



Butte-Glenn Community College District
Board of Trustees
3536 Butte Campus Drive
Oroville, CA 95965

Notice of Regular Meeting
May 25, 2011
1:00 PM
District Board Room
Student and Administrative Services Building

Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.

AGENDA

Call to Order

Mr. Michael Boeger, President
Mr. William McGinnis, Vice President
Mr. Louis Cecchi, Clerk
Dr. Allan Forbes
Mr. Thomas McLaughlin
Mr. Fred R. Perez
Mr. David Vodden
Ms. Janell Snead, Student Trustee

Pledge of Allegiance to the Flag

1. **Agenda Approval**

2. **Public Comments on Consent Agenda Items**

Since no discussion of individual Consent items will occur, this time is set aside for comments on the Consent Agenda.

3. **Approval of Consent Agenda**

Approval of Minutes - April 20, 2011	Action	
Adoption of Board Policies	Action	11-6655
Approval of New Courses	Action	11-6656
Approval of New Certificate of Achievement in Firefighter I Academy	Action	11-6657
Approval of Noncredit Certificates in English as a Second Language (ESL) and Vocational English as a Second Language (VESL)	Action	11-6658
Adoption of 2012-13 Academic Calendar	Action	11-6659
Approval of Warrants	Action	11-6660
Approval of Quarterly Financial Status Report for the Quarter Ended March 31, 2011	Action	11-6661
Ratification of Contracts	Action	11-6662
Authorization to Enter into Contracts	Action	11-6663
Appointment of Measure A Citizens' Oversight Committee Members	Action	11-6664
Approval of Personnel Consent Agenda	Action	11-6665
<u>Superintendent/President</u>		
Ratification of Contract		
<u>Management</u>		
Change of Status		

Academic Contract Employees

Employment

Academic Temporary Employees

Employment

Classified Employees

Employment and Change of status

Temporary Employees

Employment of substitute, professional expert, seasonal/on call employees, and unpaid interns

4. **Information-Reports**

Academic Senate President's Report

Classified Senate President's Report

Student Trustee Comments

Superintendent/President's Report

Public Comments on Items Not on the Agenda

The public may address the Board on items within the Board's jurisdiction; comments are limited to five minutes.

Board Comments

5. **Administration**

2010-11 Emeritus Recommendations	Action	11-6666
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6. **Finance/Facilities**

Adoption of Resolution Nos. 673 and 674	Action	11-6667
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Contract Approval: California Department of Education
Leadership Development Institutes

Adoption of Resolution No. 675	Action	11-6668
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Authorizing Lease of Real Property to the County of Butte Skyway Center Renovation Project	Information	11-6669
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7. **Human Resources**

Adoption of Resolution Numbers 676, Discontinuance of Classified Employee Services	Action	11-6670
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8. **Future Dates**

June 29, 2011	Regular Meeting	Main Campus	1:00 p.m.
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July 13, 2011	Regular Meeting	Main Campus	1:00 p.m.
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9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

10. **Adjournment**

For Information concerning this Agenda, please contact:
Butte College President's Office
3536 Butte Campus Drive, Oroville, CA 95965
(530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



**Minutes of Regular Meeting
April 20, 2011**

The Board of Trustees of the Butte-Glenn Community College District met in regular session on Wednesday, April 20, 2011, at the Butte College Center in Orland, California.

Board Members Present Mr. Michael Boeger, President
 Mr. William McGinnis, Vice President
 Mr. Louis Cecchi, Clerk
 Mr. Thomas McLaughlin
 Mr. Fred R. Perez
 Mr. David Vodden
 Ms. Janell Snead, Student Trustee

Board Members Absent Dr. Allan Forbes

Staff Members Present Dr. Diana Van Der Ploeg, Superintendent/President
 Dr. Ken Meier, Vice President
 Mr. Andy Suleski, Vice President
 Mr. Les Jauron, Vice President
 Mr. Allen Renville, Vice President
 Dr. Jo Anne Cripe, Academic Senate President
 Ms. Kam Bull, Dean of Instruction
 Mr. David Danielson, Dean of Instruction
 Mr. John Gliha, Foundation Director
 Ms. Claudia Trujillo, Human Resources Director
 Mr. Mike Miller, Director of Facilities Planning and Management
 Mr. Casey Carlson, Chief of Police
 Dr. Louzhu Cen, Dean of Instruction
 Mr. Mike Dunbaugh, Dean of Instruction
 Ms. Karen Micalizio, Dean of Special Programs
 Mr. Rudy Flores, Dean of Instruction
 Mr. Trevor Stewart, Director of Business Services

Visitors Mr. Tom Gauthier, Legal Counsel
 Mr. Greg Fredini, CSU Chico Student

Pledge of Allegiance to the Flag
Trustee Perez led the pledge.

1. **Agenda Approval**
Trustee Boeger asked for the removal of Board Policy 4250 from consent item 11-6645, Adoption of Board Policies. It was moved by Trustee Perez, seconded by Trustee Vodden, to approve the agenda with the modification of item 11-6645. Motion carried unanimously; student trustee – aye.
2. **Public Comments on Consent Agenda Items**
There were no public comments.

3. **Consent Agenda, Items 11-6645 to 11-6650**

It was moved by Trustee McGinnis, seconded by Trustee Perez, to approve the consent agenda as amended. Motion carried unanimously; student trustee - aye. Trustee Boeger acknowledged Dr. Meier's retirement and thanked him for his service.

4. **Information-Reports**

Academic Senate President's Report - Jo Anne Cripe

Dr. Cripe reported that she attended the statewide academic plenary session, where discussions were held on the Padilla bill, repeatability of courses, accelerated basic skills, and behavioral intervention teams. Additionally, she reported that the Statewide Academic Senate came out in opposition of the "pay-for-service" fee model. Dr. Cripe also reported that the Senate will be voting to affirm three candidates for emeritus.

Classified Senate President's Report - Teri Jo Buckman

Ms. Buckman was not in attendance.

Student Trustee Comments - Janell Snead

Student Trustee Snead reported on the remaining A.S. sponsored events this semester, and acknowledged the events and activities that have been funded by the A.S. She also reported on her election as Region 1 Chair for Northern California and her reelection as student trustee.

Superintendent/President's Report - Dr. Diana Van Der Ploeg

Dr. Van Der Ploeg introduced Mr. Tom Gauthier, District Counsel.

Dr. Van Der Ploeg reported the following items:

- Attended the North State CEO Conference, where discussion of budgets and principles was the main topic.
- Attended the Phi Theta Kappa international convention in Seattle, where our team was honored with several awards.
- Miya Squires was honored by Chico Rotary as one of the Educators of the Year.
- AACC has asked Dr. Van Der Ploeg to serve on the executive committee of the national sustainability task force.
- The campus held a budget forum to discuss the state budget, the district budget, and the effects on our campus.

Public Comments on Items Not on the Agenda

There were no public comments.

Board Comments

Trustee Perez announced that the Glenn County fair will be held May 18-22. He also announced that Roadrunner Enterprises Marketplace began last Saturday, and will continue through October; and that the Foundation Spring Gala netted over \$47,000, which will be split with Athletics.

Trustee McGinnis announced that Trustees Cecchi and Forbes will be honored in May by the Community College League for 20 years of service. He also reported that he will be presenting at the upcoming Trustee conference and the Chief Business Officers conference, and that he recently conducted a show-cause accreditation visit at the College of the Marianas. Trustee McGinnis also reported that first round interviews will be held this week for superintendent/president candidates.

Trustee Vodden reported that he will be attending the Trustee conference and is looking forward to participating.

5. **Board of Trustees**

Board Self Evaluation, 11-6651

Board members will complete the evaluation instrument and return it by the next board meeting.

6. **Administration**

Proposed Revision of Board Policies, 11-6652

The following Board policies were presented for information and will return at the next meeting for action. Please forward any suggestions for change.

- BP 4030 Academic Freedom
- BP 5800 Prevention of Identity Theft in Student Financial Transactions
- BP 6910 Dining Services

7. **Finance/Contracts**

Adoption of Resolution No. 670, Authorizing Lease of Real Property to the County of Butte, 11-6653

It was moved by Trustee Cecchi, seconded by Trustee Vodden, to adopt Resolution No. 670. Motion failed due to the requirement of a unanimous vote.

- ayes - Trustees Cecchi, McGinnis, McLaughlin, Perez, Vodden
- noes - Trustee Boeger
- absent - Trustee Forbes

Advisory vote of student trustee - aye.

8. **Human Resources**

Adoption of Resolution No. 671, Discontinuance and Permanent Reduction of Classified Employee Services effective the 2011-2012 School Year, 11-6654

It was moved by Trustee McGinnis, seconded by Trustee Perez, to adopt Resolution No. 671. Motion carried by the following roll call vote:

- ayes - Trustees Boeger, Cecchi, McGinnis, McLaughlin, Perez, Vodden
- noes - none
- absent - Trustee Forbes

Advisory vote of student trustee - aye.

Adoption of Resolution No. 672, Discontinuance and Permanent Reduction of Classified Management, Supervisory, and Confidential Employee Services effective the 2011-2012 School Year, 11-6654

It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to adopt Resolution No. 672.

Motion carried by the following roll call vote:

- ayes - Trustees Boeger, Cecchi, Forbes, McGinnis, McLaughlin, Perez, Vodden
- noes - none
- absent - Trustee Forbes

Advisory vote of student trustee - aye.

8. **Future Dates and Reports**

May 25, 2011	Regular Meeting	Main Campus	1:00 p.m.
May 27, 2011	Commencement	Cowan Stadium	7:30 p.m.
June 29, 2011	Regular Meeting	Main Campus	1:00 p.m.

9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5. There was no reportable action.

10. **Adjournment**

Board President Boeger adjourned the meeting at 1:57 PM.

Butte-Glenn Community College District
Meeting of the Board of Trustees

May 25, 2011

Subject: Adoption of Board Policies	Item No: 11-6655 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Diana Van Der Ploeg President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Status

The following policies have been through district review and consultation and were forwarded to the Board at the last meeting for first reading. Any suggestions for change were incorporated into the final version, which is now presented for adoption. Copies of all policies are available in the Office of the President.

BP 4030 Academic Freedom
BP 5800 Prevention of Identity Theft in Student Financial Transactions
BP 6910 Dining Services

Recommendation

It is recommended that the Board of Trustees adopt the above listed Board Policies.



Butte-Glenn Community College District

BOARD POLICY

BP 4030 – Academic Freedom

Reference: *Title 5, Section 51023;*
Accreditation Standard II.A.7.

It is the responsibility of the Butte-Glenn Community College District to provide an institutional environment that encourages academic freedom and instills respect and commitment to the obligations required to maintain these freedoms.

