



Butte-Glenn Community College District
Board of Trustees
3536 Butte Campus Drive
Oroville, CA 95965

Notice of Regular Meeting
December 7, 2011
1:00 PM
District Board Room
Student and Administrative Services Building

Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.

AGENDA

Call to Order

Mr. Michael Boeger, President
Mr. William McGinnis, Vice President
Mr. Louis Cecchi, Clerk
Mr. Tom Lando
Mr. Thomas McLaughlin
Mr. Fred R. Perez
Mr. David Vodden
Ms. Maggie Dalton, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Spotlight Presentation

Student Services - Student Health Clinic

3. Annual Reorganization of Governing Board

Action

11-6726

- 3.1 Election of President
- 3.2 Election of Vice President
- 3.3 Election of Clerk
- 3.4 Appointment of Trustee to the Foundation Board
- 3.5 Appointment of Superintendent/President as Secretary
- 3.6 Designation of Meeting Dates, Times, and Places

4. Public Comments on Consent Agenda Items

Since no discussion of individual items will occur, this time is set aside for comments on the Consent Agenda.

5. Approval of Consent Agenda

Approval of Minutes - November 9, 2011	Action	
Approval of Warrants	Action	11-6727
Ratification of Contracts	Action	11-6728
Authorization to Enter into Contracts	Action	11-6729
Contract Approval: Professional Services, Request for Proposal California Community Colleges Electronic Information Resources for CCC Libraries	Action	11-6730
Disposition of Surplus Property	Information	11-6731
Destruction of Records	Action	11-6732

Approval of New Courses	Action	11-6733
Approval of New Associate Degrees and Certificates of Achievement	Action	11-6734
Approval of New Associate for Transfer Degrees in Administration of Justice, History, and Psychology	Action	11-6735
Approval of Personnel Consent Agenda	Action	11-6736
<u>Vice President</u>		
Ratification of Contract		
<u>Management Employees</u>		
Employment		
<u>Academic Temporary Employees</u>		
Employment		
<u>Classified Employees</u>		
Employment and Change of status		
<u>Temporary Employees</u>		
Employment of substitute, professional expert, and seasonal/on-call employees		

6. **Information-Reports**

Academic Senate President's Report

Classified Senate President's Report

Student Trustee Comments

Superintendent/President's Report

Public Comments on Items Not on the Agenda

The public may comment on items within the Board's jurisdiction with comments limited to five minutes.

Board Comments

7. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Education Code sections 76030, et seq.:

- b. CONSIDERATION OF STUDENT DISCIPLINE
Expulsion

8. **Adjournment**

For Information concerning this Agenda, please contact:

Butte College President's Office

3536 Butte Campus Drive

Oroville, CA 95965

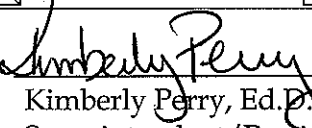
(530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Annual Reorganization of the Governing Board	Item No: 11-6726 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Kimberly Perry, Ed.D. Superintendent/President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Status

Annually, it is the obligation of the Board of Trustees to elect a new slate of officers and to designate the place, time, and meeting dates for the coming year.

Recommendation

It is recommended that the Board of Trustees elect the following officers for 2012:

- Board President
- Board Vice President
- Clerk of the Board

It is recommended that the Board appoint a Trustee to the Foundation Board.

It is recommended that the Board appoint Superintendent/President Kimberly Perry Secretary to the Board.

It is further recommended that the Board meeting calendar for 2012 be established to include the following dates at a start time of 1:00 PM:

- | | |
|-------------------------|---------------------------|
| January 25 | July 11 |
| February 29 | August 8 |
| March 28 | September 12 |
| April 25 (Glenn County) | October 10 (Glenn County) |
| May 23 | November 7 |
| June 27 | December 5 |



Butte-Glenn Community College District
Board of Trustees
3536 Butte Campus Drive
Oroville, CA 95965

**Minutes of Regular Meeting
November 9, 2011**

The Board of Trustees of the Butte-Glenn Community College District met in regular session on Wednesday, November 9, 2011, in the Board Room at Butte College in Oroville, California.

Board Members Present

Mr. Michael Boeger, President
Mr. William McGinnis, Vice President
Mr. Louis Cecchi, Clerk
Mr. Tom Lando
Mr. Thomas McLaughlin
Mr. Fred R. Perez
Mr. David Vodden
Ms. Maggie Dalton, Student Trustee

Staff Members Present

Dr. Kimberly Perry, Superintendent/President
Dr. Samia Yaqub, Vice President
Mr. Andy Suleski, Vice President
Mr. Allen Renville, Vice President
Mr. Les Jauron, Vice President
Dr. Kenneth Bearden, Academic Senate President
Mr. Matt Cervantes, Classified Senate
Ms. Kam Bull, Dean of Instruction
Mr. Rudy Flores, Dean of Instruction
Mr. Mike Dunbaugh, Dean of Instruction
Mr. David Danielson, Dean of Instruction
Mr. Craig Rigsbee, Director of Athletics
Dr. Luozhu Cen, Dean of Instruction
Ms. Karen Micalizio, Dean of Special Programs and Financial Aid
Ms. Claudia Trujillo, Director of Human Resources
Mr. John Gliha, Foundation Executive Director
Ms. Lisa DeLaby, Public Relations Director
Ms. Kim Jones, Assistant Director of Facilities Planning and Management
Ms. Carol Stanley-Hall, Faculty
Mr. Jack Lemley, Director of Auxiliary Services
Ms. Rachel Woods, Staff
Ms. Kim Begbie, Staff
Mr. Barry Piccinino, Faculty
Mr. Vaughan Hovsepian, Faculty
Dr. Teresa Ward, Faculty
Mr. Casey Carlson, Chief of Police

Guests

Mr. Larry Hartt
Ms. Yola Cecchi
Ms. Joy Padden, CSU Chico Student

Pledge of Allegiance to the Flag

Trustee Lando led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Perez, seconded by Trustee Lando, to approve the agenda as presented. Motion carried unanimously; student trustee - aye.

2. **Student Trustee Oath of Office**

Dr. Perry administered the Oath of Office to Ms. Maggie Dalton, who was appointed to fill the unexpired term of Janell Snead. Ms. Dalton took her seat at the Board table.

3. **Spotlight Presentation**

Office of Student Learning and Economic Development - Performing Arts Department
An excerpt from the play, "The Man Who Came to Dinner," was presented.

4. **Public Comments on Consent Agenda Items**

There were no public comments.

5. **Approval of Consent Agenda, Items 11-6717 to 11-6723**

It was moved by Trustee McGinnis, seconded by Trustee Cecchi, to approve the consent agenda with the removal of Item 11-6721 a clarification to Item 11-6720, and a correction to the minutes of the October 5, 2011, special session. Motion carried unanimously; student trustee - aye.

Minutes of Special Session, October 5, 2011

Under Item #4, General Obligation Bond Refunding Opportunity, page 2, strike the phrase "at a cost to the district of \$100,000.

Approval to Award Piggyback Contract for 62-seat Passenger Bus, 11-6720

Clarification was provided regarding the current number of busses (11) and the number of busses with CNG fuel (3 of the 11).

Adoption of the 2012-13 Budget Criteria, 11-6721

It was moved by Trustee Boeger, seconded by Trustee McLaughlin that bullet point "salaries and benefits do not excel 84% of total unrestricted budgeted expenditures" move from the Philosophy section to the Procedural Guides section. Motion to adopt the 2012-13 Budget Criteria with that change carried with two dissenting votes; student trustee - aye.

6. **Information-Reports**

Academic Senate President's Report - Kenneth Bearden

Dr. Bearden reported that

- several Senate members attended the State Academic Plenary session.
- a Senate subcommittee is studying general education philosophy and outcomes.
- the Butte College Speech and Debate Team won ten awards at a recent debate tournament.

In closing, Carol Stanley-Hall invited the Trustees to attend the upcoming flex workshop that will be presented by Faculty Emeritus Hannie Voyles.

Classified Senate President's Report - Matt Cervantes

Mr. Cervantes reported that

- two members of the Classified Senate will be attending and presenting at the CCLC convention.
- \$291 was raised at the latest book sale, with proceeds used to fund four annual scholarships.
- the Senate held a meet and greet recently with many staff members attending.
- a member of the Classified Senate has been appointed to each Butte College committees.

Student Trustee Comments - Maggie Dalton

Ms. Dalton reported that the A.S.

- is renovating the Culture and Community Center.
- approved temporary funding to keep the Sale Place Open.
- started an anti-bullying campaign.

Ms. Dalton also distributed a calendar of events for the remainder of the Fall Semester.

