A meeting of the Butte-Glenn Community College District Measure A Citizens’ Oversight Committee was held on Wednesday, October 11, 2006, at 4:00 p.m., at the Butte College Learning Resource Center, 3536 Butte Campus Drive, Oroville, CA 95965.

I. CALL TO ORDER AND WELCOME

Mike Miller, Director, Facilities Planning and Management
Dr. Van Der Ploeg, Superintendent/President, Butte-Glenn Community College District

Dr. Van Der Ploeg explained District staff reorganization since Martha Wescoat-Andes departure Andy Suleski is the Vice President of Administration, Mike Miller is the Director of Facilities Planning and Management, Kim Jones is the Assistant Director of Facilities Planning and Management, and Les Jauron is the Special Assistant to the President. Dr. Van Der Ploeg thanked members for their support as it is important to us.

Mike Miller welcomed all attendees and expressed appreciation for their participation since it is important to the College and to the success of the program.

II. ROLL CALL

Members Present: Mike Mistrot, Don McNelis, Trish Dunlap, Jack Slota, Casey Lawler
Members Absent: John Blacklock, Bob Linscheid, Daniel Cosio, Jack Briggs
Staff Present: Mike Miller, Kim Jones, Andy Suleski, Dr. Van Der Ploeg, Kristie Jellison
Guests Present: Gil Houston

III. PUBLIC COMMENT

Visitors may address issues that do not appear on the agenda. Under provisions of the Brown Act, the committee is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

IV. INTRODUCTION AND WELCOME OF NEW COMMITTEE MEMBERS

Mr. Casey Lawler, of the Glenn County Taxpayers Association, was appointed to the Citizens’ Oversight Committee by the Board of Trustees on September 13, 2006. Mr. Daniel Cosio (not present), of the Butte College Associated Students, was appointed to the Citizens’ Oversight Committee by the Board of Trustees on September 13, 2006.

Andy Suleski reviewed the Citizens’ Oversight Committee Roles and Responsibilities.

V. APPROVAL OF MINUTES

Minutes of the Citizens’ Oversight Committee meetings of April 12, 2006 and July 12, 2006 were approved. MSC McNelis/Slota

VI. ELECT COMMITTEE CHAIR AND VICE CHAIR

The Committee elected Don McNelis as Chair and Trish Dunlap as Vice Chair to serve as officers for the 2006-07 and 2008-09 fiscal years.

VII. REVIEW AND APPROVE REVISED CITIZENS’ OVERSIGHT COMMITTEE BYLAWS

Committee reviewed the revised Bylaws presented at the July 12, 2006 meeting. Members asked for clarification of the statement “The Committee does not have independent legal capacity of the District.” and asked Staff to obtain legal counsel clarification of the intent of this statement. Jack Slota moved
approval of the revised bylaws with the caveat Staff to clarify the intent of the statement regarding independent legal capacity. MSC Slota/Dunlap

VIII. UPDATE/TOUR OF THE LIBRARY

IX. INFORMATION AND DISCUSSION ITEMS

A. Measure A Construction Projects Update – Mike Miller

Mike provided an update on the Measure A Program. He reviewed District’s strategy to complete the projects. Cost escalation continues to be an issue for the projects. We have experienced 50% increase in construction costs since the start of the program. Our strategy to complete the Measure A program has been to leverage Measure A funds to capture State funds; maintain focus on the entire program standards, delivery systems, and schedule; make smart/efficient design choices, and set and maintain program priorities.

Learning Resource Center. Project finished on time and within budget, and is commissioning.

Library. Project is on time and within budget and has projected completion date of July 23, 2007. Originally funded by Measure A, but received 50% funding from State. Project consists of 13 classrooms, TV studio, RADIO/TV/Film lab, and will double Library space and increased access to online resources. Construction is on schedule and no major issues at this point.

Instructional Arts. We are currently working on plans to submit to DSA in January. State funding component depends on Nov 2006 State Bond. Project budget is $33M preliminary estimate based on current cost model. Cost overrun driven by cost escalation and type of space (plans cannot change without risking State funding). Objective to value engineer approximately $3.5M from project. Projected construction start June 07 and complete Oct 08.

Student & General Services. Project is in planning phase coinciding with Instructional Arts planning. Project projected schedule is submit plans to DSA July 2007, bid Jan 08, complete Aug 09. Project is 100% Measure A funded, but we have submitted for State funding. Plans have been through several revisions to downscope and bring down costs to what we think we can afford. Budget is $25M. We will accelerate the project as feasible if Instructional Arts doesn’t go through. Issues to consider: cost escalation, if State bond passes coordinating contracts and Phase 3 bond issuance, and equipment funding.

Landscape Master Plan. Projects have a small component for landscaping. We are working with our Agriculture Department and Environmental Horticulture program on several areas on campus. Also, working with architects to develop a landscape plan for the campus with objectives to create gathering spaces for small groups and events, enhance natural beauty of place and capitalize on views, establish clearly defined foot traffic patterns, integrate signage, way finding devices, and media to make navigation and information dissemination easier, and minimize ongoing maintenance costs.

Traffic Light at Durham/Pentz Road and Campus Drive. Improving campus intersections was included in the Facilities Master Plan and funded by Measure A. Project is a joint effort between District and Butte County. Measure A funding to cover 50% of costs. Projected construction schedule to begin Spring 07/complete Aug 07.

Butte County/CDF Fire Station. District is working with Butte County and CDF on a project concept to construct a Butte County/CDF fire station and maintenance yard on campus. If project is approved and negotiations are successful, District will lease District property to each agency for their use. This will be a County and CDF-funded project. There will be no Measure A funding. The fire station will include
classrooms that District can utilize and provide opportunity on-the-job training for the Fire Academy cadets. Estimated project completion is Spring 08.

Chico Parking. We are currently planning to pave 350 additional parking spaces in the lot adjacent to the Chico Center. Funding source for the project is Redevelopment funds. Project is scheduled to bid Feb 2007 and complete Aug 2007.

Student Center Renovation. Conceptual planning of renovating the Campus Center after Student and General Services is built. Project will be partially funded with Measure A dollars. Project cost model will be developed in the Fall.

Mike reviewed the current challenges to the Measure A program: Nov 06 State Bond, declining enrollment, and cost escalation. He explained the District’s solutions to keep the program on track: making timely decision, collaboration, flexibility, using unique delivery system, strategically bidding projects, and operating by a standard of on time and within budget.

B. Measure A Financial Update. Kim provided updates on Measure A financials and explained that staff is working to develop a simplified financial report to present to the Committee.

X. SCHEDULE OF MEETINGS, 2006-07

Meetings will be scheduled quarterly on the second Wednesday of the month, at 4:00 p.m., at locations to be determined. Meetings were scheduled as follows:

- January 10, 2007
- April 11, 2007
- July 11, 2007
- October 10, 2007

XI. ITEMS FOR NEXT AGENDA

A. Clarification of what is meant by “The Committee does not have independent legal capacity of the District.” as stated in the Bylaws.

XII. ADJOURNMENT