Academic freedom represents the continual search for truth, and it includes protection for the teacher to teach and for the student to learn without coercion, censorship, or other forms of restrictive interference. Academic freedom recognizes that freedom to teach and freedom to learn imply both rights and responsibilities within the framework of the law. Free discussion and free access to information, therefore, are the heart of the continuing search for truth.

Academic freedom is the freedom to discuss all relevant matters in the classroom, to explore all avenues of scholarship, research, and creative expression, and to speak or write without institutional discipline or restraint on matters of public concern as well as on matters related to professional duties and the functioning of the College. Academic responsibility implies the faithful performance of professional duties and obligations, the recognition of the demands of the scholarly enterprise, and the candor to make it clear that when one is speaking on matters of public interest, one is not speaking for the institutions.

There are no administrative procedures for this policy

Last Board Review/Adoption: May 25, 2011



Butte-Glenn Community College District

BOARD POLICY

BP 5800 – Prevention of Identity Theft in Student Financial Transactions

Reference: Fair and Accurate Credit Transactions Act, (Pub. L. 108-159)

The District is required to provide for the identification, detection, and response to patterns, practices, or specific activities ("red flags") that could indicate identify theft of students.

The Superintendent/President or designee shall develop procedures to implement an Identify Theft Prevention Program (ITPP) to control reasonably foreseeable risks to students from identity theft.

See Administrative Procedure 5800

Last Board Review/Adoption: May 25, 2011



Butte-Glenn Community College District

BOARD POLICY

BP 6910 – Dining Services

*Reference: Education Code Section 72670, et seq.
Title 5, Section 59250, et seq.*

The Butte College Dining Service shall provide services for the benefit of students, staff, and the general public, operating in a manner consistent with professional food service establishments and sound business practices.

These services include retail food and beverage sales, catering sales, special event concessions, and vending machine contracts. Dining Services will operate as a business recover, in whole or in part, the cost of providing these services, primarily through user charges. Butte College Dining Services shall be given first consideration to provide catering services for all college-sponsored events, both on and off campus, to include other district owned, leased or rented property.

Fiscal management of Dining Services shall be in accordance with the California Community Colleges Budget and Accounting Manual. An annual audit of the records and accounts of Dining Services shall be provided to the Board.

The Superintendent/President or designee shall develop procedures to implement this policy.

See Administrative Procedure 6910

Last Board Review/Adoption: May 25, 2011

Butte-Glenn Community College District
Meeting of the Board of Trustees

May 25, 2011

Subject: Approval of New Courses	Item No: 11-6656 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Ken Meier Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Background

The courses described in the attached have been developed by various instructional areas on campus in an effort to upgrade their present curriculum.

Status

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached courses. The Vice President for Learning concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the new courses as described in the attached.

NEW COURSES

ADDICTION STUDIES (ADS)

ADS 9 - Law and Ethics in Addiction Treatment

3 Units

Prerequisite(s): ADS 4, ADS 16 and ADS 18

Co-requisite(s): ADS 8 and ADS 10

Recommended Preparation: Reading Level IV; English Level III

Transfer Status: CSU

51 hours Lecture

This course covers legal and ethical standards as they relate to addiction treatment and prevention. Students will study Federal and State regulations and the codes of ethics of various professional organizations. Topics include human rights, confidentiality, Health Insurance Portability and Accountability Act (HIPAA), patient's rights in California, personal and professional conduct standards.

COMPUTER SCIENCE (CSCI)

CSCI 4 - Introduction to Computer Programming

3 Units

Recommended Preparation: Reading Level IV; English Level IV; Math Level III

Transfer Status: CSU

51 hours Lecture

This course introduces students to the fundamental concepts of computer programming. Students will learn the building blocks of modern computer software, including data types, arithmetic operations, flow-of-control structures, input and output, and elementary data structures. Students will explore the techniques of algorithm design, implementation, and evaluation, and will use modern computer programming languages to express algorithms. The course also introduces students to the best practices of software documentation, various software engineering process models, and design and programming paradigms such as object-orientation.

ENVIRONMENTAL HORTICULTURE (EH)

EH 47 - Fall Winery Operations

3 Units

Recommended Preparation: Reading Level III; English Level III; Math Level II

Transfer Status: CSU

34 hours Lecture/51 hours Lab

This course covers winery operations for the fall season, including grape maturity monitoring; grape harvesting; fermentation, handling and storage of new wines; maintenance of wines from previous vintages; general cellar practices. Students will participate in the operations of the working winery. Students must be at least 21 years of age in order to participate in wine tasting.

EH 48 - Spring Winery Operations

3 Units

Recommended Preparation: Reading Level III; English Level III; Math Level II

Transfer Status: CSU

34 hours Lecture/51 hours Lab

The course covers winery operations for the spring season, including handling and storage of new wines; maintenance of wines from previous vintages; general cellar practices. Students will participate in the operations of a working winery. Students must be at least 21 years of age in order to participate in wine tasting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Approval of New Certificate of Achievement in Firefighter I Academy	Item No: 11-6657 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Ken Meier Vice President	Approved By: <u>Dr. Van Der Ploeg</u> Dr. Van Der Ploeg Superintendent/President

Background

Since the 1970's, the fire departments of the county have worked together in times of emergency to provide the citizens of Butte County with fire, rescue, and emergency medical services. Through these collaborations the need for standardized and accessible training was identified. It was also during this time that fire service training in general was becoming more standardized. The standards for Fire Officer, Chief Officer, and requirements for State Fire Marshal Fire Service Training and Education Program courses were developed by the State Fire Marshal, giving fire departments guidelines for standardized education and training within California. The timing of these events led to the need for a comprehensive program to deliver standardized education, as well as a facility at which to deliver them.

The goal of every Firefighter I Academy is to prepare students for successful completion of their Firefighter I Certificate issued by the Office of State Fire Marshal and to enter into the workforce as an entry level firefighter.

Status

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached certificate. The Vice President for Learning concurs with this approval.

Recommendation

It is recommended that the Board of Trustees approve the new certificate as described in the attached.



California Community Colleges

APPLICATION FOR APPROVAL—NEW CREDIT PROGRAM

Application Date

Firefighter I Academy Certificate of Achievement	Chuck Vanevenhoven
PROPOSED PROGRAM TITLE	CONTACT PERSON
Butte College	Coordinator
COLLEGE	TITLE
Butte-Glenn Community College District	(530) 895-2402
DISTRICT	PHONE NUMBER
July 1, 2011	vanevenhovench@butte.edu
PROJECTED PROGRAM START DATE	E-MAIL ADDRESS
GOAL(S) OF PROGRAM (CHECK ALL THAT APPLY):	
<input checked="" type="checkbox"/> CAREER TECHNICAL EDUCATION (CTE) <input type="checkbox"/> TRANSFER <input type="checkbox"/> OTHER	
TYPE OF PROGRAM (CHECK ALL THAT APPLY):	
<input type="checkbox"/> A.A. DEGREE <input type="checkbox"/> A.S. DEGREE CERTIFICATE OF ACHIEVEMENT: <input checked="" type="checkbox"/> 18+ semester (or 27+ quarter) units <input type="checkbox"/> 12-18 semester (or 18-27 quarter) units	

PLANNING SUMMARY

Recommended T.O.P. Code	2133.50	Estimated FTE Faculty Workload	2 per year
Units for Area of Emphasis	27	Number of New Faculty Positions	n/a
Total Units for Degree	n/a	Est. Cost, New Equipment	\$25,000
Required Units-Certificate	27	Cost of New/Remodeled Facility	\$ 5,000
Projected Annual Completers	65	Est. Cost, Library Acquisitions	\$negligible
Projected Net Annual Labor Demand (CTE)	50	When will this program undergo review as part of college's Program Evaluation Plan?	Month/Semester <u>Nov</u> Year <u>2010</u>

DEVELOPMENT CRITERIA NARRATIVE & DOCUMENTATION

Attach a document that describes the development of the proposed program, addressing the five criteria as listed below. **Number** the sections of the narrative to match the lists below. If appropriate, you may note that a section is "not applicable" but **do not re-number** the sections. Provide documentation in the form of attachments as indicated.

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives
2. Catalog Description
3. Program Requirements
4. Background and Rationale

Criteria C. Curriculum Standards

13. Display of Proposed Sequence
14. Transfer Applicability (if applicable)
Attachment: Outlines of Record for Required Courses
Attachment: Transfer Documentation (if applicable)

Criteria B. Need

5. Enrollment and Completer Projections
6. Place of Program in Curriculum/Similar Programs
7. Similar Programs at Other Colleges in Service Area
8. Labor Market Information & Analysis (CTE only)
9. Employer Survey (CTE only)
10. Explanation of Employer Relationship (CTE only)
11. List of Members of Advisory Committee
12. Recommendations of Advisory Committee
Attachment: Labor / Job Market Data (CTE only)
Attachment: Employer Survey (CTE only)
Attachment: Minutes of Key Meetings

Criteria D. Adequate Resources

15. Library and/or Learning Resources Plan
16. Facilities and Equipment Plan
17. Financial Support Plan
18. Faculty Qualifications and Availability

Criteria E. Compliance

19. Based on model curriculum (if applicable)
20. Licensing or Accreditation Standards
21. Student Selection and Fees

SUBMIT ORIGINAL AND TWO COPIES OF THIS FORM AND ALL ATTACHMENTS

Application for Approval – Firefighter I Academy Certificate of Achievement

Mission

1. Statement of Program Goals and Objectives

The goal of every Firefighter I Academy is to prepare students for successful completion of their Firefighter I Certificate issued by the Office of State Fire Marshal and to enter into the workforce as an entry level firefighter.

In addition to the California State Fire Marshal Firefighter I (academic) certificate, the Academy graduates earn certificates, representing competency, in:

- EMT-1 130 Hour Basic Course – SSV EMS
- Butte College Emergency Response to Terrorism
- Butte College Swift Water Rescue-Awareness
- CSTI First Responder Rescue-Operational
- CDF Basic Fire Fighter
- Confined Space-Rescue Awareness – CAL Fire
- Rapid Intervention Crew Tactics – CAL Fire
- Low Angle Rescue – CAL Fire
- Fire Fighter Survival – CAL Fire
- Butte College Vehicle Extrication-Basic Techniques
- Butte College 1-100 & 1-200 Intro to the Incident Command System
- Fire Control 3 – CAL Fire

The Mission of Butte College is to provide quality education, services and workforce training to students who aspire to become productive members of a diverse, sustainable and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certifications and the pursuit of career and transfer pathways.

The Firefighter I Academy is a 29 unit vocational program that operates through the Butte College Public Safety Education & Training Center whose mission is: "To educate and train students to serve and protect the public."