Superintendent/President's Report – Dr. Kimberly Perry

Dr. Perry reported the following:

- Campus groups and individuals are putting together food baskets for students in need.
- The campus adopted 15 middle schools for Make a Difference Day, providing school supplies and gym clothes.
- Employee Mike Duch is currently starring in the lead role of a "Funny Thing Happened on the Way to the Forum" at the Chico Theater Company.
- A Veterans Day celebration was held today on campus.
- Butte College SIFE club members have been tutoring middle school students, who were recognized for their efforts during half time at the last football game.
- A veterans presentation will be conducted by Butte College staff at the upcoming CCLC convention.
- Our first SB 1440 transfer program was approved today; several more will be forthcoming.
- The President's Foundation Fund will help provide funding for the Safe Place.

Public Comments on Items Not on the Agenda

There were no public comments.

Board Comments

Trustee Lando informed the Board that he officially resigned from the Butte College Bond Oversight Committee effective with his appointment to the Board of Trustees.

Trustee Perez reported that the Foundation Spring Gala is planned for March 17, 2012.

Trustee McGinnis informed the Board that he recently attended an Accrediting Training session, where he learned that the Commission will begin requiring the reporting of student achievement data, and will also be instituting an annual financial review of each college.

Trustee Boeger congratulated the football team on their efforts this year.

7. **Administration**

Foundation Annual Report

Mr. John Gliha presented the 2010-11 Foundation Annual report.

Adoption of Resolution No. 681 - Elimination of Classified Employee Services, 11-6725

It was moved by Trustee Cecchi, seconded by Trustee Lando, to adopt Resolution No. 681 as presented. Motion carried by the following roll call vote:

ayes - Trustees Boeger, Cecchi, Lando, McGinnis, McLaughlin, Perez, Vodden

noes - none

absent - none

Advisory vote of Student Trustee - aye

8. **Future Dates**

December 7, 2011	Organizational Meeting	Main Campus	1 PM
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9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5. There was no reportable action.

10. **Adjournment**

Board President Boeger adjourned the meeting at 2:55 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Approval of Warrants	Item No: 11-6727 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By: <i>Kimberly Perry</i> Kimberly Perry, Ed. D Superintendent/President

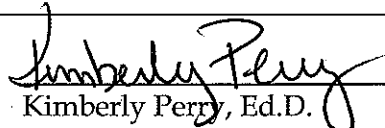
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of October 21, 2011 to November 16, 2011.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	548169 - 548994	\$ 3,205,157.96
Payroll	471310 - 471959	\$ 2,883,543.59
Financial Aid	115042 - 116091	\$ 2,598,346.11

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Ratification of Contracts	Item No: 11-6728 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of October 2011. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts, Grants and Change Orders Signed by the Superintendent/President or Designee
October 1-31, 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by District	Approved by District
7/1/11	6/30/12	BOG, California Community Colleges Chancellor's Office	Grant Agreement Telecommunication and Technology Infrastructure Program TTIP-North	\$2,830,353.00	CCC TECH CENTER	Jauron
7/1/11	6/30/12	BOG, California Community Colleges Chancellor's Office	Grant Agreement Academic Affairs MESA	\$50,500.00	MESA	Yaqub
2/7/12	2/9/12	44th District Agricultural Association	Colusa Farm Show Exhibit Space	(\$300.00)	AGRICULTURE	Yaqub
11/17/11	12/26/11	Jones Lang LaSalle Americas, Inc. for Chico Mail Investors, LLC	Event Agreement for Giving Tree	\$0.00	FOSTER CARE	Yaqub
10/20/11	10/20/11	CA Department of Parks and Recreation	Special Event Permit for Cross Country Meet	\$0.00	ATHLETICS	Yaqub
7/1/11	6/30/12	California State University, Chico	Letter of Agreement Firing Range Use	\$150.00	PUBLIC SAFETY	Yaqub
7/1/11	6/30/60	County of Butte	Ground Lease Agreement for Fire Station and Fire Training Facility	\$1.00/year	ADMINISTRATION	Suleski
5/4/11	N/A	Joseph M. Matthews MD, Inc.	Career Work Experience Education Agreement	\$0.00	JOB PLACEMENT	Renville
10/1/11	N/A	Blue Angels's Security	ButteWorks Work Study Program Agreement	\$0.00	JOB PLACEMENT	Renville
9/2/11	9/2/16	Dell Financial Services LLC	Amendment to Increase Compensation	(\$22,710.90)/yr IT		Jauron
10/1/11	3/31/12	Butte County Office of Education	Master Lease Agreement for Servers	(\$140,000.00)	HWT	Yaqub
10/6/11	6/30/12	County of Butte	Contract Education Services	\$15,000.00	CONTRACT ED	Yaqub
9/29/11	6/30/12	County of Butte	Contract Education Services	\$4,950.00	CONTRACT ED	Yaqub
9/1/11	9/30/11	California Building Performance Contractors Association	Solar Classroom and Field Training Services	(\$2,488.00)	CONTRACT ED	Yaqub
10/20/11	10/20/11	Auctiva Corporation	Contract Education Services	\$625.00	CONTRACT ED	Yaqub
9/9/11	6/30/12	Time Structures Inc	Services supporting CCCCO EWD Training & Development Institute Project	(\$9,500.00)	ECON WORK DEV	Yaqub
9/1/11	6/30/12	Robb Group	Services supporting California Corporate College / CA Department of Corrections and Rehabilitation Rehabilitation Skills Training Program	(\$48,000.00)	ECON WORK DEV	Yaqub
7/1/11	10/31/11	Leslie Larrabee	Amendment to Agreement for Services supporting CA Corporate College to extend term and increase compensation	(\$7,350.00)	ECON WORK DEV	Yaqub
8/25/11	2/28/12	Santa Clarita Community College District	Subcontract supporting CCCCO EWD Program	\$39,317.00	ECON WORK DEV	Yaqub
8/25/11	2/28/13	Santa Clarita Community College District	Coordination Program Services	\$102,637.00	ECON WORK DEV	Yaqub
10/13/11	3/31/12	California Conservation Corps	Subcontract supporting CCCCO EWD Program	\$36,725.00	ECON WORK DEV	Yaqub
10/28/11	3/31/12	Christina Rogers	California Corporate College services supporting Career Pathway Project Phase 2.5a	(\$7,500.00)	ECON WORK DEV	Yaqub
11/1/11	11/1/13	Catholic Healthcare West dba Mercy Medical Center Redding	Services supporting California Corporate College CA CCC Career Pathway Project Phase 2.5a	\$0.00	HEALTH OCCUPNS	Yaqub
10/28/11	10/28/16	Burgeon Education	Clinical Affiliation Agreement	\$700/semester (2) RECRUIT & /student OUTREACH		Renville

