The meeting was called to order at 4:05 p.m. by Patrick Blythe, Executive Director, Institutional Advancement, in the construction trailer at the Chico Center Site.

**Butte College personnel present were:**
- Dr. Diana Van Der Ploeg, BC Superintendent/President
- Martha Wescoat-Andes, Vice President of Administration
- Les Jauron, Director of Facilities and Planning
- Patrick Blythe, Executive Director, Institutional Advancement
- Mike Miller, Assistant Director of Facilities and Planning
- Kim Jones, Supervisor Technical Services
- Dina Volenski, Butte College Foundation Assistant

**Citizens’ Oversight Committee members present were:**
- Gil Houston, Howard Jarvis Taxpayer's Group
- Chuck Rough, Butte College Foundation
- Janice Clay, Primetimers, AARP
- Jim Goodwin Exec. Dir, Chico Chamber of Commerce
- Bob Purvis, retired CUSD Supt. of schools
- Sam Yanez, Butte College Associated Students

**Citizens’ Oversight Committee members absent were:**
- Jim Massie, retired Chico Police Chief
- Tom Lando, Chico City Manager
- Dick Chamberlain, CSUC Student Services

**Welcome**
Patrick Blythe, Director of Institutional Advancement, welcomed members of the Measure A Citizens Oversight Committee and turned the meeting over to Martha Wescoat-Andes.

**Approval of Minutes**
The minutes from the April 14, 2004 meeting were presented for approval by Patrick Blythe. Motion to approve: Gil Houston, Second: Chuck Rough. Motion carried unanimously. The minutes will be posted on the Butte College Facilities website.

**Financial Report—Martha Wescoat-Andes, VP of Administration**
Martha discussed the tax rate for the coming year. The exact figures are not yet available but the assessed valuations have increased so the tax rate is expected to stay the same or decrease slightly. The voters were told the tax rate would be $20.88 per $100, but the tax rate was $18.81 for the first year, $17.11 the second year. The Committee briefly discussed the possibility of working with Butte and Glenn Counties to arrange a flatter tax rate, rather than a rate that fluctuates dramatically. The Committee consensus was that voters might
prefer a flatter, more predictable tax rate. District staff agreed to follow up with Butte County staff to explore possibilities.

Series B bonds are scheduled to be issued in June of 2005. We expect to issue another $38 million of the $84.9 million approved by voters. The major projects impacted by these funds are the Library Renovation/Expansion and Instruction Arts Facilities. Unless there are extenuating circumstances, current law requires that 85% of the bond proceeds must be expended within three years of issuance. The District expects to continue to meet the expenditure requirements.

The Chico Center is ahead of the original schedule, with completion is expected the first part of November, 2004. The furniture should be installed in November and occupancy should be in December 04/January 05. The Chico Center project has experienced only minimal change orders.

Martha Wescoat-Andes and Les Jauron reported they met with City of Chico staff regarding the traffic light and reported the signal is on the RDA funding list. If approved the light will probably be constructed in Summer 2005.

Tour of Chico Center Site
The committee toured the construction site of the Chico Center. The Chico Center building scheduled to open for the 2005 Spring Semester; 12 months sooner than the voters were told to expect.

The tour ended at 4:50 and the meeting resumed in the construction trailer.

Project Updates - Les Jauron, Director of Facilities Planning and Management
Les Jauron reported on the LRC (Learning Resource Center). Les stated the project bids came in over budget but the State provided $1.4 million in augmentation. As a result, only $1.3 million will need to come from Measure A bond proceeds. The budget is on track and comprehensive contingency plan has been developed. The project started on July 12, 2004 and completion is expected in November 2005 with classes starting in January, 2006.

Les Jauron discussed the current market environment for building materials and expressed concerns regarding rapidly escalating costs. Building materials such as steel and cement are at record highs due to a construction boom in China and other factors. Low interest rates have a negative impact on the rate of return for our Phase 1 bond funds invested with Butte County. Regardless of cost increases, the Measure A implementation strategy remains the same; build the maximum number of projects with the available dollars.

The Library renovation is a state and Measure A funded project. Prop 55 funds will assist with the project. Based on cost escalations the concepts have been changed to reduce costs. The existing Library will be returned to its original configuration and programs that were in the Library will be placed in the expansion including Media, Distance Learning. This project is expected to be completed by Summer, 2007.
Les gave details about the following summer projects:
Fire rescue training tower
Auto shop overhang
Ag repair shop expansion
Business Ed remodel
Parking upgrade

**Bond Expenditure Report - Les Jauron, Director of Facilities Planning and Management**
Completed Measure A projects include:
EVOC Track
Science Lab Renovation
Replace aging/unsafe portable bleachers
Upgrade Admin/Student Information System
Replace 21-34 year old buses
Provide CDC Security Cameras/Fire Alarms
Replace unsafe Offset press
Replace unsafe bleacher treads

**Annual Report**
The committee reviewed the draft Annual Report. Suggested changes were to include a newer, updated picture of the Chico Center and the amount of net assets will be updated to match Les’s latest figures.

The insert will be distributed to 33,000 homes in the Chico Enterprise service area. The report will also be sent to elected officials and copies placed in the County libraries. The Committee suggested that additional copies be printed and inserted in Tri Counties Newspapers in Glenn County.

The Measure A Annual Report was presented for approval by Patrick Blythe.
Motion to approve: Bob Purvis, Second: Jim Goodwin. Motion carried unanimously

**Future Meeting Dates and Adjournment**
The committee discussed the proposed meeting schedule for the months ahead. The next meeting will be:

October 13, 2004

The committee asked to have the next meeting on the main campus in order to tour the LRC site and also tour the Business Education building remodel. The January meeting will be held at the Chico Center.

The meeting was adjourned at 5:25 p.m.