



Butte-Glenn Community College District
Board of Trustees
3536 Butte Campus Drive
Oroville, CA 95965

Notice of Regular Meeting
April 28, 2010
1:00 PM
Glenn County Center
605 E. Walker St., Orland, CA

The mission of Butte College is to create a student-centered, community-based learning environment which empowers students to become productive, literate, and responsible members of a diverse society.

AGENDA

Call to Order

Mr. Thomas McLaughlin President
Mr. Michael Boeger, Vice President
Mr. William McGinnis, Clerk
Dr. Bill W. Brown
Mr. Louis Cecchi
Dr. Allan Forbes
Mr. Fred R. Perez
Mr. Meher Polansky, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Public Comments on Consent Agenda Items

Since no discussion of individual items will occur, this time is set aside for comments on the Consent Agenda.

3. Consent Agenda

Approval of Minutes - March 24, 2010	Action	
Approval of Warrants	Action	10-6518
Ratification of Contracts	Action	10-6519
Authorization to Enter into Contracts	Action	10-6520
Declaration of Surplus Property and Authorization to Dispose at Private Sale	Action	10-6521
Approval of New Courses	Action	10-6522
Personnel Consent Agenda	Action	10-6523
<u>Academic Contract Employees</u>		
Change of status		
<u>Academic Temporary Employees</u>		
Employment		
<u>Classified Employees</u>		
Change of Status		
<u>Temporary Employees</u>		
Employment of substitutes, professional experts, and interns		

4. Information-Reports

Academic Senate President's Report	Information
Classified Senate President's Report	Information



Butte-Glenn Community College District
Board of Trustees
3536 Butte Campus Drive
Oroville, CA 95965

**Minutes of Regular Meeting
March 24, 2010**

The Board of Trustees of the Butte-Glenn Community College District met in regular session on Wednesday, March 24, 2010, in the Board Room at Butte College in Oroville, California.

Board Members Present	Mr. Thomas McLaughlin, President Mr. Michael Boeger, Vice President Mr. William McGinnis, Clerk Dr. Bill W. Brown Mr. Louis Cecchi Mr. Fred R. Perez
Board Members Absent	Dr. Allan Forbes Mr. Meher Polansky, Student Trustee
Staff Members Present	Dr. Diana Van Der Ploeg, Superintendent/President Dr. Ken Meier, Vice President Mr. Andy Suleski, Vice President Mr. Allen Renville, Vice President Dr. Jo Anne Cripe, Academic Senate President Ms. Teri Jo Buckman, Classified Senate President Mr. David Danielson, Dean of Instruction Ms. Kam Bull, Dean of Instruction Mr. Mike Rasmussen, Dean of Special Programs and Services Ms. Claudia Trujillo, Human Resources Director Mr. Mike Miller, Director of Facilities Planning and Management Ms. Kim Jones, Assistant Director of Facilities Planning and Management Dr. Luozhu Cen, Director of Library Services Ms. Denise Adams, Director of Allied Health Ms. Dorene Thompson, Faculty Dr. Jo Anna Birdsall, Director of Career Services Mr. Rudy Flores, Director of Off Campus Centers Mr. Jack Lemley, Director of Auxiliary Services Mr. Craig Rigsbee, Director of Athletics Mr. Mario Vela, Faculty Ms. Donna Weaver, Faculty Mr. Jeff Jordan, Faculty Ms. Suzanne Gripenstraw, Faculty Mr. Steve Price, Faculty Ms. Shirleigh Brannon, Faculty Ms. Morgan Brynman, Faculty Ms. Phoebe Hartt, Faculty Dr. Michael Williams, Faculty Ms. Susan Craig, Faculty Ms. Lisa Hines, Faculty Mr. John Soldate, Faculty Ms. Carol Oba-Winslow, Faculty Mr. Trevor Stewart, Staff

Visitors

Ms. Sheila Burson, Student
 Mr. Leo Savage, Student
 Mr. John Dahlmeier, Butte College Foundation President

Pledge of Allegiance to the Flag

Trustee Perez led the Pledge of Allegiance to the Flag.

1. Agenda Approval

It was moved by Trustee Boeger, seconded by Trustee Cecchi, to approve the agenda as presented. Motion carried unanimously.

2. Personnel**Probationary Faculty Tenure Recommendations - Instruction, 2010-2011, 10-6506**

It was moved by Trustee Brown, seconded by Trustee Perez, to grant tenure to Shirleigh Brannon, Morgan Brynman, Susan Craig, Suzanne Gripenstraw, Phoebe Hartt, Lisa Hines, Jeff Jordan, Steve Price, and Dr. Michael Williams, effective Fall 2010. Motion carried unanimously.

Probationary Faculty Tenure Recommendations - Student Services, 2010-2011, 10-6507

It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to grant tenure to John Soldate and Carol Oba-Winslow, effective Fall 2010. Motion carried unanimously.

The Board recessed for a brief tenure celebration.

Dr. Van Der Ploeg introduced Sheila Burson and Leo Savage-Low, Butte College Phi Theta Kappa students who were named to the USA All California First Academic Team. Sheila was also named the Coca-Cola Gold Medalist (with a \$1,500 scholarship), and Leo was named a Coca-Cola National Finalist (with a \$1,000 scholarship). Ms. Burson and Mr. Savage-Low thanked Dr. Van Der Ploeg and advisors Jo Anna Birdsall and Dorene Thompson for their support.

3. Public Comments on Consent Agenda Items

There were no public comments.

4. Consent Agenda, Items 10-6508 to 10-6515

It was moved by Trustee McGinnis, seconded by Trustee Brown, to approve the consent agenda with the removal of items 10-6511 and 10-6513. Motion carried unanimously.