**Butte-Glenn Community College District
Contracts Ratification Report
Contracts Signed by the Superintendent/President or Designee
October 1-31, 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Cost)	Originated by: District Department	Approved by: District Administrator
10/28/11	10/28/16	Chengdu Huiyang Consulting and Service Co Ltd	International Recruiting Agent Services	\$700/semester (2) RECRUIT & Outreach /student	RECRUIT & Outreach	Renville
8/1/11	7/31/12	San Francisco Community College District	California Early Childhood Mentor Program Services	\$22,418.00	EARLY CHILD DEV	Yaqub
8/1/11	7/31/12	San Francisco Community College District	California Early Childhood Mentor Program Services Supplemental Funding	\$1,000.00	EARLY CHILD DEV	Yaqub
8/1/11	7/31/12	San Francisco Community College District	California Early Childhood Mentor Program Services Supplemental Funding	\$2,175.39	EARLY CHILD DEV	Yaqub
9/1/11	6/30/12	Yosemite Community College District	Child Development Training Consortium Instructional Agreement	\$5,750.00	EARLY CHILD DEV	Yaqub
11/1/11	6/30/14	Jaspersoft Corporation	Subscription Agreement for reporting and application processing components for Open CCCApply	(\$71,400.00)	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Mark Howell	Amendment to Technology Services Agreement supporting Telecommunications and Technology Infrastructure Program (TTIP) North Grant eTranscript CA, CCC Apply, & Open CCC Apply Projects to reduce compensation and scope	\$19,000.00	CCC TECH CENTER	Jauron
9/1/11	6/30/12	Samadhi Life	Amendment to Technology Services Agreement to increase compensation	(\$2,050.00)	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Sierra College	CCCCO Secondary Circuit Assessment	\$15,165.00	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Riverside Community College District	CCCCO Secondary Circuit Assessment	\$11,535.30	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Mt. San Antonio College	CCCCO Secondary Circuit Assessment	\$17,900.10	CCC TECH CENTER	Jauron
7/1/11	6/30/12	College of the Sequoias	CCCCO Secondary Circuit Assessment	\$18,292.50	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Peralta Community College District	CCCCO Secondary Circuit Assessment	\$36,909.45	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Grossmont-Cuyamaca Community College District	CCCCO Secondary Circuit Assessment	\$19,475.37	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Shasta College	CCCCO Secondary Circuit Assessment	\$19,276.38	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Napa Valley College	CCCCO Secondary Circuit Assessment	\$12,004.20	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Allan Hancock Community College District	CCCCO Secondary Circuit Assessment	\$17,671.14	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Antelope Valley Community College District	CCCCO Secondary Circuit Assessment	\$16,118.82	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Rio Hondo Community College District	CCCCO Secondary Circuit Assessment	\$11,666.79	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Joseph Giroux	Amendment to Technology Services Agreement to increase compensation and work	(\$19,988.00)	CCC TECH CENTER	Jauron
7/1/11	6/30/15	Ray Morgan Company	Maintenance Agreement for Copier	(\$515.00)/yr	CCC TECH CENTER	Jauron
10/24/11	1/31/12	Acco Engineered Systems	Environmental Horticulture Building Boiler Replacement	(\$13,798.00)	PPM	Suleski
10/15/11	1/31/12	Inland Potable Services Inc	Diving Services for Potable Water Tanks/Reservoirs	(\$9,343.00)	PPM	Suleski
9/19/11	3/1/12	Acculam Security Systems	Skyway Center Post Construction Security System Equipment and Installation	(\$8,443.00)	PPM	Suleski
11/1/11	6/30/12	Acco Engineered Systems	Library Chiller Repairs	(\$1,788.00)	PPM	Suleski
10/1/11	6/30/12	Acco Engineered Systems	Allied Health Chillers 1 and 2 Repairs	(\$7,497.00)	PPM	Suleski

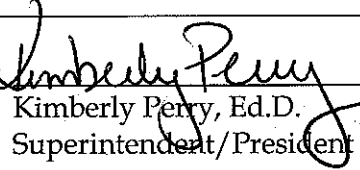


**Butte-Glenn Community College District
Contracts Ratification Report
Contracts Signed by the Superintendent/President or Designee
October 1-31, 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
11/1/11	6/30/12	Acco Engineered Systems	Campus Center Chillers 1 and 2 Repairs	(\$6,550.00)	FPM	Suleski
12/19/11	12/31/11	Pines Painting	Campus Center Kitchen Floor Sealing/Cleaning	(\$2,450.00)	FPM	Suleski
10/4/11	10/31/11	CW Electric	Football Field Scoreboard Electrical Repair	(\$10,500.00)	FPM	Suleski
9/19/11	3/1/12	AccuAlarm Security Systems	Skyway Center Pre-Construction Security System Equipment and Installation	(\$10,244.00)	FPM	Suleski
12/19/11	12/31/11	Cleanrite-Buildrite	Campus Center Kitchen Floor Cleaning	(\$4,690.32)	FPM	Suleski
6/6/11	12/1/11	Acco Engineered Systems	CEC HVAC Replacement (6) Package Units on Child Development Building Project	(\$12,389.00)	FPM	Suleski
6/6/11	12/1/11	EMCOR Services	CEC HVAC Replacement (4) Split Units on Facilities Planning & Management Building Project	(\$12,177.00)	FPM	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Authorization to Enter into Contracts	Item No: 11-6729 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code (PCC) Section 20651 require prior approval by the Board.

Status

The relevant amounts specified in PCC Section 20651 as adjusted annually are currently \$78,900 for contracts to purchase equipment, materials, supplies, services, and repair; and \$15,000 for contracts for a public project.

The District proposes to enter into the contract(s) described on the attached Contracts Authorization Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

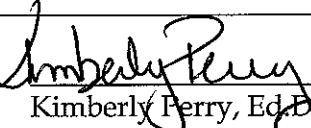
It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Authorization Report and authorize the Superintendent/President or designee to enter into the contract(s) and execute necessary contract documents.

**Butte-Glenn Community College District
Contracts Authorization Report
Contracts, Grants and Change Orders Submitted for Approval and Authorization by the Board**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
1/1/12	7/10/13	The Regents of the University of California, University of California, Davis	California Health Workforce Initiative services to support UC Davis eHealth Broadband Adoption Project	\$379,500.00	HWI	Yaqub
12/12/11	6/30/12	Los Rios Community College District	Services to support Lt. Governor's Health Care Pilot Project: Student Success / Stackable Prerequisite Alignment Program	(\$106,555.00)	HWI	Yaqub

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Contract Approval: Professional Services, Request For Proposal California Community Colleges Electronic Information Resources for CCC Libraries	Item No: 11-6730 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance/Facilities	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Background

On September 23, 2011, the district released Request for Proposals (RFP) California Community Colleges (CCC) Electronic Information Resources for CCC Libraries, inviting professionals/firms to submit their qualifications and proposals to provide Electronic Information Resources for CCC Libraries for e-reference content such as database suites with full-text magazines, journals, and newspapers. This project is part of the district's CCC Technology Center Grant, has an estimated cost of \$4,493,070, and is funded by the CCC Technology Center Grant.

Four firms submitted qualification proposals. Upon completion of the district's technical evaluation process, all four firms were selected for presentation interviews: EBSCO, ProQuest, Newsbank, Gale/Cengage.

Status

The district determined that award of the contract for RFP California Community Colleges Electronic Information Resources for CCC Libraries to EBSCO would serve the district's best interests as EBSCO: (1) has a clear understanding of the project objectives and has the resources available to promptly begin services; and (2) has proposed to provide the required services for the not-to-exceed \$4,493,070 for a five year period, which is fair and reasonable for the services to be provided; and (3) has qualified as a design professional through the district's request for proposal process.

The district proposes to award a contract to EBSCO to provide the above Electronic Information Resources for California Community Colleges Libraries services for the not-to-exceed amount of \$4,493,070 and a five year contract period.

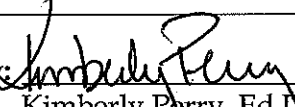
Recommendation

It is recommended that the Board of Trustees authorize the district to enter into a contract with EBSCO to provide Electronic Information Resources for California Community Colleges Libraries services for the CCC Technology Center, in accordance with the contract terms and conditions, for the not-to-exceed amount of \$4,493,070.

It is further recommended that the Board of Trustees authorize the district to execute appropriate contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Disposition of Surplus Property	Item No: 11-6731 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Facilities	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  _____ Kimberly Perry, Ed.D. Superintendent/President

Background

Education Code Section 81450 et. seq. permits the Board of Trustees to dispose of any property belonging to the District if the property is not required for school purposes, is in need of replacement, or is unsatisfactory or not suitable for school use.

In accordance with applicable law, Administrative Procedure 6550 provides the method and manner of disposal of District property meeting the above requirements of Education Code 81450.

Status

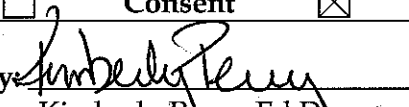
Attached for the Board's information is a list of property deemed surplus in accordance with Administrative Procedure 6550.

Surplus Property Disposal August 2011 – November 2011

Quantity	Item Description	Proposed Disposition	Resale Value
274	Computer Towers	Donation to Computers for Classrooms	No resale value
74	Monitors	Donation to Computers for Classrooms	No resale value
9	Desktop Copiers	Donation to Computers for Classrooms	No resale value
3	Laptops	Donation to Computers for Classrooms	No resale value
6	Scanners	Donation to Computers for Classrooms	No resale value
4	Routers	Donation to Computers for Classrooms	No resale value
9	VHS Duplicators	Donation to Computers for Classrooms	No resale value
3	Quasar Television	Donation to Computers for Classrooms	No resale value
9	Portable Overhead Projectors	Donation to Computers for Classrooms	No resale value
2	DSR 4200V Receivers	Donation to Computers for Classrooms	No resale value
1	Scantron	Donation to Computers for Classrooms	No resale value
2	RCA Television	Donation to Computers for Classrooms	No resale value
2	VCR Players	Donation to Computers for Classrooms	No resale value
2	Sharp Television 27"	Donation to Computers for Classrooms	No resale value
13	Desktop Printers	Donation to Computers for Classrooms	No resale value
1	Cassette Duplicator	Donation to Computers for Classrooms	No resale value
1	Fax Machine	Donation to Computers for Classrooms	No resale value
1	Panasonic DVD Player	Donation to Computers for Classrooms	No resale value
25	Drafting Tables	Recycle via metal scrap	No resale value
3	# Tripplite USP network interface cards	Sold via Amazon/E-Bay, proceeds to General Fund	\$225 each
1	Middle Atlantic Products – Equipment Enclosure	Sold to City of Chico	\$400
1	APC Uninterruptable Power Supply	Sold to City of Chico	\$200
1 each	<ul style="list-style-type: none"> • Maxcom Audio/Video Fiber Optic Multiplexer • Leightronix Pro-16 Event Controller • Leightronix Nexus Video System Controller and Digital Video Server • MicroNet 1.25 gig RAID 	Sold to City of Chico	\$10,000
1	GT1 race car with Kevlar Body	Sold via E-Bay	\$15,000
1	1998 Ford Sedan, License Plate: 1128940, VIN: 2FAFP71W5WX173384	Will be used for victim rescue training by Fire Academy	No resale value
1	1998 Ford Sedan, License Plate: 1128943, VIN: 2FAFP71W9WX160413	Will be used for victim rescue training by Fire Academy	No resale value
1	1998 Ford Sedan, License Plate: 1128941, VIN: 2FAFP71W3WX160729	Will be used for victim rescue training by Fire Academy	No resale value
1	Case Loader, Serial: 9806808, Model W7-D	Sold at auction	No resale value

