphics: Production/Communication Design
   Core Choice; AS Degree in Applied Computer Graphics: Technical/Art Studio
   Core Choice; AS Degree in Applied Computer Graphics: Technical/Communication Design
   Core Choice; AS Degree in Computer Science
   Core; AS Degree in Applied Computer and Networking Technologies: Programming; change in units (from 29-30 to 26-27 Units)
   Core; Certificate of Achievement in Applied Computer and Networking Technologies: Programming; change in units (from 29-30 to 26-27 Units)

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F. **New Programs**

1. **AS Degree in Sustainable Construction Principles** (36.25 Units)
2. **AS-T Degree in Early Childhood Education** (24 Units)
3. **AS-T Degree in Mathematics** (19-21 Units)

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G. **Program Changes (Effective Catalog Year: 2013-14)**

1. **AA Degree in Social and Behavioral Science** (Transfer)
   Add: CDF 57; Remove: CDF 30, 52, 61, 62, 131, 133; No change in units

2. **AS Degree in Agriculture Business** (Career)
   Core Choice: Remove AGS 22; Core: Add 1 unit AGR 110 and 1 unit AGR 111 as an or to AGR 99 2 unit option; No change in units

3. **Certificate of Achievement in Agriculture Business**
   Core Choice: Remove AGS 22; No change in units

4. **AS Degree in Agriculture Science** (Career)
   Core: Add 1 unit AGR 110 and 1 unit AGR 111 as an or to AGR 99 2 unit option; Reduce elective units from 9 to 6 units and remove AET 22, 35, 36, 38, 43, AGS 24, 56, ANS 30, 40, 42, EH 20, 22, 24, 26, 28, 30, 33, 38, 39, 40, 41, 42, 43, 44, 45, 46, 50, 51, 70, 72, 74, 80, NR 20, 28, 29, 55, 56, 60, 65, 66, PLS 15, 16, 25 as elective options; change in units (from 48 to 45 Units)
5. AS Degree in Environmental Horticulture (Career)
   Core: Add 1 unit AGR 110 and 1 unit AGR 111 as an or to EH 99 2 unit option; remove AGS 22, add EH 74, add EH 60 or EH 61 as an or to AGS 30, change EH 38 and EH 70 from both required to an or, change in units (from 50 to 46-47 Units)

6. Certificate of Achievement in Environmental Horticulture
   Core: Remove AGS 22, Add 1 unit AGR 110 and 1 unit AGR 111 as an or to EH 99 2 unit option; Change in units (from 35 to 32 Units)

7. Certificate of Achievement in Landscape/Turfgrass Technician
   Core: Remove AGS 56 and AGS 22; change in units (from 31 to 25 Units)

8. Certificate of Achievement in Nursery/Florist Technician
   Core: Remove EH 50, 51 and AGS 22; Add EH 26, 60, 61 as an or; change in units (from 25 to 19 Units)

9. Mechanized Agriculture (Career)
   Core: Remove AGS 22; Add 1 unit AGR 110 and 1 unit AGR 111 as an or to AGR 99 2 unit option; change in units (from 46 to 43 Units)

10. AS Degree in Natural Resources/Parks and Recreation (Career)
    Core: Remove AGS 22, NR 29, NR 56, NR 66; add 1 unit AGR 110 and 1 unit AGR 111 as an or to AGR 99 2 unit option; change in units (from 52 to 46 Units)

11. Certificate in Natural Resources/Parks and Recreation (Career)
    Core: Remove AGS 22, NR 29, NR 56, NR 66; change in units (from 15-17 to 15 Units)

12. AS Degree in Natural Resources (Career)
    Core: Remove AGS 22, NR 29, NR 56, NR 66 and PLS 25; add 1 unit AGR 110 and 1 unit AGR 111 as an or to AGR 99 2 unit option; change in units (from 26 to 20 Units)

13. AS Degree in Computer Applications (Career)
    Replacing deleted courses with new curriculum; No change in units

14. Certificate of Achievement in Computer Applications
    Replacing deleted courses with new curriculum; change in units (from 25 to 24 Units)

15. Certificate in Computer Applications
    Replacing deleted courses with new curriculum; No change in units

16. Certificate in Basic Computer Competency
    Replacing deleted courses with new curriculum; change in units (from 8 to 5-6 Units)

17. AS Degree in Legal Office Administration (Career)
    Replacing deleted courses with new curriculum; No change in units

18. Certificate of Achievement in Legal Office Administration
    Replacing deleted courses with new curriculum; No change in units

19. Certificate in Legal Office Administration
    Replacing deleted courses with new curriculum; Change in units (from 16.5 to 16 Units)

20. AS Degree in Office Administration (Career)
    Replacing deleted courses with new curriculum; No change in units

21. Certificate of Achievement in Office Administration
    Replacing deleted courses with new curriculum; Change in units (from 32-33 to 29-30 Units)

22. Certificate in Office Administration
    Replacing deleted courses with new curriculum; Change in units (from 13 to 12 Units)

23. AS Degree in Medical Office Administration (Career)
    Replacing deleted courses with new curriculum; No change in units

24. Certificate of Achievement in Medical Office Administration
    Replacing deleted courses with new curriculum; change in units (from 33 to 34 Units)

25. Certificate in Medical Office Administration
    Replacing deleted courses with new curriculum; change in units (from 16.5 to 15 Units)
26. **AS Degree in Licensed Vocational Nursing** (Career)  
   Add to Admission to the Program: “Applicants that have failed, more than once, from any nursing program (LVN and/or RN) are ineligible to apply;” add to About the Program: “no online labs for BIOL 20/21”

27. **AS Degree in Registered Nursing LVN to ADN** (Career)  
   Add to Admission to the Program: “Applicants that have failed, more than once, from any nursing program (LVN and/or RN) are ineligible to apply;” add to About the Program: “no online labs for BIOL 15/20/21”

28. **Registered Nursing** (Career)  
   Add to Admission to the Program: “Applicants that have failed, more than once, from any nursing program (LVN and/or RN) are ineligible to apply;” add to About the Program: “no online labs for BIOL 15/20/21”

6. **Miscellaneous Agenda Items**  
   A. Distance Education Instructor Presence – B. Trolinger  
   B. Next Meeting – April 15, 2013