The meeting was called to order at 4:05 p.m. by Patrick Blythe, Executive Director, Institutional Advancement, in the construction trailer at the Chico Center Site.

Butte College personnel present were:
Les Jauron, Director of Facilities and Planning
Martha Wescoat-Andes, Vice President of Administration
Patrick Blythe, Executive Director, Institutional Advancement
Kim Jones, Supervisor Technical Services
Dina Volenski, Butte College Foundation Assistant

Citizens’ Oversight Committee members present were:
Gil Houston, Howard Jarvis Taxpayer's Group
Jim Massie, retired Chico Police Chief
Chuck Rough, Butte College Foundation
Tom Lando, Chico City Manager
Janice Clay, Primetimers, AARP
Jim Goodwin Exec. Dir, Chico Chamber of Commerce
Bob Purvis, retired CUSD Supt. of schools
Dick Chamberlain, CSUC Student Services
Sam Yanez, Butte College Associated Students
Yolanda Holt, League of Women Voters

Welcome
Patrick Blythe, Director of Institutional Advancement, welcomed members of the Measure A Citizens Oversight Committee.

Approval of Minutes
The minutes from the January 21 meeting were presented for approval by Patrick Blythe. Motion to approve: Tom Lando, Second: Yolanda Holt. Motion carried unanimously. The minutes will be posted on the Butte College Facilities website.

Measure A Audit Report and Financial Update-Martha Wescoat-Andes, VP of Administration
Martha discussed the 2002-2003 Measure A audit report. The audit is separated into two components, Financial and Performance audits. Both audits found the Measure A Bond Fund to be in compliance with auditing standards.

Martha stated on January 28 the Full Board of Trustees voted unanimously to accept both Measure A audits.
Martha stated that State dollars have been maximized to enhance the bond program. The District qualified for Prop 47 funds for the LRC and Prop 55 funds for the Library expansion. The CM at Risk model has allowed us to advance the building schedule, decreased change orders and minimized our risk. The overall building program is ahead of schedule and on budget. With the acceleration of the building program the district expects to deliver one building per year over the next five years.

Kim Jones, Butte College Supervisor of Technical Services for Facilities, was introduced. Kim's role was explained as a primary support person for the Measure A projects. Her tasks are to interface with contractors, as well as prepare bid information, contracts and purchase orders.

Martha recapped the impacts of Proposition 47 and 55 on the Measure A project list. After the passage of Prop 47, the Citizens' Oversight Committee reviewed the District's reallocation plan. Martha reported that Prop 55 will provide $5.5 million for the Library Expansion project. Due to the uncertainty surrounding price increases of construction materials such as steel and concrete, the District must continually monitor cost increases and consider how best to allocate Measure A funds. The District will report any proposed reallocations to the Citizens’ Oversight Committee.

The Chico Center Topping Out is April 15, the furniture is scheduled to be installed in November 2004 and occupied in December 04/January 05.

Martha also announced to the committee that Les Jauron was selected as the Manager of the Year at Butte College.

Approval of Audit reports
The audit reports were presented for approval. Motion to approve: Tom Lando, Second: Janice Clay. Motion carried unanimously.

Tour of Facility Site
The committee toured the construction site of the Chico Center. The Chico Center building is on schedule to open for the 2005 Spring Semester; 12 months prior to what the voters were told.

The tour ended at 5:05 and the meeting resumed in the construction trailer.

Project Updates - Les Jauron, Director of Facilities Planning and Management
Les Jauron reported on the LRC (Learning Resource Center). The project must be kept on schedule or the funds could be reappropriated. Cost escalation is a concern because the state will not approve a project 10% over budget. Bids for the project will open on May 11, 2004. Bids for the project will open on May 11, 2004. The LRC groundbreaking is scheduled for June 21, 2004.

The Library renovation is a Prop 55 and Measure A funded project. The project is expected to be complete by Summer, 2007.
Les gave details about the following summer projects:
Fire rescue training tower
Auto shop overhang
Ag repair shop expansion
Business Ed remodel
Parking upgrade

**Bond Expenditure Report - Les Jauron, Director of Facilities Planning and Management**

Les Jauron reviewed the Measure A expenditure report for 2002-2003 and 2003-2004. Completed items from the Measure A project list include:
- EVOC Track
- Science Lab Renovation
- Replace aging/unsafe portable bleachers
- Upgrade Admin/Student Information System
- Replace 21-34 year old buses
- Provide CDC Security Cameras/Fire Alarms
- Replace unsafe Offset press
- Replace unsafe bleacher treads

**Annual Report**

The committee determined the insert in the newspaper was the best way to distribute the annual report. Additional reports will be sent to city and county officials. A draft report will be distributed to the committee.

Jim Massie expressed concern about traffic and safety in front of the Chico Center. Tom Lando agreed that a signal would probably have to be put in and the city was expected to participate in the project. Tom indicated discussions would continue.

**Future Meeting Dates and Adjournment**

The committee discussed the proposed meeting schedule for the months ahead. The next meetings will be:

- **July 28, 2004**  
- **October 13, 2004**

The topping out for the Chico Center is scheduled for April 15 and the groundbreaking ceremony for the LRC is expected on June 21, 2004

The meeting was adjourned at 5:40 p.m.