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Authorization to Destroy Class 3 Disposable Records	Item No: 11-6732 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Background

Title 5 of the California Code of Regulations, Subchapter 2.5, Sections 59020 - 59033 allows for the classification, retention, and destruction of district records.

Status

Title 5, commencing with Section 59025 allows for the destruction of Class 3 Disposable Records that have been retained for at least three fiscal years after the year in which they were originally created. In accordance with Board Policy 3310 and Administrative Procedure 3310, a list of records recommended for destruction must be submitted to the Board of Trustees to specify that the identified records are to be destroyed. No records included on the attached list are in conflict with applicable laws, regulations, or District Procedures.

Recommendation

It is recommended that the Board authorize the destruction of records as listed in accordance with Administrative Procedure 3310.

RECORDS DESTRUCTION SCHEDULE

DESTRUCTION DATE: 2012

Box #	Type	Fiscal Yr	Dept.	Description
	Box	1998-2005	Career & Employment Services	AmeriCorps Member Files

RECORDS DESTRUCTION SCHEDULE

DESTRUCTION DATE: 2014

Box #	Type	Fiscal Yr	Dept.	Description
091	Box	2008-09	NC Payroll	CN timesheets
092	Box	2008-09	NC Payroll	SN timesheets
093	Box	2008-09	NC Payroll	BW & FWS Worksheets, reimb exp, auth cards
095	Box	2008-09	NC Payroll	SN timesheets & Authorization Cards & W4s

RECORDS DESTRUCTION SCHEDULE

DESTRUCTION DATE: 2015

Box #	Type	Fiscal Yr	Dept.	Description
094	Box	2008-09	NC Payroll	UNJUM & MES Vendor Payments, APPLE, EDD, Verif of Employment, Wage Garnishments, CN Days & Hours Rpts

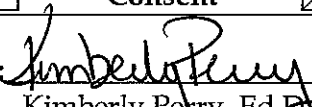
RECORDS DESTRUCTION SCHEDULE

DESTRUCTION DATE: 2016

Box #	Type	Fiscal Yr	Dept.	Description
10-1	Box	09-10	AP	Vendors A - Am
10-2	Box	09-10	AP	Vendors An - Anz
10-3	Box	09-10	AP	Vendors B - Brz
10-4	Box	09-10	AP	Vendors Bs - Butte College Bookstore/Bus Svcs/Food Svcs
10-5	Box	09-10	AP	Vendors Butte College Printshop/Foundation/Ship & Rec - Cez
10-6	Box	09-10	AP	Vendors Cf - Con
10-7	Box	09-10	AP	Vendors Con - Cz
10-8	Box	09-10	AP	Vendors D - Eb
10-9	Box	09-10	AP	Vendors Ec - Fz
10-10	Box	09-10	AP	Vendors G - Hi
10-11	Box	09-10	AP	Vendors Hj - Jz
10-12	Box	09-10	AP	Vendors K - L
10-13	Box	09-10	AP	Vendors M - Mill
10-14	Box	09-10	AP	Vendors Mimm - Mz
10-15	Box	09-10	AP	Vendors N - Paradise S
10-16	Box	09-10	AP	Vendor Office Depot
10-17	Box	09-10	AP	Vendors P - Pro
10-18	Box	09-10	AP	Vendors Private Industry(PIC) - Riebes
10-19	Box	09-10	AP	Vendors Ri - Sears
10-20	Box	09-10	AP	Vendors Seat - Str
10-21	Box	09-10	AP	Vendors Stud - Ty
10-22	Box	09-10	AP	Vendors U
10-23	Box	09-10	AP	Vendors V - Will
10-24	Box	09-10	AP	Vendors Wills - Z
10-1	Box	09-10	PURCHASING	Regular Purchase Orders
10-2	Box	09-10	PURCHASING	Open Purchase Orders & Travel Request
10-1	Box	09-10	TRANSFERS	Budget & Journal Transfers

Butte-Glenn Community College District
Meeting of the Board of Trustees

December 7, 2011

Subject: Approval of New Courses	Item No: 11-6733 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Samia Yaqub Interim Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Background

The courses described in the attached have been developed by various instructional areas on campus in an effort to upgrade their present curriculum.

Status

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached courses. The Interim Vice President for Learning concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the new courses as described in the attached.

NEW COURSES

COMPUTER SCIENCE and MULTIMEDIA STUDIES PROGRAM (CSCI/MSP)

CSCI/MSP 9 - Concept Art and Design for Entertainment Media

3 Units

Transfer Status: CSU

34 hours Lecture/51 hours Lab

This course introduces students to visualization techniques, ideation processes, and the tools and materials used in professional concept studios in the video game and entertainment industries. Students will be introduced to the history of concept art and its evolution from industrial design and architecture to modern day use in video games, entertainment, and toy design. Students will learn how to develop concepts from the sketch phase through final presentation drawings, brainstorming and teamwork, reading and adapting project briefs, and creating professional presentation boards. This is an essential foundation course for programs and careers in concept art, video games, animation, digital design, graphic design, and industrial design.

INTERDISCIPLINARY STUDIES (IDST)

IDST 105 - Shared Text Studies

1 - 4 Units

Recommended Preparation: Reading Level IV; English Level III; Math Level II

Transfer Status: NT

8.5 - 17 hours Lecture/25.5 - 153 hours Lab

This is an interdisciplinary course structured around a shared text. Instructors select a shared text and provide the students with the tools, skills, and knowledge to identify, research, and report on the themes they uncover in the shared text. Students analyze a variety of themes, such as artistic, political, and social themes, as they read and explore the shared text. Since skills/proficiencies are enhanced by supervised repetition and practice, this course may be repeated to a maximum of 4 units. Pass/No Pass Only.

PSYCHOLOGY (PSY)

PSY 3 - Introduction to Biological Psychology

3 Units

Recommended Preparation: PSY 1 Reading Level IV; English Level III; Math Level III

Transfer Status: CSU/UC (Approval pending)

51 hours Lecture

This course introduces the scientific study of the biological bases of behavior and its fundamental role in the neurosciences. Physiological, hormonal, and neurochemical mechanisms, and brain-behavior relationships underlying the psychological phenomena of sensation, perception, regulatory processes, emotion, learning, memory, and psychological disorders will be addressed. The course also notes historical scientific contributions and current research principles for studying brain-behavior relationships and mental processes. Ethical standards for human and animal research are discussed in the context of both invasive and non-invasive research.

PSY 7 - Introduction to Research Methods in Psychology

3 Units

Recommended Preparation: Reading Level IV; English Level IV; Math Level III

Transfer Status: CSU/UC (Approval pending)

51 hours Lecture

This course surveys various research methods with an emphasis on research design, experimental procedures, instrumentation, and the collection, analysis, interpretation, and reporting of research data. Research design and methodology will be illustrated through a selected review of research in neurophysiology, sensation, perception, learning and/or memory.