10-6511, Approval of New Courses

In answer to Trustee Perez' questions about AJ7, Report Writing for Law Enforcement Officers, Dr. Meier indicated that the course is intended to improve writing skills for academy cadets, and can also be taken by students who are not yet in the academy. It was moved by Trustee Perez, seconded by Trustee Boeger, to approve item 10-6511 as presented. Motion carried unanimously.

10-6513, Authorization for International Faculty Travel

Trustee Boeger used this opportunity to urge administration to continue to recruit international students. It was moved by Trustee Boeger, seconded by Trustee Cecchi, to approve item 10-6513 as presented. Motion carried unanimously.

5. Information-Reports**Academic Senate President's Report - Jo Anne Cripe**

Dr. Cripe reported that the Academic Senate is working on Faculty Emeritus applications, and that elections will take place next week. She added that the Senate is working with administration on a campus Code of Ethics, strategic ways to address the transfer rates, and a distance education load cap for faculty.

Classified Senate President's Report - Teri Jo Buckman

Ms. Buckman reported that the Classified Senate is reviewing an application for Emeritus, and that elections will take place next month. She also reported that a number of classified employees worked at the Spring Gala; Professional development workshops were held over Spring break classified staff; and that the Senate has reviewed the mission and value statement and is reviewing a Code of Ethics statement.

Student Trustee Comments - Meher Polansky

Student Trustee Polansky was not in attendance.

Superintendent/President's Report - Dr. Diana Van Der Ploeg

Dr. Van Der Ploeg reported the following that the Spring Gala was a very successful event honoring four Butte College alumni. She thanked the Foundation and the Gala Committee for their hard work.

Kenneth Bearden presented an update to the Board on Student Learning Outcomes.

Public Comments on Items Not on the Agenda

There were no public comments.

Board Comments

Trustee Boeger expressed concern about cash flow as we continue working toward solarizing the campus. He'd like a report on this and also on the return we are experiencing on our initial solar project.

Trustee Perez extended his appreciation to all who attended the Spring Gala and encouraged folks to attend next year. John Dahlmeier, Foundation President, added his thanks.

Trustee McGinnis spoke about his hope that transfer rates will improve and that we continue to work with Chico State on this issue. He also made the following report from his attendance at the recent EdSource meeting: the Governor intends to keep the Prop. 98 split flat and is proposing to suspend the 75/25 formula for faculty until at least 2013, and moving counselor and librarians to the faculty side of the 50% law; the LAO is recommending a tuition increase to \$40 per credit unit. He also reported that there is about \$2 billion of challenge grant money in the health care reform law signed by the President.

Trustee McGinnis also reported on his involvement in local health care reform and provided information he received from our JPA which seems to indicate that more emphasis should be placed on preventive care and providing a healthy environment for our employees. Currently, 10% of our budget is spent on health care premiums.

6. **Administration**

California Community College Trustees (CCCT) - Board Member Elections, 10-6516

It was moved by Trustee McGinnis, seconded by Trustee Perez, to cast the following ballot for candidates for election to the CCCT Board of Directors: Louise Jaffe, Isabel Barreras, Donald Singer, Walter Howald, Bob Hughlett, and Eva Kinsman. Motion carried unanimously.

Evaluation Process - Superintendent/President, 10-6517

Board President McLaughlin appointed Trustees Cecchi (chair), Boeger, and Perez to the Evaluation Committee.

7. **Future Dates and Reports**

April 28, 2010	Regular Meeting	Glenn County Center	1:00 p.m.
May 26, 2010	Regular Meeting	Main Campus	1:00 p.m.
May 28, 2010	Commencement	Cowan Stadium	7:30 p.m.

8. **Closed Session**
Pursuant to Government Code section 54957, the Board took action to impose a three-month unpaid suspension on an Administrative Secretary I.
9. **Adjournment**
Board President McLaughlin adjourned the meeting at 3:25 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Approval of Warrants	Item No: 10-6518 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

It is recommended that the Board of Trustees approve the vendor and payroll warrants for the period of March 1, 2010, to March 31, 2010.

Type of Warrant	Check Sequence	Total
Vendor	407084 - 413540	\$9,024,359.13
Payroll	458401 - 459145	\$2,942,004.76

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Ratification of Contracts	Item No: 10-6519 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <u>Dr. Van Der Ploeg</u> Dr. Van Der Ploeg Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of March 2010. The Superintendent/President or designee has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts, Grants and Change Orders Signed by the Superintendent/President or Designee
March 1-31, 2010**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
3/1/10	6/30/11	Private Industry Council of Butte County	Green Construction Skill Training	\$280,000.00	RHORC	Meier
7/1/09	N/A	Ten'yaki House	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Anderson & Associates Inc.	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Feather Falls Casino	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	AVL Looms Inc.	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	California Park Rehabilitation Hospital	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Chico Country Day School	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Cocodine Thai Cuisine	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Courtesy Motors	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Employer Concepts	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Overland Equipment Inc.	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Select Janitorial Services Inc.	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Tin Roof Bakery	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Chromeworks	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
7/1/09	N/A	Hula's Chinese Bar-B-Q	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville

**Butte-Glenn Community College District
Contracts Ratification Report**

**Contracts Signed by the Superintendent/President or Designee
March 1-31, 2010**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Original by: District Department	Approved by: District Administrator
7/1/09	N/A	Private Industry Council of Butte County	ButteWorks Work Study Program Agreement Amendment to increase compensation to employer based on CA State Budget	15% of eligible compensation paid to student	JOB PLACE/COOP ED	Renville
2/5/10	N/A	Pentagon Sports Management	Career Work Experience Education Agreement	\$0.00	JOB PLACE/COOP ED	Renville
1/3/10	5/31/10	Private Industry Council of Butte County	Individual Training Referral Agreement	\$700.00	CAREER/EMPLOY SVCS	Renville
4/18/10	4/18/10	City of Chico	Permit for Park Use Track and Field 5K Fundraising Event	(\$128.00)	ATHLETICS	Meier
2/1/10	6/30/13	Prestige Assisted Living	Clinical Education Agreement	\$0.00	HLTH OCCUPATIONS	Meier
12/1/09	6/30/10	California Community Colleges Chancellor's Office	Grant Agreement Statewide Strategic Hubs	\$155,000.00	RHORC	Meier
3/1/09	2/28/11	Shasta Regional Medical Center	Amendment to Clinical Education Agreement-RT to extend term	\$0.00	HLTH OCCUPATIONS	Meier
3/1/09	2/28/11	Shasta Regional Medical Center	Amendment to Clinical Education Agreement to extend term	\$0.00	HLTH OCCUPATIONS	Meier
1/1/10	12/31/11	Provident Health & Services - Washington	Clinical Education Agreement	\$0.00	HLTH OCCUPATIONS	Meier
3/29/10	N/A	University of San Francisco School of Education	Affiliation Agreement for Placement of USF School of Education Counseling Psychology Marriage & Family Therapy Program Students	\$0.00	STUDENT SVCS	Renville
5/20/10	5/23/10	42nd District Agricultural Association	Rental Agreement Glenn County Fair Booth Space	(\$250.00)	RECRUIT/OUTREACH	Renville
5/25/10	6/1/10	Silver Dollar Fair/3rd District Agricultural Association	Rental Agreement Silver Dollar Fair Booth Space	(\$450.00)	RECRUIT/OUTREACH	Renville
3/10/10	6/30/10	Nichols, Melburg & Rossetto	Architect Services Modular Relocations	(\$25,395) plus reimbursable exps	FPM	Suleski
3/10/10	6/30/10	Nichols, Melburg & Rossetto	Architect Services New Modular Student Health Clinic	(\$36,850) plus reimbursable exps	FPM	Suleski
2/25/10	1/31/11	United Building Contractors, Inc.	Design-Build Services Campus Center Renovation	(\$4,647,688.83)	FPM	Suleski
3/1/10	6/30/10	Kleinfelder West Inc.	Test and Inspection Services Geotechnical Survey for Skyway Center	(\$53,108.00)	FPM	Suleski
3/10/10	6/30/11	NorthStar Engineering	Consultant Services Campus Sidewalk Design and Construction Administration	(\$31,400) plus reimbursable exps	FPM	Suleski
6/20/08	11/1/09	McGuire & Hester	Student/General Services Proj Change Order 14	\$ 476.00	FPM	Suleski
6/20/08	11/1/09	Modern	Student/General Services Proj Change Order 14	\$ (2,853.00)	FPM	Suleski
6/20/08	11/1/09	Metal Works	Student/General Services Proj Change Order 14	\$ (1,738.00)	FPM	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 14	\$ (2,374.00)	FPM	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 14	\$ (19,102.00)	FPM	Suleski
6/20/08	11/1/09	North Pacific Glass and Supply	Student/General Services Proj Change Order 14	\$ (22,660.94)	FPM	Suleski
6/20/08	11/1/09	McGuire & Hester	Student/General Services Proj Change Order 15	\$ (14,669.00)	FPM	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 15	\$ (19,838.00)	FPM	Suleski
6/20/08	11/1/09	Harrison Drywall	Student/General Services Proj Change Order 15	\$ (957.00)	FPM	Suleski
6/20/08	11/1/09	North Pacific Glass and Supply	Student/General Services Proj Change Order 15	\$ (891.24)	FPM	Suleski
6/20/08	11/1/09	Modern	Student/General Services Proj Change Order 15	\$ (5,978.00)	FPM	Suleski
6/20/08	11/1/09	Steve Maynard Painting	Student/General Services Proj Change Order 15	\$ (1,017.63)	FPM	Suleski



**Butte-Glenn Community College District
Contracts Ratification Report
Contracts Signed by the Superintendent/President or Designee
March 1-31, 2010**


Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District	Approved by: District Administrator
6/20/08	11/1/09	McGuire & Hester	Student/General Services Proj Change Order 16	\$ (14,755.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Modern	Student/General Services Proj Change Order 16	\$ (1,331.25)	FPM Suleski	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 16	\$ 3,040.00	FPM Suleski	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 16	\$ (35,038.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Westmark Products	Student/General Services Proj Change Order 16	\$ (7,474.49)	FPM Suleski	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 17	\$ (933.00)	FPM Suleski	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 17	\$ (11,286.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Harrison Drywall	Student/General Services Proj Change Order 17	\$ (12,893.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Aulabaugh Construction	Student/General Services Proj Change Order 17	\$ (38,286.22)	FPM Suleski	Suleski
6/20/08	11/1/09	Aulabaugh Construction	Student/General Services Proj Change Order 17	\$ (1,893.49)	FPM Suleski	Suleski
6/20/08	11/1/09	Westmark Products	Student/General Services Proj Change Order 17	\$ (3,865.92)	FPM Suleski	Suleski
6/20/08	11/1/09	Dynamic Commercial Flooring	Student/General Services Proj Change Order 17	\$ (537.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Steve Maynard Painting	Student/General Services Proj Change Order 17	\$ (1,029.82)	FPM Suleski	Suleski
6/20/08	11/1/09	Steve Maynard Painting	Student/General Services Proj Change Order 17	\$ (1,558.51)	FPM Suleski	Suleski
6/20/08	11/1/09	Pro-Tech	Student/General Services Proj Change Order 17	\$ (59,123.00)	FPM Suleski	Suleski
6/20/08	11/1/09	McGuire & Hester	Student/General Services Proj Change Order 18	\$ (4,230.63)	FPM Suleski	Suleski
6/20/08	11/1/09	Metal Works	Student/General Services Proj Change Order 18	\$ (646.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Harrison Drywall	Student/General Services Proj Change Order 18	\$ (6,590.25)	FPM Suleski	Suleski
6/20/08	11/1/09	North Pacific Glass and Supply	Student/General Services Proj Change Order 18	\$ (1,752.70)	FPM Suleski	Suleski
6/20/08	11/1/09	Steve Maynard Painting	Student/General Services Proj Change Order 18	\$ 4,002.44	FPM Suleski	Suleski
6/20/08	11/1/09	McGuire & Hester	Student/General Services Proj Change Order 19	\$ 827.00	FPM Suleski	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 19	\$ 13,717.00	FPM Suleski	Suleski
6/20/08	11/1/09	UBC	Student/General Services Proj Change Order 19	\$ (1,177.48)	FPM Suleski	Suleski
6/20/08	11/1/09	REM Construction	Student/General Services Proj Change Order 19	\$ (2,530.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Aulabaugh Construction	Student/General Services Proj Change Order 19	\$ 2,672.72	FPM Suleski	Suleski
6/20/08	11/1/09	North Pacific Glass and Supply	Student/General Services Proj Change Order 19	\$ (10,541.00)	FPM Suleski	Suleski
6/20/08	11/1/09	Aulabaugh Construction	Student/General Services Proj Change Order 19	\$ (1,126.69)	FPM Suleski	Suleski
6/20/08	11/1/09	Westmark Products	Student/General Services Proj Change Order 19	\$ (1,177.48)	FPM Suleski	Suleski
6/20/08	11/1/09	Steve Maynard Painting	Student/General Services Proj Change Order 19	\$ (628.62)	FPM Suleski	Suleski
12/8/09	N/A	Butte Schools Self-Funded Programs	Amended Joint Powers Agreement for the Operation of a Common Risk Management and Liability Prevention Program	\$0.00	ADMINISTRATION	Suleski
2/1/10	6/30/10	Northern Rural Training and Employment Consortium (NoRTEC)	Personal Services Contract Health Workforce Planning Initiative	\$40,000.00	RHORC	Meier
8/15/09	4/1/10	The Regents of the University of California, Santa Barbara	Amendment to Technology Services supporting CETC and CVC Grants to extend term	\$0.00	CCC TECH CENTER	Jauron
4/7/09	6/30/10	Rona Sherriff	Agreement for Technology Services supporting California Virtual Campus (CVC) Career Pathways/STEM Business planning effort	\$0.00	CCC TECH CENTER	Jauron
3/1/10	2/28/11	Pam Barnhart	Technology Services Agreement supporting CVC Early Assessment Program (EAP) and California High School Exit Exam (CAHSEE)	(\$28,000.00)	CCC TECH CENTER	Jauron

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts Signed by the Superintendent/President or Designee
March 1-31, 2010**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
3/1/10	9/30/10	Icasiana Barrs	Technology Services Agreement supporting CVC grant	(\$16,000.00)	CCC TECH CENTER	Jauron
12/1/09	9/30/10	Kathleen Willbanks	Amendment to Technology Services Agreement supporting CVC ePortfolio Project to extend term and increase compensation	(\$60,000.00)	CCC TECH CENTER	Jauron
3/1/09	9/30/10	San Diego State University Research Foundation	Amendment to Technology Services Agreement supporting CCC Career Telehealth Services Project to extend term and increase compensation	(\$78,000.00)	CCC TECH CENTER	Jauron
2/22/10	N/A	Global Corporate College	Program Delivery Assignment Abbott Labs Soft Skills Training	\$168.75	ECON WORK DEV	Meier
3/1/10	9/30/10	Mission College	Professional Services supporting Global Corporate College Assignment	(\$6,050.00)	ECON WORK DEV	Meier
2/15/10	2/28/10	Ventura County Community College District	Subcontract supporting EWD Responsive Training Fund for Incumbent Workers Grant	(\$690.00)	ECON WORK DEV	Meier
3/1/10	6/30/10	Full Capacity Marketing Inc	Subcontract supporting EWD Responsive Training Fund for Incumbent Workers Grant	(\$8,535.00)	ECON WORK DEV	Meier
2/16/10	12/1/10	Global Corporate College	Program Delivery Assignment Abbott Labs Soft Skills Training	\$21,190.00	ECON WORK DEV	Meier
9/1/09	6/30/10	Santa Clarita Community College District	Subcontract supporting EWD Training & Development Institute Grant	(\$2,000.00)	ECON WORK DEV	Meier
2/15/10	2/28/10	Sierra College	Subcontract supporting EWD Responsive Training Fund for Incumbent Workers Grant	(\$690.00)	ECON WORK DEV	Meier
3/10/10	3/10/13	Rao Overseas Consultancy Pvt. Ltd.	International Recruitment Advisor/Agent	(\$650) per student referral	RECRUIT/OUTREACH	Renville
3/25/10	N/A	North American Board of Certified Energy Practitioners	NABCEP PV Entry Level Provider Program Agreement	\$0.00	CONTRACT ED	Meier
4/2010	4/2012	Stored Value Solutions	Bookstore Gift Cards		BOOKSTORE	Suleski
2/23/10	2/23/11	VisaIzen Inc.	ASP License Agreement	(\$3,000.00)	RECRUIT/OUTREACH	Renville
7/30/10	7/28/11	Constellation NewEnergy Inc	Fixed Price Solutions Pricing Schedule	Expense is based on use of electricity	FPM	Suleski
9/26/94	N/A	MBS Service Company Inc.	Hardware Purchase and IBM Software License Agreement Addendum to add computer hardware and software products for point-of-sale	\$0.00	BOOKSTORE	Suleski
3/23/10	N/A	Microsoft Corporation	Microsoft Service Agreement for downloading point-of-sale software	\$0.00	BOOKSTORE	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Authorization to Enter into Contracts	Item No: 10-6520 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code (PCC) Section 20651 require prior approval by the Board.

