

Center for Academic Success

Student Referral

Instructor Name _____

Date _____

I am referring _____ to the Reading and Writing Tutors in CAS for support.
(student)

On this particular assignment, my intention is for the student to focus on and receive support with the following:
(Please attach assignment if possible.)

Getting Started
Understanding the assignment
Brainstorming topics
Formulating a thesis
Freewriting
Creating a rough draft
Research
Finding sources
Format – MLA, APA, etc.
Citations
Revisions
Supporting a thesis
Creation of topic sentences
Organization of supporting details
Structuring a sentence
Structuring a paragraph
Structuring an essay
Creating an introduction
Creating a conclusion
Staying on topic
Logical flow of ideas
Transitions
Style
Developing tone
Using active voice
Audience
Purpose

Word Use
Word choice
Building vocabulary
Using a dictionary
Using a thesaurus
English idioms
Mechanics
Spelling
Capitalization
Punctuation
Parts of speech
Syntax
Fragments
Run-on sentences
Comma splices
Specific grammar issues
Related Writing Skills
Summarizing
Paraphrasing
Creating an outline
Practice
Practice English conversation
Practice English pronunciation
Shared reading for comprehension
Reading strategies
Other

Specifics for student to focus on: _____