PSY 15 - Lifespan Psychology

3 Units

Recommended Preparation: Reading Level IV; English Level III

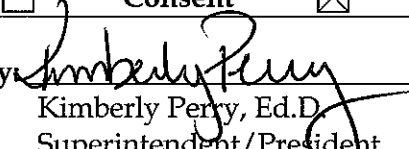
Transfer Status: CSU/UC (Approval pending)

51 hours Lecture

This course provides a psychological overview of human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined, as well as attention to developmental problems.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Approval of New Associate Degrees and Certificates of Achievement	Item No: 11-6734 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Samia Yaqub Interim Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Background

The Associate of Science degree in Applied Computer Graphics prepares students for transfer to four-year programs in game design and development. The program is designed specifically to create a transfer pathway to California State University, Chico where students may complete a Bachelor of Science degree in Applied Computer Graphics. The Associate of Science degree in Applied Computer Graphics has four options:

- Production/ Art Studio Option
- Technical/ Art Studio Option
- Production/Communication Design Option
- Technical/Communication Design Option

The Associate of Science degree in Applied Computer and Networking Technologies replaces the Computer Information Systems (CIS) program at Butte College. The program prepares students for employment as Computer Support Specialists, Network and Computer System Administrators, Computer Network Architects, Web Developers, Computer Programmers, Database Administrators, and other entry-level positions in the information technology industry. The Associate of Science degree in Applied Computer and Networking Technologies has three options with accompanying Certificates of Achievement with the same name:

- Computer Networking Option
- Computer System Administration Option
- Computer and Web Programming Option

Status

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached degrees and certificates of achievement. The interim Vice President for Student Learning concurs with this approval.

Recommendation

It is recommended that the Board of Trustees approve the new degrees and certificates as described in the attached.

AS Degree in Applied Computer Graphics

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives

The goal of the Applied Computer Graphics (APCG) program is to prepare students for transfer to four-year programs in game design and development. The program is designed specifically to create a transfer pathway to California State University, Chico where students may complete a Bachelor of Science degree in Applied Computer Graphics.

Ninety-five percent of Butte College students who transfer to four-year institutions go to CSU, Chico, so creating this new transfer pathway is a service to our students.

The Applied Computer Graphics program at CSU, Chico is distinctive in the state for offering in its curriculum a balance of Art, Computer Science, and Multimedia Studies. The target industry of the program is video games, but the blend of disciplines provides students with multiple potential academic and career pathways.

There are other public college programs in California that focus on video games, but their curricula reflect the offerings of traditional Arts/Multimedia Studies or Computer Science programs -- California State University, Fresno being an example of the former (Arts-oriented) and University of California, Irvine an example of the latter (Computer Science-oriented). None of them blends these fields into a unified whole like the pioneering program at CSU, Chico.

Students will complete a core of required courses to include freshman and sophomore level coursework in Art, Computer Science, Multimedia Studies, and Radio-Television-Film. Students who complete the program at Butte College will enter CSU, Chico at the junior level having completed the majority of lower-division courses for the B.S. in Applied Computer Graphics.

Students may select one of four options, each with its own course sequence. Each sequence articulates directly with the same sequence offered in the Applied Computer Graphics program at CSU, Chico.

2. Description

Applied Computer Graphics blends courses from Art, Computer Science, Multimedia Studies, and Radio-Television-Film to create a cutting-edge multidisciplinary program. Students in Applied Computer Graphics learn to use art and technology to create interactive multimedia experiences such as video games and digital animation. The program prepares students for transfer to the Applied Computer Graphics program at California State University, Chico and provides a foundation for similar majors at other four-year colleges and universities.

3. Program Requirements

1. Applied Computer Graphics: Production/Art Studio Option

Course		Units
ART 2	Art History I	3
or		
ART 4	Art History II	3
ART 7	Basic Design I, Color	3
or		
ART 9	Three-Dimensional Design	3
ART 8	Basic Drawing I	3

ART 14	Basic Figure Drawing	3
CSCI 11	Introduction to Game Design	3
CSCI 3	Introduction to Computer Science	3
or		
CSCI 14	Programming in C++	3
or		
CSCI 20	Programming & Algorithms I	4
MSP 9	Concept Art & Design	3
MSP 18	Introduction to Digital Photography	3
MSP 96	Introduction to Computer Graphics	<u>3</u>
Total units in the major		27-28
IGETC		37
or CSU GE		48
Transferable electives as needed		
Total units for the degree		60

2. Applied Computer Graphics: Technical/Art Studio Option

Course		Units
ART 2	Art History I	3
or		
ART 4	Art History II	3
ART 7	Basic Design I, Color	3
or		
ART 9	Three-Dimensional Design	3
ART 8	Basic Drawing I	3
ART 14	Basic Figure Drawing	3
CSCI 11	Introduction to Game Design	3
CSCI 14	Programming in C++	3
or		
CSCI 20	Programming & Algorithms I	4
CSCI 21	Programming & Algorithms II	4
MSP 9	Concept Art & Design	3
MSP 18	Introduction to Digital Photography	3
MSP 96	Introduction to Computer Graphics	<u>3</u>
Total units in the major		31-32
IGETC		37
or CSU GE		48
Transferable electives as needed		
Total units for the degree		60

3. Applied Computer Graphics: Production/Communication Design Option

Course		Units
RTVF 30	Digital Audio Design	3
CSCI 11	Introduction to Game Design	3
CSCI 3	Introduction to Computer Science	3

or		
CSCI 14	Programming in C++	3
or		
CSCI 20	Programming & Algorithms I	4
MSP 9	Concept Art & Design	3
MSP 18	Introduction to Digital Photography	3
MSP 96	Introduction to Computer Graphics	<u>3</u>
Total units		18-19
IGETC		37
or CSU GE		48
Transferable electives as needed		
Total units for the degree		60

4. Applied Computer Graphics: Technical/Communication Design Option

Course		Units
RTVF 30	Digital Audio Design	3
CSCI 11	Introduction to Game Design	3
CSCI 14	Programming in C++	3
or		
CSCI 20	Programming & Algorithms I	4
CSCI 21	Programming & Algorithms II	4
MSP 9	Concept Art & Design	3
MSP 18	Introduction to Digital Photography	3
MSP 96	Introduction to Computer Graphics	<u>3</u>
Total units		22-23
IGETC		37
or CSU GE		48
Transferable electives as needed		
Total units for the degree		60

5. Background and Rationale

The Applied Computer Graphics program at CSU, Chico is a new and dynamic program that prepares students for entry-level employment as artists and programmers in the video games, digital animation, and related industries. At present, Butte College does not offer a well-defined transfer pathway to the program at CSU, Chico and this A.S. degree plan is designed to fill that void.

Butte College currently offers all but one of the core courses for the major so the impact on curriculum development, course scheduling, and faculty assignment will be minimal. The only new course needed for this program is MSP 9: Concept Art and Design for Entertainment Media, which has been created and is making its way through the local curriculum approval process. The first offering of MSP 9 is planned for the Fall 2012 semester.

The video games industry is of enormous economic importance (according to industry data published at www.theesa.com, video games contributed \$4.9 billion to the U.S. economy in 2009) and is a very attractive option for college study for a generation of students that grew up in a digital world. Students will acquire knowledge and skills in this curriculum that not only

will make them highly marketable for the video games industry but will also create a solid foundation for advanced studies in Art, Computer Science, Multimedia Studies, and Radio-Television-Film.

Criteria B. Need

5. Enrollment and Completer Projections

Based on enrollments and completions the last two academic years in our game design course at Butte College, and surveys of students in this course, it is estimated that eighteen to twenty-four students will select this major each year, and that ultimately 75% of these students will complete the program and be ready for transfer to CSU, Chico each year.

Following are the number of sections offered (planned in the case of MSP 9) annually of the courses found in the various degree options, with total capacity for enrollments:

<u>Course</u>	<u>Number of sections</u>	<u>Enrollments</u>
ART 2	4	140
ART 4	4	160
ART 7	5	125
ART 9	6	150
ART 8	8	200
ART 14	4	100
CSCI 3	6	144
CSCI 11	2	48
CSCI14	4	96
CSCI 20	2	48
CSCI 21	1	24
DRAM 8	8	240
MSP 18	7	175
MSP 96	2	50
MSP 9	2	48
RTVF 30	2	50

At the end of the second year of the program's operation it is anticipated that 12-18 students will complete the program. This number is based on historical data from our Computer Science transfer program and has been adjusted (higher) to account for the absence of the math and physics requirements in the new Applied Computer Graphics program that limit the number of annual completers in the Computer Science transfer program.

By the end of the fifth year, dependent upon scheduling of core courses in the program, it is anticipated that eighteen to twenty-four students will complete the degree each year.

6. Place of Program in Curriculum/Similar Programs

As a combination of digital design, multimedia studies, radio-television-film, and computer science, Applied Computer Graphics does not have a comparable program at Butte College. Applied Computer Graphics is designed to draw on the strengths of these programs to create a unique and valuable educational experience for our students, and create a new transfer pathway to CSU, Chico.