Status

The relevant amounts specified in PCC Section 20651 as adjusted annually are currently \$78,500 for contracts to purchase equipment, materials, supplies, services, and repair; and \$15,000 for contracts for a public project.

The District proposes to enter into the contract(s) described on the attached Contracts Authorization Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed and authorize the Superintendent/President or designee to enter into the contract(s) and execute necessary contract documents.

**Butte-Glenn Community College District
Contracts Authorization Report**

Contracts, Grants and Change Orders Submitted for Approval and Authorization by the Board

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
4/1/10	6/30/10	Butte County Office of Education ROP	Subcontract supporting Career Technical Education Community Collaborative Projects Grant	(\$88,000.00)	RHORC	Meier
7/1/10	6/30/11	Work Training Center	Instructional Services Agreement for Vocational and Independent Living Skills	(\$251,123.00)	CONTRACT ED	Meier
7/1/10	6/30/11	North Valley Rehabilitation Foundation	Facilities Agreement for instructional programs in Chico, Paradise, and Oroville, CA 95965	(\$212,834.00)	CONTRACT ED	Meier
4/29/10	6/30/10	Mobile Modular	Student Health Clinic Modular Building	(\$325,756.26)	FPM	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Declaration of Surplus Property and Authorization to Dispose at Private Sale	Item No: 10-6521 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance/Facilities	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Background

Education Code Section 81450 *et. seq.* permits the Board of Trustees to dispose of any personal property belonging to the District if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. In accordance with applicable law, the Administrative Procedures for Board Policy 6550 provide the appropriate method and manner of disposal of District personal property no longer required or suitable for District use.

Status

The District has determined that the property listed below is not required, needs replacing, or is not suitable for District use. Education Code Section 81452 allows the District to sell property at a private sale without advertising providing the Board of Trustees, by a unanimous vote of those members present, find that the property does not exceed in value the sum of \$5,000.


<u>Quantity</u>	<u>Description</u>	<u>Value</u>
4	Doron 450LE Driving Simulators	\$3,000

Recommendation

It is recommended the Board of Trustees declare the listed property surplus to the needs of the District with a value not to exceed \$5,000 and authorize District staff to dispose of the property in accordance Administrative Procedures.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Approval of New Course	Item No: 10-6522 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Ken Meier Vice President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Background

The course described in the attached has been developed by various instructional areas on campus in an effort to upgrade present curriculum.

Status

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached course. The Vice President for Learning concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the new course as described in the attached.

NEW COURSE

BUSINESS COMUTER INFORMATION SYSTEMS (BCIS)

BCIS 59 - Beginning Legal Office Procedures

3 Units


Recommended Preparation: Reading Level IV; English Level III and Keyboarding Skill of 35 wpm

Transfer Status: CSU

51 hours Lecture

This course introduces legal terminology, transcription of legal documents, preparation of legal correspondence, and court scheduling. It is the first of a two-course sequence. Emphasis is placed on strengthening grammar, communication, problem-solving, and technical skills in a legal office setting.

Butte-Glenn Community College District
Meeting of the Board of Trustees
April 28, 2010

Subject: Approval of Personnel Consent Agenda	Item No: 10-6523 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve the personnel agenda, as follows:

ACADEMIC

- a.* Employment of Temporary Instructors, Spring Semester 2010 - Brian Collins, Myron Curtis, Mark Montgomery, Brian Moore, Jason Reisinger, Jon Stallman, Alan Tochterman
Part-Time Instructors recommended for employment effective Spring Semester 2010, per EC 87482.5
- b. Assignment of Professional Development Faculty Coordinator (25% Fall/35% Spring) - Carol Stanley-Hall
Effective: Academic Year 2009/2010

CLASSIFIED

- c. Expansion of Position Work Year, Custodians 1, FP&M - Michael Lao, Toumor Lor
From: 40 hours per week, 10 months per year
To: 40 hours per week, 12 months per year
Effective: July 1, 2010
- d. Lateral Transfer of Administrative Secretary to the Dean, Mathematics, Sciences, MESA, Professional Development and Technology Mediated Instruction, to Administrative Secretary to the Dean, Arts, Family/Consumer Studies, Communication and Performing Arts, Human Services and Child Development Center - Dacia Williams
Effective: July 1, 2010


TEMPORARY EMPLOYEES

- e.* Substitutes
Administrative Secretary III, Public Safety Education and Training Center- Scheleen Kerr
Salary: \$17.69 per hour (03/01/10 - 06/30/10)
- f.* Administrative Secretary I, Counseling - Carol Skripek
Salary: \$13.83 per hour (03/22/10 - 06/30/10)
- g.* Professional Experts:
Professional Expert, Contract Education - Joseph Mello
Salary: \$52.63 per hour (03/10/10 - 06/30/10)
Sign Language Interpreter, Student Services - Bobby Holcraft
Salary: \$23.13 per hour (05/23/10 - 05/23/10)
Piano Accompanist, Music - Elena Seely
Salary: \$14.46 per hour (03/22/10 - 05/31/10)
Trainer I, Career Services (Foster/Kinship Education) - Nancy Collins
Salary: \$15.00 per hour (04/01/10 - 06/30/10)
Professional Experts, EMT/Paramedic- Kristine Bussell (01/25/10 - 06/30/10), , Shannon Molarius (07/01/09 - 06/30/10), Donald Slusarenko (01/25/10 - 06/30/10)
Salary: \$14.46 per hour
- h.* Interns
Unpaid Internships
Physical Education Intern - Loran Watson (02/22/10 - 05/28/10)
LEAD/ESL Intern - Judie Hall (01/25/10 - 05/28/10)1

*Contingent upon successful completion of background check.
 ALL SALARY PLACEMENTS WILL BE IN ACCORDANCE WITH RULES AND REGULATIONS FOR PLACEMENT ON THE BOARD OF TRUSTEES APPROVED SALARY SCHEDULE, AS NEGOTIATED.

