I. Call to Order and Welcome
A meeting of the Butte-Glenn Community College District Measure A Citizens’ Oversight Committee (“Committee”) was called to order at 4:00 p.m., on January 11, 2006.

Dr. Van Der Ploeg expressed her appreciation to the Committee members for their participation, and explained it is important to us. We are moving ahead quickly with the bond program and it has been nice having your participation.

II. Roll Call
Members Present
Dick Chamberlain
Gil Houston
Tom Lando
Jim Massie
Robert Purvis
Jennifer McDonald
Mike Mistrot
John Blacklock

Members Absent
Jim Goodwin
Janice Clay

Staff & Guests Present
Dr. Van Der Ploeg
Martha Wescoat-Andes
Andy Suleski
Les Jauron
Mike Miller
Kristie Jellison

III. Public Comment
None

IV. Consent Items
Approval of Minutes
Minutes of the October 19, 2005 Committee meeting were approved. MSC Lando/Houston

V. Update/Tour of the Library Renovation/Expansion Project (Pre-Construction)
Committee adjourned to walking tour of the project site.

VI. Information and Discussion Items
Measure A Construction Projects Update
Les Jauron gave an overview of the District’s Bond Program strategy. He explained that cost escalation continues to rise and present challenges. We could potentially see a significant impact on Library Renovation project. Our strategy to deal with the issue is: leverage local funds to capture state dollars whenever possible; maintain our focus on the entire program (standards, delivery system, scheduling to minimize cost, making smart/efficient design decisions, effectively using Swing Space); and set and maintain priorities.

Martha Wescoat-Andes explained that along with monitoring the cost escalation impacts to the Library project, we will do all we can to value engineer the project. However, we may have to come back to the Committee to augment the budget with additional Measure A dollars to keep the building on schedule. A delay to the project just means additional increase costs. We have the capability to augment the budget, if necessary, with funds that we have been able to backfill with State dollars.

She explained that we have greater chance of getting state funding when we can match dollars. For the Library and Arts, we funded 100% with Measure A dollars and then applied for State dollars. If State funding is received it frees up Measure A dollars for other projects, enhancing projects, etc. Juggling the funds has been critical and effective.

Les reviewed the Bond Program overview detailing the issuance of bonds and projects of the three phases of the Program. He explained that we have been able to add 15% to the projects budgets after LRC, but will still see greater cost increases.

Les Jauron gave an update on Measure A projects:
• Learning Resource Center (LRC)

Project is complete, and classes will start in January. We are dealing with a couple of issues: DSA is requiring ceiling clips so we are installing, return air issue; and accessibility and stairways. We have twenty contracts on this project to close out. We have good contracts in place to minimize District liability. This is the busiest time for staff with installing equipment, moving people and programs, and contact close out (filing notices of completion, paying retention, and monitoring stop notices).

• Library Renovation/Expansion

Les explained that this project was originally 100% Measure A funded, but has been approved for 50% State funded. It is one of only a few State funded projects in 2005-06. He reviewed the project capabilities. The project will provide double the Library space and provide a great capability for online activities. The projected completion date is Aug 07. We anticipate budget issues based on cost escalation and considering the State’s restrictions on changing project scope. Equipment is significantly under funded due to calculation State uses for equipment funding. There is no possibility of State augmentation for funding cost escalation. Lando asked in this event if we will use additional Measure A money. Les explained that we may need some augmentation from Measure A contingency funds.

Les explained project funding. State approved budget $16.8M, funded 50/50 Measure A and State funds. Based on anticipated cost escalation and shortfalls in equipment funding, Measure A budget at $10M, plus $125K redistributed from Chico Center project since it was under budget. There is NO IMPACT to bond program contingency ($4M). He reviewed the strategy: maximize value engineering without compromising program, select alternates, bid at optimal time, maximize bidding pool, post-bid value engineering, fund what we know we’ll need, preserve contingency to deal with issues, use recycled equipment or use funds freed up from Instructional Arts for equipment *up to $1.5M) pending Nov 06 passes, use up to $1M in program contingency to keep project moving.

• Instructional Arts (IA)

Les explained that 50% State funding depends on Nov 06 State bond. The bond has been crafted going into committee as 55% going to Higher Ed so we should make the cut. Project schedule: planning Oct 05, bidding in May 07, construction June 07 – Dec 08, complete Jan 09. Issues we face are: State bond, cost escalation, and equipment funding. If Nov 06 State bond does not pass project will be delayed until State funding is available.

Martha noted that our good relationship with the Chancellor’s Office yields their advice and guidance to aid in our planning and positioning of projects for success.

State funding requests

Les explained that we have two projects to submit for future State funding requests: Auto Shop and Science Lab Upgrade/Expansion. Both are eligible for Measure A funding, but plan to leverage Measure A to achieve 50% State funding. The Auto shop program is impacted now and needs new home. Current space will be converted to space for fire science program.

Sustainability

Les explained the approach has been campus-wide versus individual building.

• We are improving energy efficiency – solar energy for the campus, exceeding Title 24 (State standard) on new projects, and executing energy projects.
• We are maximizing “green” in new construction – focusing on reducing ongoing costs and improving environmental quality for building occupants, sighting/design strategies to maximize natural light and conserve energy, using innovative materials (reflective roofing, high efficiency HVAC, low E windows, Low VOC adhesives, recycle/recyclable materials, and local materials), and exploring innovative strategies to reduce ongoing costs.

Measure A Financial Update
Les provided Phase 1 budget summary indicating bottom line as of year end 04-05, Phase 1 is 86% spent of issued with a plan to get to about 95% spent. Balance will roll forward to Phase 2.

The Future – A Decade Ahead
We are embarking on a strategic planning process. We are conducting significant environmental scan by meeting with communities and are in the process of hiring a strategic planner to develop strategic plan that drives other plans (i.e., facilities master plan, education master plan).

Les summarized the Bond Program: built three buildings, have three more to build and hoping to bring in two more projects with available dollars. We want to know what our community needs, what our students needs, and develop plans to meet the needs. We are looking at demographics, growth (in our boundaries and potential outside for distance education options). The College direction will be going where community and student populations needs.

Gil Houston expressed concern about transportation being a problem and considering fuel costs the problem will get worse. Les explained that we have largest busing system in the state. It is highly used and we are trying to make access to the system greater and system utilization better. Gil asked if we are we looking at light rail or something. Les explained that demographics drive what we do. We need to determine where the growth will occur and have a heads up on that. We will be part of it, but not able to be the driver of a community wide transportation system. It is very important for us to remain linked with Glenn Ride and BCAG. Bob Purvis asked how the system is funded. Les advised funding comes totally from student fees; it is a self-supporting program.

VII. Action Items
None

VIII. Items for Next Agenda

IX. Future Meetings
April 12, 2006, July 12, 2006, and October 11, 2006

X. Adjournment
Meeting was adjourned at 5:20 p.m.