It is anticipated that some students who are attracted to Butte College by this program will ultimately select to pursue majors in Art, Computer Science, Multimedia Studies, and Radio-Television-Film after being exposed to these fields of study through the Applied Computer Graphics program. Data to track this trend is presently only available from within our Computer Science department (which is currently offering CSCI 11: Introduction to Game Design), but based on the past two years it appears that as many as 50% of the students may end up in these "supporting" programs.

From an institutional perspective the faculty in the programs that would support the new major are excited about the opportunities for teamwork and collaboration inherent in the

Applied Computer Graphics program. Faculty in our Arts, Multimedia Studies, and Radio-Television-Film programs see the new program as a place where their students can enjoy an application of their skills and enhanced market value in the portfolio-building opportunities the new program will provide. Faculty in our Computer Science program have already seen an increase in students in their computer programming courses as a direct result of the interest generated by the game design course.

7. Similar Programs at Other Colleges in Service Area

The Applied Computer Graphics program at Butte College is designed to transfer directly to the same program at CSU, Chico. Computer Science faculty at Butte College have worked closely with Applied Computer Graphics faculty at CSU, Chico to secure articulations and align course and program outcomes.

95% of Butte College students who transfer to four-year institutions transfer to CSU, Chico, and this program offers not only a new transfer pathway to a specific program at CSU, Chico (Applied Computer Graphics) but it also is a pathway to majors in Art, Computer Information Systems, and Computer Science.

Other than CSU, Chico, there are no comparable programs at any public colleges or universities within commuting distance of the Butte College service area. However, we are pursuing articulations with University of California, Irvine, which has a new program, Computer Game Science, which is comparable to the goals of Applied Computer Graphics at CSU, Chico.

There are no comparable programs available at any of the community colleges within commuting distance of Butte College/Chico.

8. Labor Market Information & Analysis (CTE only)

N/A

9. Employer Survey (CTE only)

N/A

10. Explanation of Employer Relationship (CTE only)

N/A

11. List of Members of Advisory Committee

N/A

12. Recommendations of Advisory Committee

N/A

Criteria C. Curriculum Standards

13. Display of Proposed Sequence

1. Production/Art Studio Option

First Semester	Second Semester
ART 2 or ART 4	ART 7 or ART 9
MSP 9	MSP 96
CSCI 3 or CSCI 14 or	GE
CSCI 20	GE
GE	GE

GE	
Third Semester ART 8 ART 14 GE GE GE	Fourth Semester CSCI 11 MSP 18 GE GE GE

2. Technical/Art Studio Option

First Semester ART 2 or ART 4 MSP 9 GE GE GE	Second Semester ART 7 or ART 9 MSP 96 GE GE GE
Third Semester ART 8 CSCI 14 or CSCI 20 MSP 18 GE GE	Fourth Semester ART 14 CSCI 11 CSCI 21 GE GE

3. Production/Communication Design Option

First Semester RTVF 30 MSP 9 GE GE GE	Second Semester MSP 96 GE GE GE GE
Third Semester CSCI 3 or CSCI 14 or CSCI 20 MSP 18 GE GE GE	Fourth Semester CSCI 11 GE GE GE GE

4. Technical/Communication Design Option

First Semester RTVF 30 MSP 9 GE GE GE	Second Semester MSP 96 GE GE GE GE
Third Semester CSCI 14 or CSCI 20 MSP 18 GE GE GE	Fourth Semester CSCI 11 CSCI 21 GE GE GE

14. Transfer Applicability (if applicable)

Following are the CSU, Chico articulations for the courses in the program:

<u>Butte College Course</u>	<u>CSU, Chico course</u>
ART 2	ARTH 101
ART 4	ARTH 102
ART 7	ARTS 122
ART 9	ARTS 123
ART 8	ARTS 125
ART 14	ARTS 126
CSCI 3	CSCI 101
CSCI 11	APCG 170
CSCI14 or CSCI 20	CSCI 111
CSCI 21	CSCI 211
DRAM 8	THEA 112
MSP 18	APCG 112
MSP 96	APCG 110
MSP 9	APCG 117 (pending approval)
RTVF 30	CDES 216

Criteria D. Adequate Resources

15. Library and/or Learning Resources Plan

Because the program is built upon a combination of courses already being offered by Butte College (with the exception of MSP 9, for which scheduling accommodations have already been made), the additional library and learning resources required by this program will be minimal. It is anticipated that a small number of books relating specifically to this program will need to be purchased and housed at the Butte College library. All other library and learning resource needs of the program are already available at Butte College.

16. Facilities and Equipment Plan

No additional facilities or equipment needs will arise from this program, as it leverages courses already being taught at Butte College. Students in the program will enroll in courses already being taught in Art, Multimedia Studies, Radio-Television-Film, and Computer Science at Butte College, though in a new and novel combination of disciplines to support this program.

17. Financial Support Plan

This program will require only minimal additional resources for the purchase of program-specific materials (such as books), adequate funds for which are already present via FTE generation and the District's department budgeting process.

18. Faculty Qualifications and Availability

The courses in this curriculum are already a part of the regular Butte College course schedule, so the courses are all associated with well-established FSAs and there is no anticipated need for additional faculty.

Criteria E. Compliance

19. Based on model curriculum (if applicable)

The curriculum is modeled upon the accredited Bachelor of Science in Applied Computer Graphics degree at CSU, Chico. The Butte College sequence is designed to create a strong foundation of knowledge and skills and a clear transfer pathway.

20. Licensing or Accreditation Standards

See #19 above.

21. Student Selection and Fees

Students will be selected through the standard enrollment process at Butte College. There are no fees associated with the program.

AS Degree in Computer Applications and Networking Technologies

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives

The Applied Computer and Networking Technologies (ACNT) program is a revision to the Computer Information Systems (CIS) program at Butte College. The ACNT program provides students with three options for the Associate in Science degree: Computer Networking, Computer System Administration, and Computer and Web Programming. Additionally, the ACNT program will offer options for three Certificates of Achievement: Computer Networking, Computer System Administration, and Computer and Web Programming.

The goal of the Applied Computer and Networking Technologies program is to prepare students for employment as Computer Support Specialists, Network and Computer System Administrators, Computer Network Architects, Web Developers, Computer Programmers, Database Administrators, and other entry-level positions in the information technology industry.

To that end, the Applied Computer and Networking Technologies program will offer courses that prepare students to take a variety of industry certification exams:

- CompTIA A+
- CompTIA Linux+
- CompTIA Network+
- CompTIA Security+
- Cisco CCENT
- Cisco CCNA
- Microsoft MCTS: Microsoft Workstation Configuration
- Microsoft MCTS: Windows Server Applications Infrastructure, Configuration
- Microsoft MCTS: Windows Server Network Infrastructure, Configuration
- Microsoft MCTS: Windows Server Active Directory, Configuration
- Microsoft MCTS: Windows Server Network Infrastructure Configuration
- Microsoft MCTS: Windows SQL Server
- Microsoft SQL Server, Database Development
- Microsoft MCITP

Upon successful completion of the program, all students will be able to:

- work productively on modern computers running both Microsoft Windows and Linux/UNIX operating systems.
- design and implement basic software solutions using the building blocks of modern computer software systems.
- apply the fundamental techniques of computer security to ensure account and data integrity.
- identify labor market needs and properly prepare for the most relevant industry certification exams.

Upon successful completion of the program, students who select the **Computer Networking option** will be able to:

- identify, describe, install, and maintain the fundamental hardware and software components of a modern computer system.
- apply knowledge of computer security concepts, tools, and procedures to anticipate and react to computer security incidents.
- identify and describe connection-oriented network services and the functions of the Open Systems Interconnection (OSI) model.
- design, build, configure, and maintain small to medium-sized computer networks utilizing switches, routers, and WAN connections.

Upon successful completion of the program, students who select the **Computer System Administration option** will be able to:

- identify, describe, install, and maintain the fundamental hardware and software components of a modern computer system.
- apply knowledge of computer security concepts, tools, and procedures to anticipate and react to computer security incidents.
- install, configure, maintain, and network Microsoft desktop computer workstations.
- install, configure, and maintain a variety of Microsoft server platforms and services.
- design, implement, and test the functionality of relational databases.

Upon successful completion of the program, students who select the **Computer and Web Programming option** will be able to:

- identify, describe, and apply a variety of software engineering paradigms and process models in the development of computer software solutions.
- design, implement, and test the functionality of relational databases.
- design, implement, and test the functionality of computer software in a variety of computer programming languages.
- design, implement, test, and maintain dynamic websites using client-side technologies, server-side technologies, and relational databases.