Butte-Glenn Community College District
Meeting of the Board of Trustees

April 28, 2010

Subject: Board Self Evaluation	Item No: 10-6524 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Diana Van Der Ploeg President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Background

Pursuant to Board Policy 2745, the Board is committed to assessing its own performance as a board in order to identify its strengths and identify areas in which it may improve its functioning.

Status

Attached is the Board's self evaluation instrument. The instrument should be completed by all members of the Board and the Superintendent/President, and returned to the Board Secretary by the next regularly scheduled Board meeting. A summary of the evaluations will be presented at a special board session, which will be scheduled for that purpose.

**Butte-Glenn Community College District
BOARD SELF EVALUATION**

Board Member Signature _____


Date _____

Question	Yes	No	Comments
1. Do Board Members know and understand the role and mission of the community college?			
2. Do Board Members believe that they are in charge and know what goes on at the College?			
3. Do Board Members do their homework, actively participate in meetings, and identify items for the agenda?			
4. Has the Board clearly defined the matters which need not be brought to the Board's attention and should be handled by administrative action?			
5. Do Board Members withhold judgment until they have all the facts?			
6. Do Board Members have the courage to face adversity and criticism when making an unpopular decision?			
7. Do Board Members communicate well with other members of the Board?			
8. Do Board Members respect and value the professional judgment of the President?			
9. Do Board Members understand that they have no authority as individuals?			
10. Does the Board resist the opportunity to give more authority to one, or more, members just because they have the time/or are willing to do the board's business?			
11. Do Board Members accept the authority of the majority even when they don't agree with the decision?			
12. Are Board Members able to disagree agreeably?			
13. Do Board Members accept their legal responsibilities and work within the parameters established by the law?			
14. Do Board Members believe in the "democratic process" and the right of all groups to be heard?			
15. Do Board Members attend Board Meetings regularly?			
16. Do Board Members attend other important college functions regularly?			

Question	Yes	No	Comments
17. Do Board Members keep themselves informed of educational matters on both the state and national levels?			
18. Do Board Members demonstrate a willingness to grow as Board Members by attendance at workshops and seminars on the state and national level?			
19. Do Board Members understand their role of assisting in gaining acceptance and support in the community?			
20. Do Board Members avoid seeking personal privilege?			
21. Do Board Members make an effort to foster unity and harmony within the Board itself?			
22. Do Board Members have an understanding of the role of the President and the Board in policy making?			
23. Do Board Members consider available facts before making a decision?			
24. Does the Board provide the President with a clear statement of the expectation of performance and personal qualities against which he or she will be periodically measured?			
25. Are Board Members active in taking the leadership in suggesting and securing community support for additional financing when necessary?			
26. Do Board Members channel significant concerns, complaints and criticisms of the College through the President for study and report back to the Board if action is required?			
27. Does the Board protect the President from unjust criticism and the efforts of vocal special-interest groups?			
28. Do Board Members reflect board policy in individual answers to public questions and in public statements?			
29. Do veteran Board Members assist new members in becoming effective members of the Board?			
Additional comments.			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Proposed Revision of Board Policy 1200, District Mission Statement	Item No: 10-6525 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Diana Van Der Ploeg President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Background

During the March 2009 Accreditation Site Visit the college received the following recommendation:

In order to meet the standards, the college needs to specifically identify the intended student population in its mission statement, and needs to develop a plan to periodically review and update the mission statement (Standard I.A., I.A.3).

Upon receiving this recommendation the college established a task force comprised of students, faculty, classified staff, managers, administration, and a trustee to address the recommendation and draft a response. This task force reviewed Title 5 for the mission of community colleges, multiple mission statements from other community colleges, the evolution of the community college mission, and the accreditation requirements pertaining to mission statements. The task force then reviewed the college core values and discussed the trends that are impacting the college and our communities. The task force developed concepts that it believed were critical to our students and community, and used those concepts to revise the mission.

The college is using its Continuous Improvement Calendar to ensure that the mission statement is periodically reviewed and updated. This document is a multi-year calendar that establishes timelines for reviewing each activity or plan that is part of the college's ongoing process of planning, implementation, and evaluation. The college's Planning and Budget Committee is responsible for monitoring the implementation of the activities on the Continuous Improvement Calendar.

Status

Attached for the Board's review is the proposed revision to Board Policy 1200, District Mission Statement.

Any suggestions for change will be incorporated into the final version which will be presented for approval at the next Board meeting.



Butte-Glenn Community College District

BOARD POLICY

BP 1200 - District Mission Statement

Reference: WASC/AACJC Standard One

~~The mission of Butte College is to create a student centered, community based learning environment which empowers students to become productive, literate, and responsible members of a diverse society.~~

~~Our mission is accomplished through:~~

- ~~• degree, transfer, career, technical, and certificate programs;~~
- ~~• basic skills;~~
- ~~• English as a second language;~~
- ~~• student support services that promote student access and achievement;~~
- ~~• economic development and workforce training;~~
- ~~• adult non-credit courses; and~~
- ~~• community education.~~


Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.

The mission is evaluated and revised on a regular basis.

Last Board Review & Adoption: May 28, 2008

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Proposed Board Policy and Administrative Procedure 3050, Institutional Code of Ethics	Item No: 10-6526 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Diana Van Der Ploeg President	Approved By:  Dr. Van Der Ploeg Superintendent/President

Background

During the March 2009 Accreditation Site Visit the college received the following recommendation:

In order to meet this standard, the team recommends that a written code of ethics be developed and implemented for classified staff and administrators (Standard III.A.1.d).

The college established a task force consisting of classified staff, managers, and administrators to address this recommendation. This task force, as directed, developed a draft code of ethics for classified staff, managers, and administrators. However, during the coordination of this draft code of ethics it was determined that a better approach would be to establish an institutional code of ethics that would apply to Board members, administrators, faculty, classified professionals, managers, supervisors, confidential, and other employees.

