



BUTTE COLLEGE

Dear Nursing Program Applicant:

Thank you for your interest in the Butte College LVN to RN Nursing Program. **Admission to the LVN-RN program (beginning with the transition courses, NSG 64/65) is granted on a first come, first serve basis, i.e., applicants are added to a wait list in order of qualified eligibility by the Nursing Department.** Attached are application information and materials. Please read them carefully before submitting your application package.

APPLICATION PACKAGE CONTENTS

1. **Pre-Application Form:** This form verifies that you meet the minimum qualifications necessary to submit an application. Please DO NOT submit an application if you do not meet **all** of these qualifications!
2. **Application Instructions:** PLEASE READ THE APPLICATION INSTRUCTIONS CAREFULLY! Submit **all** application materials, including any required transcripts, **as a package** to the Nursing Department. Original transcripts will be forwarded to Admissions and Records after they are reviewed by the Nursing Department. DO NOT send transcripts directly to Admissions and Records!
3. **Application Form:** Prerequisite courses must be completed before applying to the program. Co-requisite courses may be taken during the program. However, it is highly advised that these courses be completed prior to admission.

It is highly recommended, but no longer required, that you take the TEAS V test prior to application. If you are selected for admission and have not yet passed the TEAS V test, your admission will be contingent upon passing the test. The test will be administered once on campus to all interested wait-listed LVN-RN applicants approximately two weeks before the semester starts. If you do not pass the TEAS V either before or on this occasion, your seat in the class will be forfeited to another student.

4. **Program Sequence of Instruction:** To allow students to complete the nursing curriculum in the one-year time frame, the clinical nursing content has been arranged to fit into two semesters. During each semester clinical is typically scheduled as a combination of day and evening rotations for all students, which may include Fridays and Saturdays. Due to rotation of assignments and the demands of the program, students should not attempt to work shifts immediately preceding clinical rotations.

ADVISORY REGARDING CLINICAL AGENCIES

In order to participate in and complete the nursing program, Butte College Nursing students must meet the requirements of each clinical agency. These requirements may include, but are not limited to, confidentiality forms, criminal background checks, and/or drug testing.

SELECTION PROCEDURE

Students will be admitted to NSG64/65 and from there directly to the LVN-RN program in wait list order.

Thanks again for applying to the Butte College Nursing Program—best of luck as you pursue a career in nursing!

Sincerely,


Denise Adams, RN, MSN, MBA
Director of Health Occupations




LVN-RN PROGRAM PRE-APPLICATION QUESTIONNAIRE

Please read this section carefully. If you meet the qualifications outlined in this section, you may complete the attached application for admission. You do NOT need to submit this page with your application. If you do not meet these qualifications, DO NOT complete or return the application.


1. Do you meet the general requirements of the LVN-RN program?
 - a. Age 17 years or older with 12th grade education or equivalent
 - b. Current, permanent, California LVN license
 - c. IV Therapy competency (Must verify IV certification through the BVNPT)
 - d. Minimum of 16 units of college level nursing credit from a vocational or practical nursing program (or alternative approved means of satisfying this requirement)

Yes
 ~~No~~  You do not meet the minimum requirements of the program.


2. Have you **completed** ALL prerequisite courses (except NSG 64/65) for the LVN- RN program?

Yes
 ~~No~~  You do not meet the minimum requirements of the program.


3. Do you have an overall 2.5 GPA* in the three prerequisite science courses with no grade less than a “C,” calculated with no more than one repeat grade, if any?

Yes
 ~~No~~  You do not meet the minimum requirements of the program.

4. Do you have an overall 2.5 GPA* for all of the program’s prerequisite courses?

Yes
 ~~No~~  You do not meet the minimum requirements of the program.

5. Have you taken the TEAS V unsuccessfully (composite score < 62%) more than one time?

~~Yes~~  You do not meet the minimum requirements of the program.
 No

*To figure GPA:

Multiply the number of course units by 4 points for an A, 3 points for a B, or 2 points for a C. Add the points for all courses together and divide by the total number of units.