2. Description

The Applied Computer and Networking Technologies program offers courses in computer networking, computer system administration, and computer and web programming that prepare students for industry standard certification exams and entry-level positions in the information technology industry. Students should select their degree option based on personal interest, aptitude, and current labor market demand.

The program offers courses that prepare students for a variety of industry certification exams, including CompTIA A+, CompTIA Linux+, CompTIA Network+, CompTIA Security+, Cisco CCNA, Microsoft MCTS, and Microsoft MCITP.

No prerequisite skills are required for students to enroll in the program.

3. Program Requirements

1. Applied Computer and Networking Technologies: Computer Networking Option

Course	Units
CSCI 4 Introduction to Computer Programming	3
CSCI 17 Computer Security & Security+	3
CSCI 19 Computer Networking Fundamentals	3
CSCI 25 UNIX Operating System	3
CSCI 26 Intro to Linux/UNIX System Admin	3
CSCI 49 PCs and Peripherals	3
CSCI 52 CISCO Networks Level I, Fundamentals	3
CCSI 62 Windows Network Infrastructure	3
CSCI 53 CISCO Networks Level II, Routers	3
CSCI 56 CISCO Networks – Switching & WANs	3
Total units in the major	30
Butte College GE units	30
Total units for the degree	60

2. Certificate of Achievement in Applied Computer and Networking Technologies: Computer Networking Option

Course	Units
CSCI 4 Introduction to Computer Programming	3
CSCI 17 Computer Security & Security+	3
CSCI 19 Computer Networking Fundamentals	3
CSCI 25 UNIX Operating System	3
CSCI 26 Intro to Linux/UNIX System Admin	3
CSCI 49 PCs and Peripherals	3
CSCI 52 CISCO Networks Level I, Fundamentals	3
CCSI 62 Windows Network Infrastructure	3
CSCI 53 CISCO Networks Level II, Routers	3
CSCI 56 CISCO Networks – Switching & WANs	3
Total units	30

3. Applied Computer and Networking Technologies: Computer System Administration Option

Course	Units
CSCI 4 Introduction to Computer Programming	3
CSCI 17 Computer Security & Security+	3
CSCI 19 Computer Networking Fundamentals	3
CSCI 25 UNIX Operating System	3
CSCI 26 Intro to Linux/UNIX System Admin	3
CSCI 49 PCs and Peripherals	3
CCSI 62 Windows Network Infrastructure	3
CSCI 60 Microsoft Workstation Configuration	3
CSCI 61 Microsoft Applications Server	3
CSCI 65 SQL Database Administration	3
or	
CSCI 66 SQL Database Design	3
or	

BUS 18 Database Design		4
CSCI 68	Microsoft Active Directory and Enterprise Administration	<u>3</u>
Total units in the major		33-34
Butte College GE units		<u>26-27</u>
Total units for the degree		60

4. Certificate of Achievement in Applied Computer and Networking Technologies: Computer System Administration Option

Course		Units
CSCI 4	Introduction to Computer Programming	3
CSCI 17	Computer Security & Security+	3
CSCI 19	Computer Networking Fundamentals	3
CSCI 25	UNIX Operating System	3
CSCI 26	Intro to Linux/UNIX System Admin	3
CSCI 49	PCs and Peripherals	3
CCSI 62	Windows Network Infrastructure	3
CSCI 60	Microsoft Workstation Configuration	3
CSCI 61	Microsoft Applications Server	3
CSCI 65	SQL Database Administration	3
	or	
CSCI 66	SQL Database Design	3
	or	
BUS 18	Database Design	4
CSCI 68	Microsoft Active Directory and Enterprise Administration	<u>3</u>
Total units		33-34

5. Applied Computer and Networking Technologies: Computer and Web Programming Option

Course		Units
CSCI 4	Introduction to Computer Programming	3
CSCI 14	Programming in C++	3
CSCI 15	Web Development and Programming	3
CSCI 20	Programming & Algorithms I	4
CSCI 21	Programming & Algorithms II	4
CSCI 25	UNIX Operating System	3
CSCI 99	Work Experience	3
CSCI 66	SQL Database Design	3
	or	
BUS 18	Database Design	4
MSP 96	Introduction to Computer Graphics	<u>3</u>
Total units in the major		29-30
Butte College GE units		<u>30-31</u>
Total units for the degree		60

6. Certificate of Achievement in Applied Computer and Networking Technologies: Computer and Web Programming Option

Course	Units
CSCI 4 Introduction to Computer Programming	3
CSCI 14 Programming in C++	3
CSCI 15 Web Development and Programming	3
CSCI 20 Programming & Algorithms I	4
CSCI 21 Programming & Algorithms II	4
CSCI 25 UNIX Operating System	3
CSCI 99 Work Experience	3
CSCI 66 SQL Database Design	3
or	
BUS 18 Database Design	4
MSP 96 Introduction to Computer Graphics	3
Total units	29-30

4. Background and Rationale

The Applied Computer and Networking Technologies program represents an overhaul of the present Computer Information Systems career program at Butte College.

The courses required by the Applied Computer and Networking Technologies program are already being offered in sequence to support locally approved certificates in Cisco Network Administration, Computer Technology, and Microsoft Server Administration, and the current degree programs in Computer Information Systems and Computer Science. No new courses are needed.

The structure and course sequencing of the Applied Computer and Networking Technologies program are based on feedback from, and multiple working groups (face-to-face and by email) with representatives of, our Computer Science Advisory Committee. Our Advisory Committee recommends that (1) our program focus on imparting as much technical skill and knowledge to our students as possible and (2) our program emphasize the application of the students' knowledge and skill toward solving "real world" problems.

To these ends, the "non-computer" and "soft computer" requirements -- such as basic accounting, economics, and Microsoft Office applications -- of the Computer Information Systems program have been replaced by a greater breadth and depth of courses in computer networking, computer systems administration, and computer and web programming for the Applied Computer and Networking Technologies program. By focusing entirely on technical skills and knowledge in the major requirements, the program allows students to prepare for a greater number of industry certifications, thereby enhancing their career placement opportunities.

The Applied Computer and Networking Technologies program is designed to prepare students for positions as Computer Support Specialists, Network and Computer System Administrators, Computer Network Architects, Web Developers, Computer Programmers, Database Administrators, and other entry-level jobs in the information technology industry. Labor market data is very positive for these career pathways. Please see section B8 for additional details.

Criteria B. Need

5. Enrollment and Completer Projections

Because the courses required by the new Applied Computer and Networking Technologies program are already being offered in sequence to support locally approved

certificates and current degrees, enrollments for these courses can be predicted with confidence.

Based on the number of certificates and degrees awarded over the past several years through the current Computer Information Systems program, anticipated enrollments and completions in the new Applied Computer and Networking Technologies program will be:

- **Computer Networking**
 - Annual Enrollments: 12-18
 - Annual Completers: 6-9
- **Computer System Administration**
 - Annual Enrollments: 10-15
 - Annual Completers: 5-8
- **Computer and Web Programming**
 - Annual Enrollments: 12
 - Annual Completers: 4-6

The least well known, in terms of projecting enrollments and completers, is the Computer and Web Programming option. It offers students who want to pursue computer and web programming as a career, but have no interest in pursuing a four-year degree, a potential career pathway that is not at present available to them at Butte College. Based on surveys of our current Computer Information Systems students there is significant interest in this option, and the viability of the option as a career pathway is supported strongly by our Advisory Committee and labor market data.

Local demand for completers of the program, though limited, exists and will support a measurable proportion of projected completers. Statewide demand for these skills, as shown in section B8, is significant and should afford students who complete the program with good employment prospects.

Following are the number of sections to be offered each academic year to support the program (only courses required by more than one degree options are listed, as core):

Course	Required by options	Annual sections
CSCI 4	Net/Admin/Programming	2
CSCI 17	Net/Admin	1
CSCI 19	Net/Admin	1
CSCI 25	Net/Admin/Programming	2
CSCI 26	Net/Admin	1
CSCI 49	Net/Admin	2
CCSI 62	Net/Admin	1
CSCI 66/BUS18	Admin/Programming	1
Total annual student enrollments in core courses		264

6. *Place of Program in Curriculum/Similar Programs*

The Applied Computer and Networking Technologies (ACNT) program is a revision to the current Computer Information Systems (CIS) program at Butte College. The core career skills offered by the CIS program will remain in the new ACNT program -- the major difference will be that the new ACNT program will focus entirely on providing students with a breadth and depth of technical knowledge and skills that are needed for employment in industry. There are no comparable programs at Butte College.

No significant changes in enrollment patterns are anticipated. There is already strong student demand for this training, which is reflected in current enrollments. From a student perspective the significant improvement offered by the new

Applied Computer and Networking Technologies program is the opportunity to focus entirely on marketable technical skills.