Based on this determination the task force was reconstituted and developed an institutional code of ethics. The faculty and Board may keep their existing codes of ethics in addition to this institution-wide code.

Status

Attached for the Board's review is Board Policy 3050, Institutional Code of Ethics, and Administrative Procedure 3050, Institutional Code of Ethics. Each of the constituency groups and the administration has reviewed and approved the draft.

Board Policy 3050 will return at the next regular Board meeting for approval.



Butte-Glenn Community College District

BOARD POLICY

BP 3050 – Institutional Code of Ethics

Reference: Accreditation Standard III.A.1.d

The District shall establish an Institutional Code of Ethics that will apply to Board members, administrators, faculty, classified professionals, managers, supervisors, confidential, and any other employee of the District.

See Administrative Procedure 3050

Last Board Review/Adoption:



Butte-Glenn Community College District

ADMINISTRATIVE PROCEDURE

AP 3050 – Institutional Code of Ethics

Reference: Accreditation Standard III.A.1.d

Ethics are the primary principles and standards by which an institution, and the individuals who make up an institution, makes decisions and takes actions which result in the greatest benefit for all involved, time after time.

The purpose of the Butte College Institutional Code of Ethics is to provide standards for behavior that are aligned with the College Mission and Values. These standards are designed to reinforce the values, identity, and character of the institution, even during times of daunting challenge and constant change.

Butte College Mission

Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.

Butte College Values

Students First Excellence	Respect Diversity in Community	Communication Accountability	Sustainability
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Ethical Standards

Butte College Board members, administrators, faculty, classified professionals, managers, supervisors, confidential, and other employees:

- Strive to offer the highest quality education and services, making student learning and goal attainment our top priorities.
- Strive for continuous improvement through self-assessment, evaluation, and professional development.
- Create and maintain an environment of trust and respect characterized by the free expression of ideas and perspectives.
- Embrace diversity and foster an environment of inclusivity, recognizing that everyone provides a unique and valuable perspective.
- Are professional in our interactions with students and each other, acting with fairness and integrity.
- Actively cultivate an open and welcoming environment that fosters collaboration and collegiality.
- Are accountable to one another, individually and collectively, for meeting our professional responsibilities.
- Promote and model practices that result in positive outcomes for our human and natural environments.

- As stewards of the public trust, use the resources entrusted to us effectively to fulfill the mission and obligations of the college.
- Bring positive, inclusive and transparent leadership to our respective roles, encouraging active participation in making Butte College an institution characterized by excellence in every area.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: Resolution Numbers 652 and 653, Reduction or Discontinuance of Classified and Classified Management Employee Services	Item No: 10-6527 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Background

Due to lack of work and/or lack of funds it is necessary for the District to reduce or eliminate Classified and Classified Management positions. The District is required to serve notice of at least forty five (45) days to any employee who may be affected by a layoff (full or partial).

Status

One (1.0) F.T.E. Manager, Center for International Trade and Development position will be eliminated;

One (1.0) F.T.E. Telephone and Data Cabling Technician, Enterprise Networks will be eliminated;

Fifty-two and one half percent (52.5%) (.525) F.T.E. Instructional Career Specialist, Career Services will be eliminated;

One twelfth (.083) F.T.E. of each of the following positions will be eliminated:

- Administrative Secretary II, Student Activities
- Instructional Aide, Computer Science
- Laboratory Technician, Ceramics/Fine Arts
- Laboratory Technician, Photography

Recommendation

It is recommended that the Board adopt the attached resolutions and authorize the President, or designee, to effect the layoff notice required by law and to inform the employees of his or her displacement rights, if any, and his or her rehire rights.

**BEFORE THE BOARD OF TRUSTEES OF THE
BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
BUTTE COUNTY, CALIFORNIA**

**In the Matter of Reductions and)
Discontinuance of Classified)
Employee Services for the)
2010-2011 School Year)
_____)**

RESOLUTION NO. 652

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds that it is in the best interest of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT that, as of the 1st day of July 2010, certain services now being provided by said Butte-Glenn Community College District be reduced or discontinued by the following extent:

Eliminate the equivalent of one (1.0) F.T.E. the position of Telephone and Data Cabling Technician, Enterprise Networks;

Reduce by the equivalent of fifty-two and one half percent (52.5%) (.525) F.T.E. the position of Instructional Career Specialist, Career Services;

Reduce by the equivalent of one twelfth (.083) F.T.E. each of the following positions:

- Administrative Secretary II, Student Activities
- Instructional Aide, Computer Science
- Laboratory Technician, Ceramics/Fine Arts
- Laboratory Technician, Photography

NOW, THEREFORE, BE IT RESOLVED, that as of the 1st day of July 2010, each of the above listed classified positions of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT be reduced or discontinued to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that the President of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT be and is hereby authorized and directed to give notice of reduction or discontinuance of employment as hereinabove set forth, to each of the above listed classified employees of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT pursuant to District rules and regulations and applicable provisions of the Education Code of the State of California not later than 45 days prior to the effective date of layoff as set forth above.

The foregoing **RESOLUTION** was passed and adopted at a meeting of the Board of Trustees of the **BUTTE-GLENN COMMUNITY COLLEGE DISTRICT** on the 28th day of April 2010, by the following vote, to wit:

AYES:

NOES:

ABSENT OR ABSTAINING:

Thomas McLaughlin
President of the Governing Board of the
Butte-Glenn Community College District

**BEFORE THE BOARD OF TRUSTEES OF THE
BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
BUTTE COUNTY, CALIFORNIA**

**In the Matter of Discontinuance of)
Classified Management Employee)
Services for the 2010-2011)
School Year)
_____)**

RESOLUTION NO. 653

WHEREAS, due to lack of work and/or lack of funds, this Board hereby finds that it is in the best interest of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT that, as of the 1st day of July 2010, certain services now being provided by said Butte-Glenn Community College District be reduced or discontinued by the following extent:

Eliminate the equivalent of one (1.0) F.T.E. the position of
Manager, Center for International Trade and Development (CITD)

NOW, THEREFORE, BE IT RESOLVED, that as of the 1st day of July 2010, one (1.0) F.T.E. classified management position of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT be reduced or discontinued to the extent hereinabove set forth.

