I. Call to Order and Welcome
A meeting of the Butte-Glenn Community College District Measure A Citizens’ Oversight Committee (“Committee”) was called to order at 4:07 p.m., Wednesday, July 13, 2005. The committee members introduced themselves to the two new committee members present: Jennifer McDonald and Mike Mistrot.

II. Roll Call

Members Present
Dick Chamberlain
Jim Goodwin
Gil Houston
Tom Lando
Jennifer McDonald
Mike Mistrot

Members Absent
Janice Clay
Jim Massie
Robert Purvis
John Blacklock

Staff & Guests Present
Martha Wescoat-Andes
Andy Suleski
Les Jauron
Lisa Delaby
Kim Jones
Kristie Jellison

III. Public Comment
None

IV. Consent Items
A. Approval of Minutes
Minutes of the January 12, and April 13, 2005 Committee meetings were approved. MSC Lando/Goodwin

V. Update/Tour of the Fire Training Tower, Solar Project, and Locker Room Renovation Project
Les Jauron led committee on a tour of the fire training tower, solar project, and locker room renovation project sites.

VI. Information and Discussion Items
A. Measure A Construction Projects Update
Les Jauron provided handout detailing project updates and reviewed briefly the following projects:

- Chico Center Light
  City of Chico redevelopment funds are paying for most of the project, and College redevelopment funds are paying for the onsite work. Thanks for great work from the City staff to get the project going. Project is scheduled to begin Aug 8. Light will be at the main entrance where the construction trailer was located, not the entrance next to Wittmier. There will be two lanes out and one in, a right turn lane and extensive site work. Onsite work to be done before school starts and Forest Ave work on nights and weekends. The project includes a bus stop on both sides of Forest. BCAG will issue monthly passes system-wide at reduced rate to students.

  Gil inquired, why doesn’t bus from Oroville come through Butte? Les explained that the College has tried to address this for years, and the issue with the County is that too much time would be required to stop at the campus and that there could be a concern with potential load from the student population. We looked at possibility of Clark Road, but it wouldn’t work since we would have to coordinate picking students up where they would drop them off.

- Learning Resource Center
  Currently allocated $1.3M Measure A monies to LRC project due to state funding received (originally $8.5M budget in Measure A). Project is on track for Jan 06 completion. We have experienced cost issues on this project. We value engineered $600k out, but have since been able to add many items back in. Shoring issues have been resolved. The practice has been that if a project goes well in regard to the contingency dollars, we add things back in to enhance the program and services to students. We have adequate equipment budget.
Les explained that in Nov, Dec, and Jan we will have substantial relocating around campus with the start of the library renovation/expansion project and completion of LRC.

- **Library Renovation/Expansion**
  This project was originally 100% Measure A funded, but District has obtained 50% state funding. Total project budget is $16,803,000. Project construction schedule: Feb 06 – May 07. Project was about $2.1M over budget, so value engineered to where we think it’s in budget with a 5% cost escalation. This project consists of a significant renovation component, so we are concerned about what we might find as we dig in to it. There are always significant unknowns when renovating an existing structure. Based on cost escalation and the nature of the project we have simplified the design to minimize renovation to the existing structure.

Tom asked if we have a broad overall contingency for bond program. Les advised there is a little bit of a “program” contingency. Martha added that bond funds have been freed up due to state funding acquired for LRC, Library, and Instruction Arts projects to assist with obtaining adequate contingency.

- **Bond Program Overview**
  Les reviewed the three phases of the bond program. There is about $800K remaining balance in Phase 1. Phase 2 will focus on capital projects: Library and Arts, and include Technology and Interim Housing. Phase 3 will include Student/General Services, Student Center, Technology, Interim Housing, and Program Closeout projects (ie., landscaping, sidewalks, etc.).

- **Instructional Arts**
  Currently 100% Measure A funded with total project budget of $21.2M. Project is tentatively approved for 50% state funding plus possible additional augmentation. State funding will depend on Nov ’06 state bond measure. Tom asked if it’s possible to build in components rather than wait until ’08 (if ’06 state funding doesn’t come through). Les explained that the major issue is that we forgo state funding which has already been approved. Also, based on program requirements, it is most economical to construct this as one project rather than as several separate projects.

  - **Student/General Services**
    100% Measure A funded with project budget of $16.25M. No chance of state funding due to cap load ratios for administrative space. We are looking at doing project at same time as Arts project, as it makes sense considering cost escalation we are experiencing. This would accelerate schedule by one year and Series C bonds issuance by six months. This building will be a very visible front door for campus.

B. **Measure A Financial Update**

Martha Wescoat-Andes provided update on the Series B issuance. She reviewed what was presented to the committee at their last meeting – issuing both Series B and C simultaneously. She explained that it was an attractive option at the time, but with information obtained later the District decided that the cumulative cost was more in future funding plus possible additional augmentation. State funding will depend on Nov ‘06 state bond measure. Tom asked if it’s possible to build in components rather than wait until ‘08 (if ‘06 state funding doesn’t come through). Les explained that the major issue is that we forgo state funding which has already been approved. Also, based on program requirements, it is most economical to construct this as one project rather than as several separate projects.

- Series B, for $37M, has been issued. We received bond ratings of: Moody’s A1 and Standard & Poor’s A+. Bonds were priced on June 21. Bond sale will close on July 14 and funds will be wired to County Treasury on July 18. All-In-Cost for Series B is 4.53%.

C. **Committee’s Annual Report**

Lisa Delaby provided a draft report and explained the District’s plan for the Butte College annual report inclusive of the committee’s annual report. The District plans to distribute in Chico Enterprise Record, Oroville Mercury, and Willows Journal. Committee discussed options for the layout and dissemination of their annual report. Committee agreed that including their report as part of the District’s annual report
would provide more visibility, but concerned if that is the most economical way. An alternative option is to have the committee’s annual report produced as a tri-fold brochure that could also serve as a handout.

Gil mentioned that a newspaper in Glenn County expressed issue with going with one paper and not the other, and suggested that we try to get to both papers if possible to avoid any problems. Other committee members expressed concern going with both papers being economically wise.

Motion was made to publish annual report in the College’s annual report with distributions through local newspapers, that we concur with conclusions contained in draft report and provide authority, if needed, for use of a limited run of presentation copies if District feels necessary.  *MSC Lando/Houston*

**VII. Action Items**
None

**VIII. Items for Next Agenda**
Confirm 2006 meeting dates: January 11, April 12, July 12, and October 11, 2006

**IX. Future Meetings**
October 19, 2005, 4p, location TBD
2006 Meetings: Quarterly on 2nd Wed

**X. Adjournment**
Meeting was adjourned at 5:40 p.m.