Butte College has been serving the educational needs of our Butte and Glenn County communities since 1967. Fire Science education courses have been offered since 1967. In 1988 Butte College became an Accredited Regional Training Program authorized by the California Office of State Fire Marshal (OSFM) to provide the delivery of fire training and education courses of instruction under the provision of the California Health and Safety Code Section 13159. An Accredited Regional Training Program is defined as a partnership between an accredited community college and the Office of the State Fire Marshal to

deliver approved State Fire Training curriculum regionally. Butte College has held our accreditation continually since 1988.

Health and Safety Code Section 13159 tasks the OSFM with the responsibility to provide for the delivery of a voluntary statewide fire service training and education system and is based on the authority to provide overall coordination and continuity. The OSFM has the authority to create a set of criteria to recognize those institutions that desire their student population to be recognized as candidates for OSFM position certification.

OSFM initial accreditations are issued for three years, one year, or denied. Renewals of Accreditation are issued for five years, one year or denied. OSFM accreditation is based on several criteria:

- Cultural/ Gender Diversity
- Performance Objectives
- Management
- Instructional Staff
- Facilities, Supplies and Equipment
- Learning Resources
- Utilization of Course Materials
- Availability and Delivery of Courses
- Testing and Evaluation

Public safety has become one of society's most vital concerns. Rapid changes in the traditional role of the firefighter, including a wide variety of social responsibilities, have dramatically altered long-standing concepts of training. Society will not tolerate unskilled or unintelligent protection of their lives and property. Demand is more and more for the professional. Upon completion of training our students have the basic background and foundation upon which to build their competency as a professional.

The mission of the Butte-Glenn Community College District is to make absolutely certain that all of our Firefighter I Academy offerings operate to serve our students, our community and our State in every degree possible.

The total allocation of personnel and resources devoted to the Firefighter I Academy are for the purpose of providing the student with the highest quality and standard of instruction. The course content and required instructional hours are in accordance with the mandates as set forth by State guidelines.

The goal of every Firefighter I Academy is to prepare students for entry into successful completion of their Firefighter I Certificate issued by the Office of State Fire Marshal and to enter into the workforce as an entry level firefighter.

In addition to the California State Fire Marshal Firefighter I (academic) certificate, the Academy graduates earn certificates in

- EMT-1 130 Hour Basic Course – SSV EMS
- Butte College Emergency Response to Terrorism
- Butte College Swift Water Rescue-Awareness
- CSTI First Responder Rescue-Operational

- CDF Basic Fire Fighter
- Confined Space-Rescue Awareness – CAL Fire
- Rapid Intervention Crew Tactics – CAL Fire
- Low Angle Rescue – CAL Fire
- Fire Fighter Survival – CAL Fire
- Butte College Vehicle Extrication-Basic Techniques
- Butte College 1-100 & 1-200 Intro to the Incident Command System
- Fire Control 3 – CAL Fire

2. Catalog Description

FSC 106 - Firefighter I Academy 29 Units

Prerequisite: NONE

Recommended Prep: Reading Level IV; English Level III

Transfer Status: NT

343.5 hours Lecture

435 hours Lab

Accredited by the California State Fire Marshal (CSFM) and the State Board of Fire Services as an Accredited Regional Fire Academy, the Butte College Firefighter I Academy has developed a reputation as one of the premier fire academies in the country. Academy graduates have secured fire service positions in agencies from coast to coast.

A majority of the fire agencies in California require both a CSFM Firefighter I certificate and an EMT - Basic certificate from applicants applying for a position as a firefighter. The Butte College Firefighter I Academy far exceeds these requirements. Besides fulfilling the academic requirements qualifying for CSFM-FFI, cadets also receive enhanced training in related areas. (See certificates, below.)

Physical conditioning has become an important concern in the fire service. During the Academy, cadets receive more than 100 hours of combined physical fitness and agility course training by certified physical fitness instructors. Graduates will not only be in good physical shape, but will also be prepared for the difficult, varied and competitive fire service physical agility entry-level testing. There is also a required 24 hour ride-a-long.

It is also important in the fire service to develop interpersonal skills. The Academy offers a segment on interpersonal skills and ethics, and also assists its cadets by offering instruction in job-acquiring skills. Providing a videotaped mock oral board practice session improves the cadet's interview process when seeking employment. It is the College's belief these added areas of instruction are of extreme importance in today's fire service, and that certificates in these areas make Butte's graduates more marketable. Satisfactory completion of the Academy qualifies graduates to apply for positions in the fire service.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Approval of Noncredit Certificates in English as a Second Language (ESL) and Vocational English as a Second Language (VESL)	Item No: 11-6658 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Ken Meier Vice President	Approved By: <u>Dr. Van Der Ploeg</u> Dr. Van Der Ploeg Superintendent/President

Background

The Community College Funding Legislation, Senate Bill 361, established in Education Code a uniform funding rate of \$2,626 per full-time equivalent students (FTES) for noncredit courses as well as an enhanced rate of \$3,092 for noncredit courses in career development and college preparation.

Career development and college preparation courses eligible for enhanced funding are those courses for which no credit is given, but that are offered in a sequence of courses leading to a certificate of completion; that lead to improved employability or job placement opportunities; or lead to a certificate of competency in a recognized career field by articulating with college-level course work, completion of an associate of arts degree, or for transfer to a four-year degree program.

Status

The attached certificate programs in ESL and VESL were developed to address career development and college preparation for non-native speaking students. The appropriate instructional areas on campus and the Curriculum Committee have approved the attached noncredit certificates. The Vice President for Student Learning concurs with this approval.

Approval of these certificates will allow the District to apply for enhanced funding for these programs.

Recommendation

It is recommended that the Board of Trustees approve the certificates described in the attached.

Noncredit Certificate of Competency in ESL

Catalog Description: This is a certificate of competency in ESL. This sequence of non credit ESL classes takes students from survival skills to high intermediate language proficiency in preparation for their matriculation into credit-bearing ESL courses. This program provides students with the foundational language proficiency necessary for various career fields or to matriculate into general education courses. This 238 hour certificate program can be completed in four academic semesters.

Courses: ESL 310 - Survival/Life Skills for ESL Students
 ESL 311 - ESL Level 1
 ESL 312 - ESL Level 2
 ESL 311 - ESL Level 3

Noncredit Certificate of Completion in VESL

Catalog Description: This is a certificate of completion in Vocational ESL. This two course sequence, with the option of a third course, is made up of non credit VESL courses that prepare students for employment in a variety of fields. These courses directly impact student employment opportunities through frequent contact with local employers and employment agencies. The elective class provides supplemental instruction in career-specific vocabulary.

Courses: ESL 352A - Workforce Training-Adult Education
 ESL 352B - ESL Workforce Training Lab
 ESL 354 - Training Specific Vocational ESL (elective)

Course Descriptions

ESL 310 - Survival/Life Skills for ESL Students

0 Units

Transfer Status: NT

85 hours Lecture

This course provides a conversational approach to the learning of elementary English. It offers the non-native English speaker practice in verbal communication with special emphasis on literacy and life skills. The introduction to basic literacy skills reinforces spoken English. Unlimited repeats. Satisfactory/Unsatisfactory Only. Open Entry/Open Exit.

ESL 311 - ESL Level 1

0 Units

Prerequisite(s): ESL 310 or Qualifying eligibility from the ESL Assessment (Level I)

Transfer Status: NT

51 hours Lecture

This course moves the non-native English speaking student from basic literacy skills to more in-depth practice with the structure and form of English. Speaking and listening skills are practiced, with introduction to writing and reading utilizing appropriate level texts. Unlimited repeats. Satisfactory/Unsatisfactory Only.

ESL 312 - ESL Level 2

0 Units

Prerequisite(s): ESL 311 or Qualifying eligibility from the ESL assessment (Level II)

Transfer Status: NT

51 hours Lecture

This course reinforces and expands a non-native English speaking student's literacy skills. It engages students in collaborative activities that integrate reading, writing, speaking, and listening. Basic grammar and vocabulary are introduced in context. Unlimited repeats. Satisfactory/Unsatisfactory Only.

ESL 313 - ESL Level 3

0 Units

Prerequisite(s): ESL 312 or Qualifying eligibility from the ESL Assessment (Level III)

Transfer Status: NT

51 hours Lecture

This course assists a non-native English speaking student in developing personal and contextual communication. Through the integration of reading, writing, speaking and listening activities in English it prepares the student to communicate academically and introduces intermediate level grammar structures in context. Unlimited repeats. Satisfactory/Unsatisfactory Only.

ESL 352A - ESL Workforce Training - Adult Education

0 Units

Transfer Status: NT

200 hours Lecture

This course is an intensive language acquisition course that prepares non-native speakers of English to enter the work force. The focus is on building communication skills necessary to succeed at entry level positions in a variety of jobs. This course is designed to meet state and county requirements for the CalWORKs program. Unlimited repeats. Satisfactory/Unsatisfactory Only. Open Entry/Open Exit.

ESL 352B - ESL Workforce Training Lab

0 Units

Transfer Status: NT

25 hours Lab

This course is an intensive work experience for non-native speakers of English which provides students with direct experience in various work environments, including but not limited to the following: food service, shipping and receiving, child care, grounds and waste management.

This on-the-job experience is integrated with language instruction. This course is designed to meet state and county requirements for the CalWORKs program. Unlimited repeats.

Satisfactory/Unsatisfactory Only. Open Entry/Open Exit.

ESL 354 - Training-Specific Vocational ESL

0 Units

Transfer Status: NT

64 hours Lecture

These workshops provide non-native English speaking students the opportunity to learn job-specific language needed to obtain gainful employment. Each workshop will have concurrent enrollment with a specific job-training course such as early childhood education, horticulture, construction, etc. Unlimited repeats. Satisfactory/Unsatisfactory Only. Open Entry/Open Exit.

Butte-Glenn Community College District
Meeting of the Board of Trustees

May 25, 2011

Subject: Adoption of 2012-2013 Academic Calendar	Item No: 11-6659 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Ken Meier Vice President	Approved By: <u>Dr. Van Der Ploeg</u> Dr. Van Der Ploeg Superintendent/President

Background

The Board of Trustees must adopt academic calendars. The BCEA contract states in Section 3.14 that the "District agrees to negotiate on the calendar with Association in order to allow Association input prior to presentation to the Board for final decision."

Status

The District has received input from BCEA, which concurs with the proposed 2012-2013 Academic Calendar. In addition, the Academic Senate, the President's Leadership Team, and the Deans and Directors have each reviewed and approved the proposed calendar. The 2012-2013 Fall and Spring start dates, as well as Spring Break, coincide with California State University, Chico; but Spring semester ends one week later than California State University, Chico.

Enclosed is a copy of the proposed 2012-2013 Academic Calendar.