BE IT FURTHER RESOLVED that the President of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT be and is hereby authorized and directed to give notice of termination of employment to one (1.0) F.T.E. classified management employee of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT pursuant to District rules and regulations and applicable provisions of the Education Code of the State of California not later than 45 days prior to the effective date of layoff as set forth above.

The foregoing **RESOLUTION** was passed and adopted at a meeting of the Board of Trustees of the BUTTE-GLENN COMMUNITY COLLEGE DISTRICT on the 28th day of April 2010, by the following vote, to wit:

AYES:

NOES:

ABSENT OR ABSTAINING:

SO ORDERED:

**Thomas McLaughlin
President of the Governing Board of the
Butte-Glenn Community College District**

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 28, 2010

Subject: District Initial Proposal to the Butte College Police Officers Association for Collective Bargaining Agreement 2010-13	Item No: 10-6528 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Dr. Van Der Ploeg</i> Dr. Van Der Ploeg Superintendent/President

Background

The Collective Bargaining Agreement between the Butte-Glenn Community College District (District) and the Butte College Police Officers Association (BCPOA) expires on June 30, 2010.

Status

Pursuant to Government Code §3547(a), the District hereby presents the initial proposal for a successor collective bargaining agreement with BCPOA. The public will have an opportunity to comment on the proposal during a public hearing to be held during the next regular meeting of the Board of Trustees.

BCPOA INITIAL PROPOSAL 2010-2013

To: BCPOA Negotiating Team:
Doug Sloan

From: District Negotiating Team:
Andrew Suleski
Les Jauron
Mike Dunbaugh

ARTICLE 6 – ASSOCIATION RIGHTS

6.7 Change to "upon receipt" and eliminate 5 day waiting period regarding accepting letters of resignation.

ARTICLE 8 - LEAVES

8.1.2 Bereavement Leave - Insert "registered domestic partner" as part of definition for "immediate family".

8.3.1 Personal Necessity Leave - Insert (48 hours) after "six (6) days".

8.4.2.1 Add: "per semester" after "...(\$75.00)" regarding compensation for professional growth.

8.5.1 Industrial Accident or Illness Leave - Clarify days of sick leave as hours. Insert "(480 hours)" after "(60 days)".

8.5.8 Insert "or designee" after "Board" regarding authority to travel outside the state during injury or illness.

8.6: Sick Leave – Clarify days of sick leave as hours. 1 day = 8 hours.

8.9 Vacation - Clarify days of vacation as hours in rate chart. 1 day = 8 hours.

8.13.1 Personal Business Leave – "not to exceed 8 hours per year..."

ARTICLE 9 – INSURANCE PROGRAMS

9.5 Replace "Early Retirement" with "Retiree Medical Benefits"

9.5.4 Delete section on lifetime retiree medical; not needed.

ARTICLE 11 - SALARY

11.1: Insert: updated salary schedule as Appendix A

11.1.1 Salary Schedule - Delete "and will be retroactive to July 1 or the year in which it was granted".

11.2.1: Add "provided there is no unsatisfactory performance evaluation,..." regarding step advancement on the salary schedule.

11.3 Add "Longevity is calculated from the date of hire" to clarify current practice.

ARTICLE 13 – EMPLOYEE RIGHTS

13.4 Change word "appraisal" to "evaluation" regarding evaluation forms.

ARTICLE 15 – HOURS AND OVERTIME

15.11.3 Add: "...where an 8 hour shift is split and..."

ARTICLE 19 – DURATION/REOPENERS OF THE AGREEMENT

Change dates to be effective July 1, 2010 – June 30, 2013

APPENDICES

Update Appendix A – BCPOA Salary Schedule; Change Range 2 – Campus Police Officer I to Campus Security Officer



Butte-Glenn Community College District
Board of Trustees
3536 Butte Campus Drive
Oroville, CA 95965

Notice of Regular Meeting
April 28, 2010
1:00 PM
Glenn County Center
605 E. Walker St., Orland, CA

The mission of Butte College is to create a student-centered, community-based learning environment which empowers students to become productive, literate, and responsible members of a diverse society.

AGENDA

Call to Order

Mr. Thomas McLaughlin President
Mr. Michael Boeger, Vice President
Mr. William McGinnis, Clerk
Dr. Bill W. Brown
Mr. Louis Cecchi
Dr. Allan Forbes
Mr. Fred R. Perez
Mr. Meher Polansky, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Public Comments on Consent Agenda Items

Since no discussion of individual items will occur, this time is set aside for comments on the Consent Agenda.

3. Consent Agenda

Approval of Minutes - March 24, 2010	Action	
Approval of Warrants	Action	10-6518
Ratification of Contracts	Action	10-6519
Authorization to Enter into Contracts	Action	10-6520
Declaration of Surplus Property and Authorization to Dispose at Private Sale	Action	10-6521
Approval of New Courses	Action	10-6522
Personnel Consent Agenda	Action	10-6523
<u>Academic Contract Employees</u>		
Change of status		
<u>Academic Temporary Employees</u>		
Employment		
<u>Classified Employees</u>		
Change of Status		
<u>Temporary Employees</u>		
Employment of substitutes, professional experts, and interns		

4. Information-Reports

Academic Senate President's Report	Information
Classified Senate President's Report	Information

