Butte/Glenn Community College District
Measure A Citizens Oversight Committee
Minutes of the Meeting Held January 21, 2004

The meeting was called to order at 4:05 p.m. by Patrick Blythe, Executive Director, Institutional Advancement, in the Life Science building, Room 120.

Butte College personnel present were:
Dr. Diana Van Der Ploeg, Butte/Glenn Community College District President/Supt.
Les Jauron, Director of Facilities and Planning
Mike Miller, Asst. Director of Facilities and Planning
Martha Wescoat-Andes, Vice President of Administration
Patrick Blythe, Executive Director, Institutional Advancement
Dina Volenski, Butte College Foundation Assistant

Citizens’ Oversight Committee members present were:
Gil Houston, Howard Jarvis Taxpayer’s Group
Jim Massie, retired Chico Police Chief
Chuck Rough, Butte College Foundation
Tom Lando, Chico City Manager
Janice Clay, Primetimers, AARP

Citizens’ Oversight Committee members absent were:
Jim Goodwin Exec. Dir, Chico Chamber of Commerce
Bob Purvis, retired CUSD Supt. of schools
Dick Chamberlain, CSUC Student Services
Sam Yanez, Butte College Associated Students
Yolanda Holt, League of Women Voters

Welcome
Patrick Blythe, Director of Institutional Advancement, opened the meeting. Dr. Diana Van Der Ploeg, Butte College President welcomed members of the Measure A Citizens Oversight Committee and turned the meeting over to Les Jauron

Approval of Minutes
The minutes from the October 8, 2003 meeting were presented for approval by Patrick Blythe.
Motion to approve: Janice Clay, Second: Jim Massie. Motion carried unanimously. The minutes will be posted on the Butte College Facilities website.
Facilities/Projects Report – Les Jauron, Director of Facilities Planning and Management

Les reviewed the agenda and presented the Bond Program Budget Summary. The summary provided the final results for the 2002/2003 year.

Les reported that the Chico Center building is on schedule to open for the 2005 Spring Semester. Using the Construction Manager at Risk model has cut the project planning time in half. Dividing the site work has saved a considerable amount of time. The passage of Proposition 47 has created a tremendous amount of work for contractors making it more challenging to schedule work. As a result the workload of the District facilities staff has increased.

Les stated every effort has been made to make the bid process attractive to local contractors. Due to the size and scope of the project a considerable amount of the project will be completed by contractors from outside our local area. So far approximately 40% of the Chico Center bids were awarded to local contractors.

Tour of Facility Site

The committee toured the newly remodeled Physical Science and Life Science buildings. These projects were funded with Measure A dollars. The committee also viewed the site of the future LRC (Learning Resource Center). Les indicated the groundbreaking for this project will happen in late May or June.

The tour ended at 4:55 and the meeting resumed in the Life Science room.

Project Updates - Les Jauron, Director of Facilities Planning and Management

Les Jauron reported on the Learning Resource Center project. This project was originally on the bond list but some funds were reallocated when the project was approved for state funding. The plans are currently at the Department of State Architecture being reviewed. This project has a very critical timeline since the funds need to be released by June 30, 2004.

Les told the Committee we won’t know until after the March 2 election whether or not Proposition 55 passed. Based on the outcome of the election, the Library renovation / expansion project could be funded by state funds or Measure A funds. The committee asked for an update at our next meeting, when election results will be known.

Les said the Instructional Arts project will follow the Library project. The final project proposal for state funding will continue through the Spring 2004 semester. Seismic refraction (wide angle view of underground) testing will be done to avoid any expensive surprises during construction.


Martha presented the Measure A budget and expenditures to date. She also offered her estimates on the impact of Proposition 55 on our construction projects. Martha indicated the building schedule will need to be adjusted based on the outcome of the March election.
Martha shared that at the end of this fiscal year there will be $6 million left from the first phase of bond proceeds. Martha explained that according to law, 85% of the bond proceeds should be spent within three years of the issue date. The District is currently evaluating the timing of the next bond issue, which was originally scheduled for June of 2005. The factors to be considered are interest rates, construction schedule, and assessed valuations.

Martha also stated the 2002-2003 annual audit will be presented to the committee at the next meeting.

**Bond Expenditure Report - Les Jauron, Director of Facilities Planning and Management**

Les Jauron reviewed the Measure A expenditure report for 2002-2003 and 2003-2004. Completed Measure A projects include:

- EVOC Track
- Science Lab Renovation
- Replace aging/unsafe portable bleachers
- Upgrade Admin/Student Information System
- Replace 21-34 year old buses
- Provide CDC Security Cameras/Fire Alarms
- Replace unsafe Offset press
- Replace unsafe bleacher treads

According to Les, the next projects to be completed are the Business Education remodel, scheduled maintenance and HAZMAT projects, the Automotive Technology overhang, and replacing old heating and cooling systems.

The Ag shop expansion, parking lot phones and roadways will be combined with the parking lot paving projects. The funding for this project will come from three sources: Hazmat, scheduled maintenance, and Measure A bond proceeds.

The upgrade of campus intersections will be deferred to Phase III

Timelines will be updated based on the outcome of the March elections.

**Critique of Annual Report**

Patrick asked for permission to present a mock up of an annual report for committee review at the next meeting. According to Patrick, the most cost effective way to distribute the annual report is as an insert in the local newspaper. Patrick would like to distribute the report in June or July. Some items included would be pictures of the Chico Center, Committee members, and an updated fact sheet. The Committee asked Patrick to try to include the report in the Willows and Orland papers, send copies to elected officials, and place extra copies at City Halls, Libraries, Post Offices, and the Chambers of Commerce.
Future Meeting Dates and Adjournment
The committee discussed the proposed meeting schedule for the months ahead. The next meetings will be:

April 14, 2004        July 14, 2004        October 13, 2004

The Topping Out for the Chico Center is tentatively scheduled for April 26, 2004. The groundbreaking ceremony for the LRC is expected to be held in late May or June, 2004.

The meeting was adjourned at 5:40 p.m.