Recommendation

It is recommended that the Board of Trustees adopt the Academic Calendar for 2012-2013 as proposed.

ACADEMIC CALENDAR 2012-2013




June 2012

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SUMMER SESSION (31 days) 



July 2012

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FALL (81 days) 
 WINTER SESSION (15 days) (Jan 2 - Jan 18) 
 SPRING (82 days) 



Aug 2012

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FINALS WEEK 
 LEGAL/LOCAL HOLIDAYS (10 days) 



Sept 2012

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

INSTRUCTIONAL BREAKS 
 THANKSGIVING EVE (Classes that end 6pm or later do not meet) 


Oct 2012

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NON-INSTRUCTIONAL SATURDAYS 
 PROFESSIONAL DEVELOPMENT "FLEX" DAYS (12 days) 

Nov 2012

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

FACULTY INSTITUTE (2 days) 

Dec 2012

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
 BUTTE COLLEGE

(Administrative and Classified Staff will work all days except legal and local holidays and specified days of vacation.)

Jan 2013

			2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Feb 2013

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Mar 2013

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2013

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2013

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Approval of Warrants	Item No: 11-6660 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

It is recommended that the Board of Trustees approve the vendor and payroll warrants for the period of April 1, 2011 to April 30, 2011.

Type of Warrant	Check Sequence	Total
Vendor	539757 - 541446	\$ 4,431,868.46
Payroll	466892 - 467559	\$ 2,877,145.18

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Approval of the Quarterly Financial Status Report for the Quarter Ended March 31, 2011	Item No: 11-6661 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Facilities	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Background

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor's Office.

The Chancellor's Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity to date.

Status

The Quarterly Financial Status Report for the quarter ended March 2011, indicates that the District is financially stable and details the following:

- 69% of the total estimated revenue has been charged or received (65% unrestricted).
- 70% of the total expected expenditures have been expended (74% unrestricted).
- The Reserve for Contingency is 5% of total expenditures.
- Changes in revenue and expenditures have occurred due to revisions to categorical funding and adjustments made by programs.

Recommendation

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended March 31, 2011.

Butte-Glenn Community College District
Revenue/Expenditures
As of March 31, 2011

	Fund 11 12 Combined 2nd Quarter Revised	Unrestricted Fund 11 3rd Quarter Revised	Restricted Fund 12 3rd Quarter Revised	Fund 11 12 Combined 3rd Quarter Revised	Actuals To Date Combined	
REVENUE						
Beginning Balance	\$15,529,658			\$15,529,658		
8110 Forest Reserve	28,176	28,176	-	28,176	-	
8120 Higher Education Act - TRIO	280,923	-	280,923	280,923	131,999	
8121 College Work Study - Admin	15,473	15,473	-	15,473	1,706	
8122 College Work Study - Wages	287,000	-	287,000	287,000	5,791	
8123 College Work Study - Job Devel.	32,465	32,465	-	32,465	32,465	
8124 College Work Study - Comm. Service	22,726	-	22,726	22,726	28,321	
8130 Workforce Investment	543,950	-	543,950	543,950	83,829	
8131 Adult Education	15,919	-	15,919	15,919	308	
8132 Private Industry Council	345,740	-	61,352	61,352	21,068	
8136 Foster Care	135,500	-	135,500	135,500	-	
8140 Transitional Assistance to Needy Families (TANF)	70,505	-	70,330	70,330	53,452	
8151 Supplemental Educational Opportunity Grants (SEOG) - Admin.	14,000	14,000	-	14,000	4,095	
8152 Pell Grant - Admin.	28,000	28,000	-	28,000	1,945	
8160 Veterans' Attendance Allowance	2,181	-	3,357	3,357	3,357	
8170 Vocational Technology Education (VTEA) - Title II C	686,182	-	686,182	686,182	373,519	
8170 VTEA IB Industry Collaborative	300,000	-	300,000	300,000	-	
8170 VTEA IB - Regional Consortia	316,000	-	316,000	316,000	137,593	
8170 VTEA IB	63,000	-	63,000	63,000	-	
8174 VTEA - Tech Prep.	384,708	-	384,708	384,708	19,798	
8194 Small Business Development Center	315,325	-	423,531	423,531	50,748	
8195 Title III	539,667	-	539,667	539,667	152,499	
8199 Other Federal Revenue	1,034,409	229,391	803,263	1,032,654	506,506	
8100 TOTAL FEDERAL REVENUE	5,461,849	347,505	4,937,408	5,284,913	1,608,999	30%
8612 State General Apportionment	41,660,389	41,660,389	-	41,660,389	26,784,521	
8615 Enrollment Fee Admin.	53,382	53,382	-	53,382	55,009	
8616 Basic Skills	386,253	-	393,073	393,073	354,151	
8619 Prior Year Corrections	3,588	3,588	-	3,588	35,618	
8621 CalWorks	462,029	-	462,029	462,029	351,142	
8622 Extended Opportunity Programs and Services (EOPS)	980,849	-	980,849	980,849	770,548	
8623 Cooperative Agency Resources and Education (CARE)	294,441	-	294,441	294,441	239,467	
8624 Disabled Student Services and Programs (DSPS)	413,418	-	451,804	451,804	343,535	
8625 Matriculation	341,829	-	356,294	356,294	270,783	
8626 Telecommunications	5,557,238	-	4,936,238	4,936,238	4,781,838	
8627 Student Financial Aid Admin.	498,495	-	498,495	498,495	389,141	
8631 Transitional Assistance to Needy Families (TANF)	82,194	-	82,020	82,020	59,001	
8633 Funds for Student Success - MESA (Math, Engineering, Science)	58,294	-	56,474	56,474	37,875	
8635 Faculty and Staff Diversity	6,340	-	6,340	6,340	4,818	
8636 Foster Care Grant	119,808	-	120,308	120,308	-	
8638 Technology Center	4,527,000	-	4,537,000	4,537,000	4,312,751	
8639 Transfer and Articulation	4,588	-	4,588	4,588	-	
8641 Part-time Faculty	226,894	226,894	-	226,894	176,114	
8657 Economic Development	3,112,744	-	3,196,291	3,196,291	2,275,197	
8659 Other Categorical Programs	17,793	-	17,793	17,793	8,950	
8671 Homeowners' Exemptions Taxes	143,356	143,356	-	143,356	72,848	
8672 Timber Yield Tax	6,000	6,000	-	6,000	9,126	
8681 State Lottery Proceeds	1,412,799	1,250,799	162,000	1,412,799	481,179	
8683 Mandated Costs	-	-	-	-	206,603	
8699 Other State Revenue	62,179	-	367,743	367,743	8,106	
8600 TOTAL STATE REVENUE	60,431,900	43,344,408	16,923,780	60,268,188	42,028,321	70%
8811 Secured Taxes	12,623,605	12,623,605	-	12,623,605	7,043,810	
8812 Supplemental Roll Taxes	84,884	84,884	-	84,884	15,242	
8813 Unsecured Taxes	572,711	572,711	-	572,711	550,612	
8816 Prior Year Taxes	25,537	25,537	-	25,537	14,053	
8817 Educational Revenue Augmentation Fund (ERAF)	(2,714,725)	(2,714,725)	-	(2,714,725)	(1,417,515)	
8818 Redevelopment - Local	26,526	26,526	-	26,526	50,038	
8829 Gifts and Contributions	3,800	-	3,800	3,800	4,721	
8839 Contract Education	1,018,926	-	1,488,250	1,488,250	1,081,704	
8841 Sale of Catalogs	2,000	2,000	-	2,000	752	
8842 Auto Shop Customer Repairs/Sales	40,000	-	40,000	40,000	14,450	
8842 Sale of Equipment and Supplies	10,500	10,500	-	10,500	5,000	
8842 Sale of Nurse's Supplies	10,000	-	10,000	10,000	19,527	
8851 Grazing Lease	1,000	1,000	-	1,000	-	
8852 Facility Rentals	13,162	2,000	11,162	13,162	24,485	

Butte-Glenn Community College District
Revenue/Expenditures
As of March 31, 2011

	Fund 11 12 Combined 2nd Quarter Revised	Unrestricted Fund 11 3rd Quarter Revised	Restricted Fund 12 3rd Quarter Revised	Fund 11 12 Combined 3rd Quarter Revised	Actuals To Date Combined	
8859 Other Rentals and Leases	1,500	1,500	-	1,500	4,660	
8861 Interest	748,000	748,000	-	748,000	215,932	
8872 Community Service Classes	71,229	-	71,229	71,229	62,795	
8874 Enrollment Fees	2,887,606	2,887,606	-	2,887,606	2,470,511	
8876 Health Service Fees	530,742	-	545,742	545,742	644,710	
8877 Material Fees	242,350	326,291	-	326,291	267,902	
8879 Student Records/ID Card	220,020	21,859	198,161	220,020	315,422	
8880 Non-Resident Student Fees	934,000	934,000	-	934,000	1,201,424	
8881 Transportation Fees	1,221,911	-	1,221,911	1,221,911	1,586,653	
8882 Audit Fees	3,800	3,800	-	3,800	3,540	
8884 Student Rep Fee	86,283	-	86,283	86,283	92,344	
8885 Other Student Fees & Charges	34,566	34,566	-	34,566	4,504	
8886 Technology Access Fee	-	-	-	-	304,604	
8888 Library Charges	19,323	-	19,323	19,323	22,276	
8893 Prior Year Outlawed Warrants	3,000	3,000	-	3,000	20,854	
8894 Workers Comp. Reimbursements	15,000	15,000	-	15,000	20,415	
8896 Safety Credits	44,400	-	44,400	44,400	-	
8897 Parking Meters & Fines	20,000	20,000	-	20,000	18,035	
8899 Other Local Revenue	1,061,119	20,474	1,093,781	1,114,255	1,297,295	
8800 TOTAL LOCAL REVENUE	19,862,775	15,650,134	4,834,042	20,484,176	15,960,755	78%
8980 Incoming Transfers	229,391	4,500	229,391	233,891	233,891	
8000 TOTAL REVENUE	85,985,915	59,346,547	26,924,621	86,271,168	59,831,966	69%
TOTAL REVENUE AND BEGINNING BALANCE		\$101,515,573		\$101,800,826		