Example:

Course #1	Grade: A	Units: 2.0	Total Points:	$2.0 \times 4 = 8.0$
Course #2	Grade: B	Units: 3.0	Total Points:	$3.0 \times 3 = 9.0$
Course #3	Grade: C	Units: <u>5.0</u>	Total Points:	$5.0 \times 2 = \underline{10.0}$
		10.0		27.0

27.0 points/10 units = 2.7 GPA

** If necessary, one repeat grade is permitted in the GPA calculation, which is figured as follows:

We take the first grade awarded for each of the science courses. If that GPA is not sufficient, we will take the first repeat grade for a course with a substandard grade (D/F), if any (all courses must be completed with a C or better). If all three initial grades are C or better, we will use the first repeat grade of the first repeated course.

APPLICATION INSTRUCTIONS

1. If you have not previously been a student at Butte-Glenn Community College, apply to the college (application available online) to obtain a student ID#. Do not submit your application prior to obtaining your ID#.
2. Fill out the nursing application completely (incomplete applications will NOT be considered).
3. Submit the items below to the Nursing Department as a package—do NOT send transcripts separately and do NOT include any extra materials (e.g., letters of recommendation, certificates, etc.) not requested:
 - a. Completed nursing application
 - b. Copy of your DD214 if you are a U.S. Military veteran
 - c. Copy of current, permanent, California Vocational Nursing license
 - d. Proof of IV Therapy competency (Must verify IV certification through the BVNPT)
 - e. If you have already passed the TEAS V, a copy of your unofficial TEAS transcript AND your Individual Performance Profile showing a 62% or higher composite score¹
 - f. Official college transcripts documenting ALL college coursework and successful completion of all prerequisite courses and math competency²
 - g. Course descriptions for all prerequisite/corequisite courses not taken at Butte College

If you wish to have confirmation of receipt of your application, please either hand deliver it or send it certified mail, return receipt requested (we will not answer telephone inquiries regarding receipt). The Nursing Office will send you an e-mail advising you of the status of your application after it is reviewed. Most communication from the Nursing Department will be via e-mail, so please check for messages frequently.

¹ Study materials for the TEAS V test may be obtained by going online to atitesting.com or calling ATI at (800) 667-7531. If you plan to wait to take the proctored TEAS V test until you are selected for the program, we recommend at a minimum that you purchase and take the online practice TEAS V test to determine which areas, if any, you need to remediate in order to successfully pass the test for admission purposes.

² You do not need to submit Butte College transcripts. Other official college transcripts should be sent to you for inclusion with your application package (do NOT open them!). You must submit an official transcript for every college you attended, regardless of the coursework completed there. Do NOT send transcripts directly to Admissions and Records. If you are sure that all required documentation is already on file and current with Butte College Admissions and Records, please check the appropriate box on the application.

**BUTTE COLLEGE APPLICATION FOR LVN TO RN (INCLUDING NSG 64/65)
ASSOCIATE DEGREE NURSING PROGRAM**

NAME _____ BUTTE ID# _____
 (Last) (First) (Middle or "none")
 MAILING ADDRESS _____ SOC SEC NO. _____
 (Street) (Apt. #)
 _____ DATE OF BIRTH _____
 (City) (State) (Zip)
 PREFERRED PHONE #. _____ (Home/ Work/Cell) ALT. PHONE #. _____ (Home/Work/Cell)
 (Circle one) (Circle one)
 E-MAIL ADDRESS (required) _____
 PERSON TO NOTIFY IN CASE OF EMERGENCY: NAME: _____ PHONE # _____

The following information is required for reporting to the Program's governing agencies:

Gender: Male Female **Age:** _____ **Language spoken in home:** _____

Ethnicity (circle one)	African American	American Indian	Asian-Pacific: Filipino	Asian Pacific: Non-Filipino	Caucasian	Hispanic	Other
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MILITARY SERVICE DOCUMENTATION: Attached Not applicable
 VOCATIONAL NURSING LICENSE: Attached
 IV THERAPY DOCUMENTATION: Attached
 LVN COURSEWORK: Attached Done where? _____
 TEAS INDIVIDUAL PERFORMANCE PROFILE: Attached Not yet passed (These are two separate documents; please make
 TEAS UNOFFICIAL TRANSCRIPT: Attached Not yet passed sure you submit BOTH.)

