



Butte-Glenn Community College District
Board of Trustees
3536 Butte Campus Drive
Oroville, CA 95965

**Minutes of Special Meeting
July 13, 2011**

The Board of Trustees of the Butte-Glenn Community College District met in special session on Monday, July 13, 2011, at the Butte College Chico Center.

Board Members Present Mr. Michael Boeger, President
Mr. William McGinnis, Vice President
Mr. Louis Cecchi, Clerk
Mr. Fred R. Perez
Mr. Thomas McLaughlin
Mr. David Vodden

Board Members Absent Dr. Allan Forbes

Staff Members Present Dr. Kimberly Perry, Superintendent/President
Mr. Allen Renville, Vice President
Mr. Andy Suleski, Vice President
Mr. Les Jauron, Vice President
Dr. Ken Meier, Vice President

1. **Agenda Approval**

It was moved by Trustee Perez, seconded by Trustee Vodden, to approve the agenda as presented. Motion carried unanimously.

2. **Public Comments**

There were no public comments.

3. **Board of Trustees**

Acceptance of Trustee Retirement - Dr. Allan Forbes

It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to accept the retirement of Dr. Allan Forbes with regret. Motion carried unanimously.

Board Self Evaluation

The Board reviewed their self evaluation and will review the instrument for any changes at the November 9, 2011, meeting.

Board Ethics Policy and Procedure Review

The Board reviewed BP 2715, Board Code of Ethics, and AP 2715, Board Code of Ethics Violations. The policy and procedure will be referred to counsel for legal review.

Board Annual Goals

Dr. Perry discussed with the Board the creation of a set of annual goals. What does this Board want to accomplish in the next year.

- Completion of the Skyway Center. (McLaughlin)
- Pursue nontraditional ways of generating revenue with our land. (Cecchi)
- Resolve property donation in Glenn County. (Perez)
- Organizational development of the Board with new Trustee training. (McGinnis)
- Come together in another retreat to work on communication. (McGinnis)
- Investigate conducting Board meetings electronically. (McGinnis)

- Continue to learn and become a more effective board member. (Vodden)
- Partner with the senior program in Glenn County. (Vodden)
- Improve the presence of Butte College in Glenn County. (Vodden)
- Keep the mission of the I-5 campus alive. (Vodden)
- Get Dr. Perry out to the community for meet/greet and public relations. (Boeger)
- Get the community out to campus. (Boeger)
 - Perhaps service groups could meet out at the campus once a year.

5. Reports

Planning

Mr. Jauron presented a draft of the 2010-2011 Balanced Scorecard, including 2011 ARCC and Perkins indicators.

Les Jauron provided an update on the status of the 2010-11 Strategic Direction and identified the major areas of focus for the 2011-12 plan:

- Collaborate effectively with students to engage them with the college community and provide the tools and resources to proactively meet their goals.
- Deepen our awareness and support of diverse people and perspectives within our community.
- Continue to implement the Basic Skills Initiative and Title III.
- Support and expand the FIPSE (TRABAJO) project to maintain and improve ESL/VESL and adult basic literacy tied to career ladders for rural and unemployed or under-employed residents.
- Institutionalize a First-Year Experience program that results in increased student persistence and retention.
- Implement recommendations of the Transfer Task Force to result in an increased number of transfers and improved transitions to the workforce.
- Increase the coordination and integration of general education across the curriculum to support transfer and career pathways.

Accreditation

Dr. Perry discussed the draft of the Accreditation Mid-Term Report that was provided for the Board's review. The final report is due to the Accrediting Commission by March 15, 2012. The final report will be presented to the Board for information in December or January, then for action at the subsequent meeting. The Accreditation Action Plan was also distributed. This document provides the organizational structure for implementing accreditation recommendations and planning agendas.

Enrollment Management Update

Mr. Renville provided the following information on enrollment.

- We currently have 477 unfunded FTES
- We are projecting 1237 unfunded FTES for 2011-12 because of the current budget situation.
- As of July 12, with new students not yet registered, many programs are almost full.
- Student headcount continues to increase by 10%, putting a strain on student services.
- Enrollment is influenced by the increase in unemployment rates, the reduction in the state budget, and what happens with tuition at the UCs and CSUs.
- Possible actions include considering the following
 - not allowing students to enroll in excess of class cap
 - schedule reductions
 - communications to students that realistically outlines the current situation
 - tighten up on students who are not accountable (disqualifications and disciplinary suspensions)
 - reduce the add period to one week
 - application deadline
 - unit limits vs. priority registration

The Board was supportive of the action plan Mr. Renville proposed.

Budget

Andy Suleski provided an update on the budget picture at the State level, indicating that community colleges took a cut of 4.9% or \$290 million, plus shortfalls that will bring us to \$350 million in cuts. There is still also a possibility of midyear cuts.

The Butte College tentative budget was based on a 9% (\$5 million) decrease, equaling 1172 reduced FTES funding. We will look at the Governor's final budget to determine what changes we may make in the Butte College final budget that will be presented to the Board at the September 14, 2011, meeting.

Superintendent/President's Report

- Dr. Perry indicated that she will be distributing a set of goals to the trustees that she hopes to achieve as Superintendent/President. The goals will be linked to the strategic plan objectives.
- A "meet and greet" list is being developed and will be shared with the trustees in case they wish to make some of the introductions of community members.
- Working with Lisa DeLaby to develop a branding for Dr. Perry's presidency; a president's web page will be developed, and the campus will receive a copy of the president's weekly schedule. A template is being developed to provide a message to the campus twice each month regarding activities of the president and the board.
- Will work with the Foundation to bring our students' stories to the community.
- PG&E is working on a grid protection system so that we can fully energize the final phase of our solar. Chico Center is fully energized and generating about 127% of energy costs.
- The Board of Governors will be holding a meeting on our campus September 19 and 20, 2011.
- Would like to plan a function with the Board and the Foundation Executive Board.
- The Board was briefed on current bills of interest in the legislature.

5. Adjournment

Board President Boeger adjourned the meeting at 5:03 PM.