Butte-Glenn Community College District
Revenue/Expenditures
As of March 31, 2011

	Fund 11 12 Combined 2nd Quarter Revised	Unrestricted Fund 11 3rd Quarter Revised	Restricted Fund 12 3rd Quarter Revised	Fund 11 12 Combined 3rd Quarter Revised	Actuals To Date Combined	
EXPENSES						
1100 Instruction, Regular	12,054,113	11,055,568	962,083	12,017,651	9,528,658	
1200 Non-instruction, Regular	6,457,856	5,092,115	1,381,811	6,473,926	4,996,639	
1300 Instruction, Non-regular	7,292,205	7,260,132	156,603	7,416,735	5,817,553	
1400 Non-instruction, Non-regular	1,257,830	871,351	455,126	1,326,477	924,533	
1000 TOTAL ACADEMIC SALARIES	\$27,062,004	\$24,279,166	\$2,955,623	\$27,234,789	\$21,267,383	78%
2100 Non-instruction, Regular	14,716,579	10,858,445	4,037,366	14,895,811	10,686,466	
2200 Instructional Aids, Regular	1,151,005	1,067,947	94,835	1,182,782	923,007	
2300 Non-instruction, Non-regular	1,748,707	813,704	992,822	1,806,526	1,288,655	
2400 Instructional Aids, Non-regular	423,474	381,410	65,124	446,534	332,460	
2000 TOTAL CLASSIFIED SALARIES	18,039,765	13,121,506	5,190,147	18,311,653	13,210,588	72%
3100 STRS (State Teachers Retirement)	2,165,465	1,966,858	209,805	2,176,663	1,481,906	
3200 PERS (Public Employees Retirement)	1,688,685	1,248,024	443,587	1,691,611	1,264,218	
3300 OASDI (Old Age, Survivors & Disability)	1,662,347	1,277,684	383,935	1,661,619	1,281,155	
3400 Health, Dental, & Life Insurance	9,173,890	7,715,195	1,279,752	8,994,947	6,250,516	
3450 Retiree Benefits Normal Cost	518,593	413,277	104,922	518,199	363,681	
3500 State Unemployment Insurance	376,996	313,603	63,818	377,421	286,719	
3600 Workers' Compensation Insurance	797,368	662,422	135,256	797,678	586,084	
3700 Alternate Retirement Plan	1,486	-	2,096	2,096	5,459	
3900 Income Protection Insurance	235,565	190,406	46,991	237,397	165,528	
3000 TOTAL EMPLOYEE BENEFITS	16,620,395	13,787,469	2,670,162	16,457,631	11,685,266	71%
4200 Duplicating Supplies	148,320	74,779	62,986	137,765	47,896	
4300 Supplies, Instructional	857,340	346,893	512,540	859,433	491,268	
4500 Supplies, Non-instructional	1,504,613	825,972	585,489	1,411,461	706,354	
4000 TOTAL SUPPLIES	2,510,273	1,247,644	1,161,015	2,408,659	1,245,518	52%
5100 Personal Services & Consultants	4,118,132	1,063,761	3,361,977	4,425,738	2,040,959	
5200 Travel, Conference & Mileage	1,260,174	558,416	813,400	1,371,816	656,191	
5300 Dues & Memberships	259,953	106,821	122,040	228,861	176,579	
5400 Insurance	1,013,700	987,561	26,033	1,013,594	772,512	
5500 Utilities & Housekeeping Services	1,066,570	1,027,219	41,718	1,068,937	517,174	
5600 Rents, Leases & Repairs	2,031,678	1,735,029	272,186	2,007,215	1,476,101	
5700 Legal, Election & Audit	280,300	279,900	400	280,300	189,377	
5800 Other Services & Expenses	10,215,083	1,001,513	8,787,389	9,788,902	5,943,737	
5000 OTHER OPERATING EXPENSES	20,245,590	6,760,220	13,425,143	20,185,363	11,772,630	58%
TOTAL 1000-5000	84,478,027	59,196,005	25,402,090	84,598,095	59,181,385	70%
6100 Site Improvements	32,970	37,109	-	37,109	5,235	
6200 Buildings	34,058	35,129	4,300	39,429	20,957	
6300 Library Books	114,593	55,040	39,323	94,363	69,768	
6400 Equipment	829,418	478,286	412,147	890,433	480,547	
6500 Lease Purchase Agreements	106,871	160,871	-	160,871	136,024	
6600 Capitalized Equipment	404,502	191,503	220,482	411,985	344,339	
6000 TOTAL CAPITAL EXPENSES	1,522,412	957,938	676,252	1,634,190	1,056,870	65%
1000 - 6000 TOTAL EXPENDITURES	86,000,439	60,153,943	26,078,342	86,232,285	60,238,255	70%
7100 Debt Retirement	855,972	855,972	-	855,972	767,948	
7300 Interfund Transfers	573,064	460,062	113,002	573,064	573,063	
7500 Student Financial Aid	201,905	70,108	131,797	201,905	74,118	
7600 Other Payments to Students	564,481	16,408	601,480	617,888	438,529	
7000 TOTAL OTHER OUTGO	2,195,422	1,402,550	846,279	2,248,829	1,853,658	82%

Butte-Glenn Community College District
 Revenue/Expenditures
 As of March 31, 2011

	Fund 11 12 Combined 2nd Quarter Revised	Unrestricted Fund 11 3rd Quarter Revised	Restricted Fund 12 3rd Quarter Revised	Fund 11 12 Combined 3rd Quarter Revised	Actuals To Date Combined	
TOTAL EXPENDITURES	88,195,861	61,556,493	26,924,621	88,481,114	62,091,913	70%
Reserves:						
9710 Reserve for Contingencies	4,409,793			4,424,056		
9721 Reserve for Retiree Benefit Liability Transfer	1,500,000			1,500,000		
9728 Reserve for Budget Planning	7,409,919			7,395,656		
Total Reserves	13,319,712			13,319,712		
TOTAL EXPENDITURES AND ENDING BALANCE	\$101,515,573			\$101,800,826		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Ratification of Contracts	Item No: 11-6662 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <u>Dr. Van Der Ploeg</u> Dr. Van Der Ploeg Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of April 2011. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts Signed by the Superintendent/President or Designee
April 1 - 30, 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Cost)	Originated by: District Department	Approved by: District Administrator
7/1/11	6/30/16	Butte County Office of Education	Joint Use Agreement Skyway Center	\$100,000.00 FPM	HUMAN RESOURCES	Suleski
4/12/11	N/A	American Family Life Assurance Company (AFLAC)	Cafeteria Plan amendment to add Aflac Now Card	\$0.00	HUMAN RESOURCES	Suleski
2/28/11	N/A	Del Norte Clinics	Career Work Experience Education Agreement	\$0.00	JOB PLACEMENT	Renville
6/28/11	6/28/11	Durham Recreation & Park District	MSC Annual Picnic	(\$180.00)	MSC	Renville
8/8/11	8/10/11	Lake Oroville Golf and Events Center, Inc	Corporate Event Agreement for Great Teachers Event Facilities	(\$1,800.00)	PROF DEVELOP	Jauron
5/18/11	5/22/11	42nd District Agricultural Association	Glenn County Fair Booth Space for Recruitment & Outreach	(\$250.00)	RECRUIT/OUTREACH	Renville
9/9/11	9/10/11	Oxford Suites	Banquet Event Order BCLDI Event	(\$1,649.85)	PROF DEVELOP	Jauron
4/19/11	4/20/11	Sustainable Planet Productions	Earth Day Festival Vendor	(\$2,500.00)	ASSOC STUDENTS	Renville
6/7/10	6/30/12	Haley's Martial Arts	Short Term Lease of Facilities Agreement	\$0.00	CHICO/GLENN CTRS	Meier
7/1/10	6/30/11	U.S. Fish and Wildlife	Firing Range Use	\$150.00	PUBLIC SAFETY ED	Meier
7/1/10	6/30/11	Oroville Police Department	Firing Range Use	\$150.00	PUBLIC SAFETY ED	Meier
7/1/10	6/30/11	California Department of Justice, Chico	Firing Range Use	\$150.00	PUBLIC SAFETY ED	Meier
7/1/10	6/30/11	Criminalistics Laboratory	Firing Range Use	\$150.00	PUBLIC SAFETY ED	Meier
7/1/10	6/30/11	Butte County District Attorney's Office	Firing Range Use	\$150.00	PUBLIC SAFETY ED	Meier
7/1/10	6/30/11	California State University Chico	Firing Range Use	\$150.00	PUBLIC SAFETY ED	Meier
4/12/11	9/30/11	U.S. Forest Service, Mendocino National Forest, Northern California Consortium	LEAP Academy funding	\$2,000.00	RECRUIT/OUTREACH	Renville
7/1/10	12/31/11	Chancellor's Office California Community Colleges	Grant Agreement Health Workforce Initiative Amendment to extend term	\$0.00	HWI	Meier
7/1/10		Chico Electric/DPR Energy	Project Assignment No. 8 to Energy Services Master Agreement Solar Phase III Gymnasium.	(\$272,085.00)	FPM	Suleski
7/1/10		Chico Electric/DPR Energy	Building Carport Solar	(\$719,435.00)	FPM	Suleski
4/7/11	1/23/12	Modern Building Inc.	Lease-Leaseback Agreement 2480 Notre Dame, Chico (Skyway Center) Renovations Project	(\$4,547,807.25)	FPM	Suleski
4/7/11	1/23/12	Modern Building Inc.	Site Lease Agreement 2480 Notre Dame, Chico (Skyway Center) Renovations Project Lease-Leaseback Agreement	\$1.00/year	FPM	Suleski
4/7/11	1/23/12	Modern Building Inc.	Facility Lease Agreement 2480 Notre Dame, Chico (Skyway Center) Renovations Project Lease-Leaseback Agreement	Monthly payments of Lease-Leaseback Agreement	FPM	Suleski
4/27/11	N/A	Pacific Gas & Electric Company	Interconnection Agreement for Net Energy Metering of Solar Generating Facilities for Physical Science	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III CDC	Incentive Requested \$5,522.00	FPM	Suleski

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts Signed by the Superintendent/President or Designee
April 1 - 30, 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by District Department	Approved by District Administrator
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III Gym	Incentive Requested \$51,940.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III Library	Incentive Requested \$421,310.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III LRC	Incentive Requested \$391,274.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III Technology	Incentive Requested \$284,494.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III Parking Lot Lights	Incentive Requested \$42,233.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III Well 3	Incentive Requested \$48,730.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Reservation Request Form and Agreement Phase III Public Safety Center	Incentive Requested \$3,712.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Public Safety Center	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Well 3	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Parking Lot Lights	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Technology	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement LRC	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Library	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Allied Health	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Campus Center	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Gym	\$0.00	FPM	Suleski
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement Physical Science	\$0.00	FPM	Suleski

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts, Grants and Change Orders Signed by the Superintendent/President or Designee
April 1 - 30, 2011**


Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/((Cost))	Originated by: District (Department)	Approved by: District (Approval #)
4/12/11	N/A	Pacific Gas & Electric Company	California Solar Initiative Program Non-Residential Energy Efficiency Disclosure Agreement CDC	\$0.00	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 1	(\$75,964.00)	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 2	(\$69,864.00)	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 3	(\$72,817.00)	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 4	(\$118,378.00)	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 5	(\$122,481.00)	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 6	(\$116,700.00)	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 7	(\$73,314.09)	FPM	Suleski
1/14/11	N/A	United Building Contractors Inc.	Campus Center Modernization Project Change Order No. 8	(\$60,805.00)	FPM	Suleski
4/1/11	6/30/12	Governet	Technology Services supporting CCCCCO California Virtual Campus Grant	(\$15,000.00)	CCC TECH CENTER	Jauron
4/6/05	6/30/15	XAP Corporation	Technology Services supporting CCC Tech Center Grant eTranscript CA Project Amendment to extend term and establish annual pricing paid by colleges participating	\$0.00	CCC TECH CENTER	Jauron
5/16/11	9/30/11	California Building Performance Contractors Association	Building Performance Training Services supporting City of Chico contract for services	(\$88,000.00)	CONTRACT ED	Meier
6/13/11	6/30/11	Butte County Office of Education Migrant Education Region 2	Summer Program Agreement	\$6,300.00	RECRUIT/OUTREACH	Renville
5/1/11	4/30/14	Higher One, Inc.	OneDisburse Program Services for Financial Aid Distribution	Est. (\$6,000.00)	BUSINESS SERVICES	Suleski
5/2/11	N/A	Virtual VRI	Interpreter Services	(\$45)/hourly	DSPS	Renville
8/1/10	6/30/11	Full Capacity Marketing	Amendment to Subcontract supporting CCCCCO EWD Program EWD Program Coordination Services Grant to increase compensation	(\$32,206.00)	ECON WORK DEV	Meier
8/1/10	6/30/11	Full Capacity Marketing	Amendment to Subcontract supporting CCCCCO EWD Training & Development Institute Grant to extend term	\$0.00	ECON WORK DEV	Meier
4/2/11	7/9/11	State Center Community College District - Fresno City College	Subcontract supporting CCCCCO EWD Program PG&E Home Performance & BPI Certification Training	(\$4,726.25)	ECON WORK DEV	Meier
4/1/11	5/14/11	State Center Community College District - Fresno City College	Subcontract supporting CCCCCO EWD Program PG&E Customer Call Center Project	(\$3,548.25)	ECON WORK DEV	Meier

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts, Grants and Change Orders Signed by the Superintendent/President or Designee
April 1 - 30, 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by District Department	Approved by District Administrator
4/9/11	6/25/11	Allan Hancock Joint Community College District	Subcontract supporting CCCC EWD Program PG&E Solar Training Project	(\$23,033.00)	ECON WORK DEV	Meier
4/1/11	5/14/11	Los Rios Community College District	Subcontract supporting CCCC EWD Program PG&E Customer Call Center Project	(\$5,828.75)	ECON WORK DEV	Meier
4/9/11	6/25/11	Ohlone Community College District	Subcontract supporting CCCC EWD Program PG&E Solar Training Project	(\$23,033.00)	ECON WORK DEV	Meier
3/11/11	12/31/11	Bravo Expressions	Services supporting CBPCA Home Performance and BPI Certification Program Project	(\$16,000.00)	ECON WORK DEV	Meier
3/1/11	12/31/11	California Building Performance Contractors Association	Home Performance and BPI Certification Program Services provided by CA Corporate College	Est. \$35,378.00	ECON WORK DEV	Meier
4/1/11	8/30/11	Pacific Gas & Electric Company	PG&E PowerPathway Meter Reader Retraining Program Services provided by CA Corporate College	\$241,160.00	ECON WORK DEV	Meier
4/7/11	4/7/11	Ferguson & Brewer Management Company	Contract Education Services	\$1,923.59	CONTRACT ED	Meier
10/1/10	11/30/13	Farmworkers Institute of Education and Leadership Development (FIELD)	Subaward Agreement U.S. Department of Education Teaching for Rural Academic Basic Achievement and Job Opportunities (TRABAJO) Project	(\$100,000.00)	LEARNING	Meier

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Authorization to Enter into Contracts	Item No: 11-6663 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code (PCC) Section 20651 require prior approval by the Board.

Status

The relevant amounts specified in PCC Section 20651 as adjusted annually are currently \$78,900 for contracts to purchase equipment, materials, supplies, services, and repair; and \$15,000 for contracts for a public project.

The District proposes to enter into the contract(s) described on the attached Contracts Authorization Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation


It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Authorization Report and authorize the Superintendent/President or designee to enter into the contract(s) and execute necessary contract documents.

**Butte-Glenn Community College District
Contracts Authorization Report
Contracts, Grants and Change Orders Submitted for Approval and Authorization by the Board**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
7/1/11	6/30/12	Work Training Center for the Handicapped, Inc.	Instructional Services Agreement for Vocational and Independent Living Skills for disabled students	(\$185,123.00)	CONTRACT ED	Meler
7/1/11	6/30/12	North Valley Rehabilitation Foundation	Facilities Agreement for instructional programs in Chico, Paradise, and Oroville, CA 95965	(\$212,834.00)	CONTRACT ED	Meler
7/1/11	6/30/12	Chico Beauty School	Instructional Services Agreement Cosmetology, Manicurist, and Esthetician Programs	(\$525,640.00)	CONTRACT ED	Meler

Butte-Glenn Community College District
Meeting of the Board of Trustees

May 25, 2011

Subject: Appointment of Measure A Citizens' Oversight Committee Members	Item No: 11-6664 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance/Facilities	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Background

In compliance with Proposition 39, the Board of Trustees convened an independent Measure A Citizens' Oversight Committee on May 22, 2002 to inform the public concerning the District's expenditure of revenues received from the sale of Measure A bonds authorized by voters in the March 5, 2002 general election. The Citizens' Oversight Committee shall consist of at least seven members each to serve for a term of two years without compensation and for no more than two consecutive terms. The Citizens' Oversight Committee shall be comprised as follows: (1) one member shall be active in a business organization representing the business community located within the district; (2) one member shall be active in a senior citizens' organization; (3) one member shall be active in a bona fide taxpayers' organization; (4) one member shall be a student who is both currently enrolled in the district and active in a community college group, such as student government; (5) one member shall be active in the support and organization of a community college such as a member of an advisory council or foundation; and (6) two members shall be at-large community members.

Status

In order to maintain compliance with the statutory requirements for committee membership and to allow the committee the time required to fulfill its statutory duties regarding expenditure of revenues from the Measure A bond funds, the Board must appoint new members to a 1-year term. The proposed appointees meet the statutory requirements for membership.


Recommendation

It is recommended the Board of Trustees appoint the following individuals to serve a one-year term on the Measure A Citizens' Oversight Committee commencing July 1, 2011- June 30, 2012:

Business/Community: John Blacklock
Richard Chamberlain
Trish Dunlap
Tom Lando
Don McNelis

Butte-Glenn Community College District
Meeting of the Board of Trustees

May 25, 2011

Subject: Approval of Personnel Consent Agenda	Item No: 11-6665 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve the personnel agenda, as follows:

PRESIDENT/SUPERINTENDENT*

1. Ratification of Employment Contract - Dr. Kimberly Perry

MANAGEMENT

2. Interim Reassignment of Executive Director, CCC Technology Center/California Virtual Campus, to Chief Technology Officer - Gordon Cremer
Effective: April 1, 2011 through June 30, 2011

Information Item: *The following retirement was previously accepted by the President on behalf of the Board per Board policy:*

3. Retirement of HR Specialist - Cindy Black
Effective: August 3, 2011

ACADEMIC*

4. Employment of Full-time, Temporary, Non-Tenure Track (Grant Funded), Nursing Instructors - John Beadle, Shannon Claiborne, Holly Kralj
Status: Temporary Instructors per EC 87478
Salary: Placement on the Academic Salary Schedule as determined by education and experience.
Effective: Academic Year 2011/2012
5. Employment of Temporary Instructors, Spring Semester 2011 - Pamela Harrington, Jacob Sjolund
Part-Time Instructors recommended for employment effective Spring Semester 2011, per EC 87482.5.
6. Employment of Temporary Instructors, Summer Session 2011 - Attachment "A"
Part-Time Instructors recommended for employment effective Fall Semester 2011, per EC 87482.5

Information Item: *The following retirement previously accepted by the President on behalf of the Board per Board Policy:*

7. Retirement of EOPS Counselor - Patricia Wickes
Effective: June 8, 2011

CLASSIFIED*

8. Employment of Food Service Assistant I, Dining Services (Due to Incumbent Resignation) - Eileena Oney
40 hours per week, 9 months per year
Status: Probationary
Salary: Range 2
Effective: August 15, 2011
9. Involuntary Transfer/Reassignment in Work Site Location, Clerk II - Michelle Gentry
From: Oroville Career and Employment Center
To: Main Campus, Career and Employment Services
Effective: July 1, 2011

Information Item: *The following resignation was previously accepted by the President on behalf of the Board per CSEA contract Article 6.21:*

10. Retail Clerk, Bookstore - Stephanie Bravo
Effective: April 30, 2011

TEMPORARY EMPLOYEES*

11. Substitutes:

Account Clerk, Senior, Business Services - Becky Parker

Salary: \$23.63 per hour (05/01/11 - 06/30/11)(07/01/11 - 08/31/11)

Bookstore Cashier - Cyndy Klimper

Salary: \$11.04 per hour (04/27/11 - 06/30/11)

Bus Operators, FP&M - Antonio Dominguez, Katharine Crippen, Judy Evans, Richard Gudgeon, Shannon Hamlyn, Judy Higgins, Paul Holman, Sharlene Kelley, Karen Jo Mueller, Michael Murphy, Judith Plaster, Christopher Schoof, James Van Sickle

Salary: \$16.00 per hour (07/01/11 - 06/30/12)

Campus Police Officer - Steven Muders

Salary: \$19.81 per hour (07/01/11 - 06/30/12)

Community Service Officer - Kenneth Lull

Salary: \$18.10 per hour (07/01/11 - 06/30/12)

12. Seasonal/On-Call:

Law Enforcement Academy Seasonal Crime Scene Actor - Jason Coulombe, Tonya Rott (05/26/11 - 06/30/11),

Ryan Frank (04/21/11 - 06/30/11)

Seasonal Book Store Clerks - Chad Abshier (08/01/10 - 09/24/10), Emily Abshier, Margaret Castrop, Jacob Goodwin,

Sherilyn Griggs, Cyndie Norman, Jay Reichert, David Romanshek (08/01/10 - 06/30/11), Michael Belcher, Michael

Davis, Richard Fueston, Heather Gomes, Max Infelt, Linda Lawver, Michael On, William Spellman (01/03/11 - 06/30/11)