ALL PREVIOUS NAMES USED _____

LIST ALL SCHOOLS (INCLUDING LVN EDUCATION) ATTENDED AFTER HIGH SCHOOL:

<u>SCHOOL</u>	<u>DATES ATTENDED</u>	<u>TRANSCRIPT</u>
_____	_____	<input type="checkbox"/> Attached <input type="checkbox"/> Already on file
_____	_____	<input type="checkbox"/> Attached <input type="checkbox"/> Already on file
_____	_____	<input type="checkbox"/> Attached <input type="checkbox"/> Already on file
_____	_____	<input type="checkbox"/> Attached <input type="checkbox"/> Already on file
_____	_____	<input type="checkbox"/> Attached <input type="checkbox"/> Already on file

ACADEMIC DEGREES COMPLETED:

<u>DEGREE</u>	<u>MAJOR</u>	<u>COLLEGE</u>	<u>DATE</u>
_____	_____	_____	_____
_____	_____	_____	_____

(OVER)

Name: _____
 Last First

Butte ID #: _____

PREREQUISITE DOCUMENTATION

****Attach course descriptions for all courses not taken at Butte College****

(course names and numbers are not required for Butte courses)

<u>PREREQUISITES: (MUST BE COMPLETED)</u>	School Where Completed	Course Name (e.g., Algebra I)	Course # (e.g., PSY 2)	# Units	Grade	Term/Yr Taken
BIOL 20 Human Anatomy	_____	_____	_____	_____	_____	F W S Su _____
BIOL 21 Human Physiology	_____	_____	_____	_____	_____	F W S Su _____
BIOL 15 Intro to Microbiology	_____	_____	_____	_____	_____	F W S Su _____
ENGL 2 Reading & Comp.	_____	_____	_____	_____	_____	F W S Su _____
PSY 2 or 4: Psychology	_____	_____	_____	_____	_____	F W S Su _____
CMST 2 or 4 or 10: Speech	_____	_____	_____	_____	_____	F W S Su _____
MATH 108 Beginning Algebra (or test)	_____	_____	_____	_____	_____	F W S Su _____

**CO-REQUISITES:⁺
 (MAY BE IN PROGRESS OR
 TAKEN DURING FIRST YEAR
 OF NURSING PROGRAM)**

ANTH 4 or SOC 2 or SOC 4	_____	_____	_____	_____	_____	F W S Su _____
Humanities (one course) ⁺	_____	_____	_____	_____	_____	F W S Su _____
Physical Education Activity ⁺	_____	_____	_____	_____	_____	F W S Su _____
Physical Education Activity ⁺	_____	_____	_____	_____	_____	F W S Su _____

⁺The Humanities and PE requirements are waived for students who enter the nursing program with a baccalaureate (or higher) degree from a regionally accredited college. The ADN Program meets the Multicultural Breadth Requirement.

SCIENCES GPA: _____

PREREQUISITES GPA: _____
 (includes the three science courses, but NOT the co-requisites)

TEAS SCORE: _____
 (if already taken & passed)

SCIENCE CERTIFICATION: I certify that, for each of the science courses listed above, I have participated in a face-to-face, classroom lab, i.e., no portion of the lab was online. _____ (initials)

I certify that the statements I have made on this application are true and complete. I understand that any misrepresentation or omission of data may result in denial of enrollment or dismissal from the program.

SIGNATURE: _____ DATE: ___ / ___ / ___

RETURN COMPLETED APPLICATION TO:

Butte College Nursing Department-AHPS 215
 3536 Butte Campus Drive, Oroville, CA 95965