Salary: \$11.04 per hour

13. Professional Experts:

Firefighter I Academy, Manipulative Skills Evaluator - Michael Painter (05/02/11 - 06/30/11)

Salary: Manipulative Skills: \$10.25 per hour

Manipulative Skills Evaluator: \$16.61 per hour

Professional Expert, Associated Students - Rebecca Schwalm

Salary: \$20.00 per hour (08/01/11 - 12/31/11)

Professional Expert, Nursing - Lori Lehor

Salary: \$35.00 per hour (01/24/11 - 06/30/11)

Professional Expert, Contract Education - Zac Newman

Salary: \$50.00 per hour (05/14/11 - 06/30/11)

Professional Expert, Economic and Workforce Development - Paul Watters

Salary: \$66.00 per hour (04/07/11 - 06/30/11)

Professional Expert, Level I, Career and Employment Services (Foster Care Education) - Brooke Chambers, Nancy Collins, Pauline Evans

Salary: \$15.00 per hour (07/01/11 - 06/30/12)

Professional Expert, Level II, Career and Employment Services (Foster Care Education) - Lloyd King

Salary: \$25.00 per hour (07/01/11 - 06/30/12)

Professional Expert, Level III, Career and Employment Services (Foster Care Education) - Mary Flanagan, Sara Gordon

Salary: \$30.00 per hour (07/01/11 - 06/30/12)

Professional Expert, Level V, Career and Employment Services (Foster Care Education) - Lisa Jackson

Salary: \$40.00 per hour (07/01/11 - 06/30/12)

Professional Expert, Level VIII, Career and Employment Services (Foster Care Education) - Russell Hansen

Salary: \$55.00 per hour (07/01/11 - 06/30/12)

Professional Expert, Level IX, Career and Employment Services (Foster Care Education) - Ronda Evans, Susan Patricio

Salary: \$60.00 per hour (07/01/11 - 06/30/12)

14. Internship:

Unpaid Intern:

CSU Intern, LEAD/ESL - Cassidy Vickrey

(02/07/11 - 05/27/11)

*Contingent upon successful completion of background check.

ALL SALARY PLACEMENTS WILL BE IN ACCORDANCE WITH RULES AND REGULATIONS FOR PLACEMENT ON THE BOARD OF TRUSTEES APPROVED SALARY SCHEDULE, AS NEGOTIATED.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
MEETING OF THE BOARD OF TRUSTEES
MAY 25, 2011**

**TEMPORARY INSTRUCTORS - SPRING SEMESTER 2010-2011
ATTACHMENT "A"**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>
Anderson	Heidi	Gust	Karen
Bailey	Leonard	Haasl	David
Battles	Cheryl	Hames	John
Bertsch	Michael	Harvel	Nancy
Burgan	Louise	Henrick	Meredith
Burks	Stacey	Johnson	Charles
Chastain	Linda	Johnston	Margaret
Cluver	Theodore	Jones	Todd
Collins	Susan	Kidd	Carey
Cooke	Bradley	Knechel	John
Cummins	Jon	Larsen	Anne
Cuneo	James	Larson	Michael
Curtis	Lawrence	Lema	Brenda
Day	Tina	Lodewyk	Michael
Desilva	Anna	Lowe	Deanna
Dulyea	Kevin	Luallen	Katy
Eggen	Ann	Maclean	Gina
Elke	David	Martin	John
Ensslin	Teresa	Mason	Eileen
Epperson	Ruth	McKenzie	Wendy
Facchini	Lynn	Mellinger	Caroline
Fairchild	Sabrina	Messina-Attebery	Anne
Fedrizzi	Victor	Meyer	Nancy
Ferro	Sam	Michel	Carol
Follestad	Karla	Miller	Jerry
Fridrich	Tonia	Monlux	Carrie
Fuchs	Delina	Moreno	Eugenia
Garcia	Timothy	Morris	Eileen
Gardner	Carol	Morrison	Ronald
German	Laurel	Nees	Lawrence
Gingerich	Scott	Nissen	Karen
Gnass	June	Overmyer	Charles
Gonzalez Cuadros	Irma	Pierce	Robert
Graves	Judith	Plyley	Stefan
Gunnell	Margaret	Raven	Susan

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>
Reese	Norman	Strahan	Lori
Ricketts	Eric	Swire	Barbara
Roberts	James	Teagarden	Katherine
Robinson	Joanne	Vader	Seth
Salindong	Anthony	VanHorn	Heather
Shahid	Maria	Vela	Shanna
Shaw	Julie	Vranich	Andrew
Sirianni	David	Wallace	Cody
Smith	Carson	Weesner	Eric
Snelling	Robert	West	Frank
Spath	Lisa	White	Kelly
Stephens	Bettye	Wilson	Darrell
Stevens	Robert	Winzenz	Thaddaeus
Stoner-Wood	Jean		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: 2010-11 Emeritus Recommendations	Item No: 11-6666 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Van Der Ploeg President	Approved By: <u>Dr. Van Der Ploeg</u> Dr. Van Der Ploeg Superintendent/President

Background

In accordance with Board Policy 3950, recommendations for Emeritus status forwarded from the Academic Senate, Classified Senate, and the Management Association. Recommendations were reviewed and approved by the appropriate vice presidents, and forwarded to the President for consideration.

Status

Dr. Van Der Ploeg forwards and recommends the following faculty to the Board for the conferring of Emeritus status:

Roichard Dunn	Faculty
Glenn Hoffman	Faculty
Gabriela Lugo de Arnsdorf	Faculty

Recommendation

The Superintendent/President recommends the Board of Trustees grant emeritus status to the above individuals.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Adoption of Resolution Nos. 673 and 674, Contract Approval: California Department of Education Leadership Development Institutes	Item No: 11-6667 Enclosure: Yes <input type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <u>Dr. Van Der Ploeg</u> Dr. Van Der Ploeg Superintendent/President

Background

The California Department of Education (CDE) has invested in statewide leadership development by establishing the Career Technical Education Leadership Development Institute (CTE LDI). The Institute is designed for new and aspiring career technical education leaders in both the secondary and post-secondary educational institutions.

The District's Health Workforce Initiative (HWI) Department was selected by the California Department of Education to perform Career Technical Education Leadership Development Institute (LDI) program services during the 2010-11 fiscal year. The District proposed to enter into a contract with the CDE to provide these services for the period of October 1, 2010 through June 30, 2011, in the amount of \$387,000. The Board adopted Resolution No. 663, on September 15, 2010, authorizing the contract with the CDE.

The CDE is requiring a revised resolution since the contract term and value have been revised.

Status

Resolution No. 673 certifies the approval of the Board of Trustees in participating in a contract with the CDE for the purpose of providing CTE LDI program services for the period of November 1, 2010 through June 30, 2011, in the amount of \$204,990.87; and designates authorized signatory for the contract.

The District's HWI Department has also been selected by CDE to perform CTE LDI program services for the 2011-12 fiscal year. The work that will be performed under contract will provide professional development to educators to enable them to function as effective CTE leaders at both secondary and postsecondary levels. The District proposes to enter into a contract with CDE to provide these services for the period of July 1, 2011 through June 30, 2012, for an estimated amount of \$395, 000.

The CDE requires a Board resolution to establish authority to contract. Resolution No. 674 certifies the approval of the Board of Trustees in participating in a contract with the CDE for the purpose of providing CTE LDI program services for the period July 1, 2011 through June 30, 2012; and designates authorized signatory for the contract.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 673 certifying approval of the California Department of Education 2010-11 Career Technical Education Leadership Development Institute contract and authorizing the designated personnel to sign the contract documents prior to ratification by the Board at a subsequent meeting.

It is recommended that the Board of Trustees adopt Resolution No. 674 certifying approval of the California Department of Education 2011-12 Career Technical Education Leadership Development Institute contract and authorizing the designated personnel to sign the contract documents prior to ratification by the Board at a subsequent meeting.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees

May 25, 2011

RESOLUTION NO. 673

AUTHORIZATION TO CONTRACT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION

WHEREAS, the Butte-Glenn Community College District wishes to enter into a contract with the California Department of Education (CDE) for the purpose of providing 2010-11 Career Technical Education Leadership Development Institute services for the period of November 1, 2010 through June 30, 2011, in the amount of \$204,990.87; and

WHEREAS, the Board of Trustees of the Butte-Glenn Community College District is permitted by California Education Code Section 81655 to delegate its power to contract.

NOW THEREFORE BE IT RESOLVED, that the Butte-Glenn Community College Board of Trustees authorizes entering into the above described contract with the CDE; and

BE IT FURTHER RESOLVED, that the Butte-Glenn Community College District Board of Trustees does hereby designate DIANA J. VAN DER PLOEG and/or ANDREW B. SULESKI as its representatives to execute necessary contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

The foregoing resolution was introduced by Board Member _____ who moved its adoption, seconded by Board Member _____, and adopted on May 25, 2011, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

Michael Boeger
President, Board of Trustees

Board of Trustees

ATTEST:

Diana Van Der Ploeg, Secretary
Board of Trustees

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees

May 25, 2011

RESOLUTION NO. 674

AUTHORIZATION TO CONTRACT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION

WHEREAS, the Butte-Glenn Community College District wishes to enter into a contract with the California Department of Education (CDE) for the purpose of providing 2011-12 Career Technical Education Leadership Development Institute services for the period of July 1, 2011 through June 30, 2012; and

WHEREAS, the Board of Trustees of the Butte-Glenn Community College District is permitted by California Education Code Section 81655 to delegate its power to contract.

NOW THEREFORE BE IT RESOLVED, that the Butte-Glenn Community College Board of Trustees authorizes entering into the above described contract with the CDE; and

BE IT FURTHER RESOLVED, that the Butte-Glenn Community College District Board of Trustees does hereby designate ANDREW B. SULESKI as its representatives to execute necessary contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

The foregoing resolution was introduced by Board Member _____ who moved its adoption, seconded by Board Member _____, and adopted on May 25, 2011, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

Michael Boeger
President, Board of Trustees

ATTEST:

Diana Van Der Ploeg, Secretary
Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Adoption of Resolution No. 675 - Authorizing Lease of Real Property to the County of Butte	Item No: 11-6668 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Background

The District was presented with an opportunity to enter into a partnership with the County of Butte ("County") and the California Department of Forestry and Fire Protection ("CDF") on a project that would include a County-owned fire station and fire training facility.

District staff reported to the Board of Trustees on March 28, 2007, that the proposed project would improve services to the growing resident population in the area and provide opportunities for on-the-job training for Butte College students, and that the District was interested in leasing property to the County.

The County has agreed to undertake the planning, financing, construction, operation, and maintenance of a fire station and a fire training facility on the main campus of the District.

Status

District staff has identified a location on the main campus to designate as the site for the project: two acres immediately adjacent to Williams Road and Durham Pentz Road. District staff has worked with District's legal counsel and County staff to negotiate the details and develop a Ground Lease agreement.

Before the District can enter into a lease with the County, the Board must adopt, by unanimous vote, a resolution authorizing the lease and prescribing the terms of the lease; then publish such resolution in a local newspaper. The attached resolution defines the general terms of the lease.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 675 as presented to authorize the District to enter into a lease with the County of Butte upon the prescribed terms and conditions.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees

May 25, 2011

RESOLUTION NO. 675
AUTHORIZING LEASE OF REAL PROPERTY TO COUNTY OF BUTTE

WHEREAS, pursuant to Education Code section 81430 et seq. a community college district may lease real property to a county for a term not exceeding ninety-nine (99) years, under such terms and conditions as the parties agree, provided that the property is not and will not at the time of delivery of possession be needed for classroom buildings by the district; and

WHEREAS, the Butte-Glenn Community College District ("District") is the owner of certain real property described as two acres immediately adjacent to Williams Road and Durham Pentz Road and depicted in Exhibit A ("Site") attached hereto and incorporated herein by this reference; and

WHEREAS, the County of Butte ("County") has embarked upon a project to plan, finance, construct, operate, and maintain a fire station and fire training facility; and

WHEREAS, the County desires to lease the Site; and

WHEREAS, the District and the County desire to work jointly toward the development and operation of facilities and programs to provide a staffed County fire station in the Butte Valley area and to enhance the education and vocational training of fire protection students and Butte County Fire personnel; and

WHEREAS, the District and the County wish to enter into a Ground Lease for the lease of Site for use by the County for the sole purpose of constructing, operating, and maintaining a fire station and fire training facility; and

WHEREAS, pursuant to Education Code section 81432, prior to entering into such a lease the District Board of Trustees is required to adopt by unanimous vote a Resolution authorizing such lease and prescribing the terms of the lease, which Resolution shall be published in a newspaper having general circulation within the District for once a week for three weeks prior to the execution of the lease.

NOW THEREFORE BE IT RESOLVED, as follows:

That the District's Board of Trustees finds that the Site is not or will not at the time of delivery of possession be needed for school classroom buildings.

That the Board authorizes the lease of the Site to the County of Butte pursuant to the provisions of Education Code 81430 et seq., and the following terms:

1. The use of the Site shall be solely for the purpose of constructing, operating, and maintaining a fire station and fire training facility.
2. The lease term is for a total of forty-nine (49) years from July 1, 2011 until than June 30, 2060, with the option to extend the lease for one (1) forty-nine (49) year term.
3. The rent shall be in the amount of one dollar (\$1.00) per year.
4. The County shall pay for all costs related to the planning, financing, construction, operation, and maintenance of the fire station and fire training facility.
5. The County shall provide to District for District's approval, construction plans and specifications of the project and all improvements.

6. Any other such terms and conditions as agreed to by the parties.

That the Board of Trustees does hereby authorize DIANA J. VAN DER PLOEG and/or ANDREW B. SULESKI as its representatives to execute necessary lease documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

That the Clerk of this Board is hereby authorized and directed to authorize staff to give notice of this Resolution by publishing a notice of this Resolution in a newspaper having general circulation within the District once a week for three weeks prior to the execution of the lease.

The foregoing resolution was adopted upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting on this 25th day of May, 2011, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

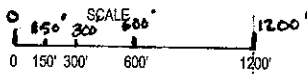
Michael Boeger, President
Board of Trustees

ATTEST:

Diana Van Der Ploeg, Secretary
Board of Trustees

BUTTE COLLEGE - MAIN CAMPUS

REVISED ON 4/20/01

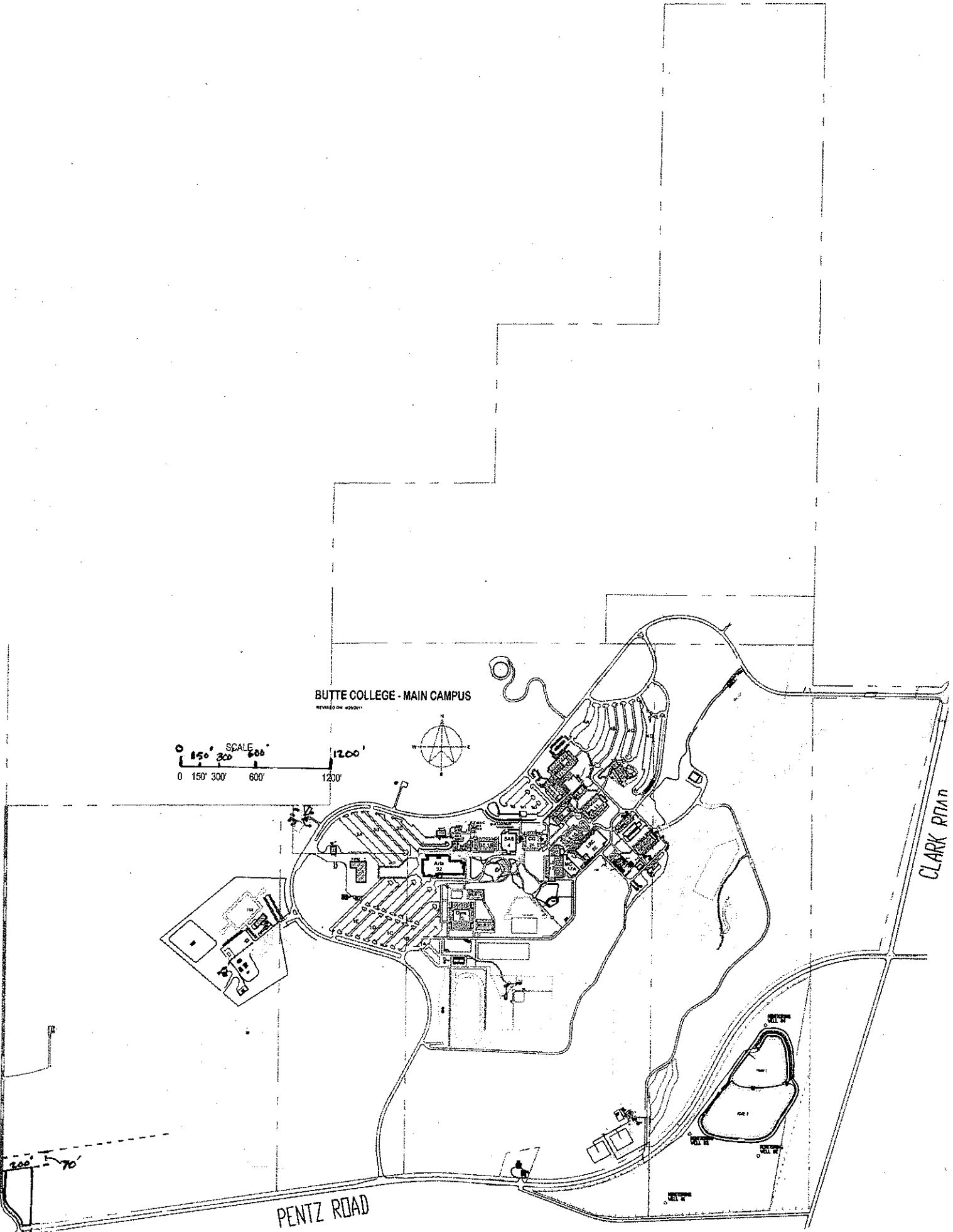


WILLIAMS INQUIRY

CLARK ROAD

PENTZ ROAD

55 2 ACRE BOUNDARY



**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Skyway Center Renovation Project	Item No: 11-6669 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance/Facilities	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Background

On November 10, 2010, the Board of Trustees authorized staff to enter into the lease-leaseback process to solicit pricing for the Skyway Center Renovation Project. On April 6, 2011, the Board of Trustees awarded by resolution the lease-leaseback of the Skyway Center to Modern Building Inc. for site work, Automotive Technology, and Foster and Kinship Care, for a contract value of \$4,331,245.

Status

The lease-leaseback contract provided for the "phased" construction of the Automotive Technology teaching facility, Foster and Kinship Care offices and classrooms (which were awarded); and, Economic Development, and construction of additional classrooms (which were not awarded).

The Lease-Leaseback contract maintains firm pricing for the remaining phases through August 1, 2011, as follows:

Economic Development:	\$509,044.00
Classrooms:	<u>154,291.00</u>
	\$663,335.00

To take advantage of this pricing, staff recommends moving forward with awarding the remaining phases to Modern Building, Inc.

The Board will be asked to take action on this item at their regular meeting in June 2011.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 25, 2011

Subject: Adoption of Resolution No. 676, Discontinuance of Classified Employee Services	Item No: 11-6670 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Personnel	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Diana Van Der Ploeg</i> Diana Van Der Ploeg Superintendent/President

Background

The District has been severely impacted by California's budget crisis. It has been determined that District budget reductions in the amount of \$6,282,000 are necessary. Consequently, the District does not have funds to continue services at the same levels as have been previously applied and it is necessary to eliminate or reduce positions. The District is required to serve notice of at least forty five (45) days to any employee who may be affected by a layoff (full or partial).

Status

One (0.6 F.T.E.) Media Production Specialist, Broadcast and Communications position will be eliminated.

Recommendation

It is recommended that the Board authorize the President, or designee, to effect the layoff notice required by law and to inform the employee of his displacement rights, if any, and his rehiring rights.

**BEFORE THE BOARD OF TRUSTEES OF THE
BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
BUTTE COUNTY, CALIFORNIA**

**In the Matter of the)
Discontinuance of Classified)
Employee Services Effective the)
2011-2012 School Year) **RESOLUTION NO. 676**
_____)**

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds that it is in the best interest of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT that, as of the 11th day of July 2011, certain services now being provided by said Butte-Glenn Community College District be discontinued by the following extent:

Eliminate the position of Media Production Specialist,
Broadcast and Communications, (0.6) F.T.E.

NOW, THEREFORE, BE IT RESOLVED, that as of the 11th day of July 2011, one (1) classified position of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT be discontinued to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent/President of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT be and is hereby authorized and directed to give notice of termination of employment to one (1) classified employee of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, pursuant to District rules and regulations and applicable provisions of the Education Code of the State of California, not later than 45 days prior to the effective date of layoff/reduction as set forth above.

The foregoing **RESOLUTION** was passed and adopted at a meeting of the Board of Trustees of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT on the 25th day of May 2011, by the following vote, to wit:

AYES:

NOES:

ABSENT OR ABSTAINING:

SO ORDERED:

**Michael Boeger, President
Governing Board of the
Butte-Glenn Community College District**