7. Similar Programs at Other Colleges in Service Area

As presented in the table below, there are no programs within commuting distance of Butte College that offer a comparable breadth and depth of training as the proposed Applied Computer and Networking Technologies (ACNT) program. The ACNT program provides students with the opportunity to prepare for industry certification exams in Cisco technologies, Microsoft technologies, and a variety of CompTIA exams, in addition to an exposure (and a focus if a student selects the option) to computer and web programming.

School	Program	Similarities	Differences
Shasta College	Computer Information Systems	CompTIA, Cisco, Microsoft	Less program breadth, less programming
Feather River College	No comparable career program	n/a	n/a
Yuba College	Information Technology	CompTIA, Cisco	No programming, no Microsoft certifications
College of the Redwoods	Computer Support Specialist	Basic networking, basic PC maintenance	No Cisco certifications, no Microsoft certifications, no programming
College of the Redwoods	CIS Networking	Networking, programming	No Microsoft certifications
Mendocino College	Computer and Information Applications	Programming	No CompTIA, Cisco, Microsoft certifications
Mendocino College	Computer and Information Sciences	Programming	No CompTIA, Cisco, Microsoft certifications
College of the Siskiyous	No comparable career program	n/a	n/a
Lassen College	No comparable career program	n/a	n/a

8. Labor Market Information & Analysis (CTE only)

The source for all of the following labor market data is the State of California Employment Development Department website.

Network and Computer System Administrator

- minimum level of training/education desired: A.S.
- 2011 median wage in California: \$62,779
- 2011 median wage in Butte County: \$49,406
- average annual job openings in California: 1,300

- average annual job openings in Butte County: 2

Computer Programmer

- minimum level of education/training desired: A.S.
- 2011 median wage in California: \$64,877
- 2011 median wage in Butte County: \$42,736
- average annual job openings in California: 650
- average annual job openings in Butte County: 1

Computer Support Specialist

- minimum level of education/training desired: A.S.
- 2011 median wage in California: \$40,967
- 2011 median wage in Butte County: \$31,684
- average annual job openings in California: 2,520
- average annual job openings in Butte County: 5

Information Security Analyst, Web Developer, and Computer Network Architect

- minimum level of education/training desired: A.S.
- 2011 median wage in California: \$65,479
- 2011 median wage in Butte County: \$43,653
- average annual job openings in California: 2,390
- average annual job openings in Butte County: 4

Database Administrator

- minimum level of education/training desired: B.S.
- 2011 median wage in California: \$80,770
- 2011 median wage in Butte County: \$53,674
- 2008-2018 projected growth in California: 20.7%, 2,800 new jobs
- 2008-2018 projected growth in in Butte County: 5.0%, 170 new jobs

Relative to most other professions at this time, information technology offers strong employment prospects for students who complete technical programs with relevant skills and professional certifications. And, assuming an average of seventeen new jobs annually for Information Security Analyst/Web Developer/Computer Network Architect, there are adequate positions available to our projected completers in our service area.

Criteria C. Curriculum Standards

9. Transfer Applicability (if applicable)

N/A

Criteria D. Adequate Resources

10. Library and/or Learning Resources Plan

Because the Applied Computer and Networking Technologies program is a revision to the current Computer Information Systems (CIS) program, and will use the same resources currently being used by CIS, we do not anticipate any need for new or additional library or learning resources.

11. Facilities and Equipment Plan

Because the Applied Computer and Networking Technologies program is designed as a revision to the current Computer Information Systems (CIS) program, and will use the same resources currently being used by CIS, we do not anticipate any need for new or additional facilities or equipment.

12. Financial Support Plan

Because the Applied Computer and Networking Technologies program is a revision to the current Computer Information Systems (CIS) program, and will use the same resources currently being used by CIS, we do not anticipate any need for new or additional financial support beyond what is currently allocated to support the CIS program.

13. Faculty Qualifications and Availability

The Applied Computer and Networking Technologies program will be staffed by our current career Computer Information Systems faculty, both full-time and associate.

Criteria E. Compliance

14. Based on model curriculum (if applicable)

N/A

15. Licensing or Accreditation Standards

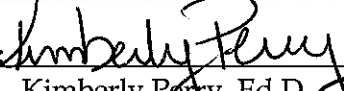
N/A

16. Student Selection and Fees

Students will be selected through the standard enrollment process at Butte College. There are no fees associated with the program.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 7, 2011

Subject: Approval of New Associate for Transfer Degrees in Administration of Justice, History, and Psychology	Item No: 11-6735 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Learning & Economic Development	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Dr. Samia Yaqub Interim Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Background

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer," a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major).

Status

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached AS-T Degree in Administration of Justice, AA-T Degree in History, and AA-T Degree in Psychology. The interim Vice President for Student Learning concurs with this approval.

Recommendation

It is recommended that the Board of Trustees approve the new degree as described in the attached.

AS-T Administration of Justice

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives

The Mission of the Butte-Glenn Community College District is to provide quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates and the pursuit of career and transfer pathways.

The Associate of Science in Administration of Justice for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in Criminal Justice at a California State University. With the completion of the AS-T in Administration of Justice, students will possess foundational knowledge and skill that comprise the core content of the first two years of many four-year programs in Criminal Justice.

2. Catalog Description

The Associate of Science in Administration of Justice for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in Criminal Justice at a California State University. With the completion of the AS-T in Administration of Justice, students will possess foundational knowledge and skill that comprise the core content of the first two years of many four-year programs in Criminal Justice.

The AS-T in Administration of Justice requires students to meet the following:

(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis.

(2) Obtainment of a minimum grade point average of 2.0.

Students must earn a C or better in all courses required for the major or area of emphasis.

3. Program Requirements

Required Core (6 Units)		Unit Value
AJ-1	Criminology	3
AJ-4	Criminal Law I	3
List A: Two Courses (6 Units)		
AJ-11	Criminal Procedure	3
AJ-6	Evidence	3
AJ-8	Criminal Investigation	3
AJ-14	Community Oriented Policing	3
AJ-10	Juvenile Procedures	3
List B: Two Courses (6 units)		
SOC-2	Principles in Sociology	3
MATH-18	Introduction to Statistics	3

PSY-1	Principles of Psychology	3
AJ-2	Administration of Justice	3
Total Units for the Major		18
CSU General Education pattern or IGETC pattern		34 – 37 48
Total Unit requirement for AS-T Degree		60

4. Background and Rationale

The Administration of Justice faculty recognizes the value of the AS-T degree. The Administration of Justice AS-T degree creates a clear transfer pathway for students to four-year universities, provides a guarantee of admission to a CSU, and grants priority admission into a similar program of study (Criminal Justice) at a student's local CSU. To facilitate student transfer to the Criminal Justice program of a CSU, the faculty has elected to fully align the major requirements for the AS-T with the established Transfer Model Curriculum.

Criteria B. Need

5. Enrollment and Completer Projections

Not applicable

6. Place of Program in Curriculum/Similar Programs

Currently, Butte College has a Criminal Justice Degree which articulates with the Bachelor of Arts in Criminal Justice degree at CSU, Chico. Because the vast majority of our students transfer to CSU, Chico we have decided to continue to offer the articulated Criminal Justice degree and to add the AS-T in Administration of Justice to our curriculum.

The overall impact of this program on other programs, course offerings, and enrollment will be minimal. The program will not require significant changes to the Administration of Justice curriculum or schedule. Further, current Butte College students who intend to major in Administration of Justice after transfer to a four-year university already enroll in these classes.

The major change introduced by the AS-T in Administration of Justice is that Butte College students will have an additional transfer pathway to a Criminal Justice program within the CSU system. The AS-T in Administration of Justice also supports the Butte College Strategic Direction that calls for a focus on student success by developing a new transfer pathway.

7. Similar Programs at Other Colleges in Service Area

Not applicable

8. – 12.

Not applicable

Criteria C. Curriculum Standards

13. Display of Proposed Sequence

Not applicable

14. Transfer Documentation

Attached

Criteria D. Adequate Resources

Existing resources are sufficient to meet the requirements of this new degree. The Associate of Science in Administration of Justice for Transfer is not expected to attract new enrollments to the college. The degree will not significantly increase demand for library and learning resources, and no new facilities or equipment are needed to support this degree. An adequate pool of full-time and associate faculty with the appropriate qualifications is already in place.

Criteria E. Compliance

The Associate of Science in Administration of Justice for Transfer at Butte College aligns with the Administration of Justice Transfer Model Curriculum.

Administration of Justice Transfer Model Curriculum
CCC Major or Area of Emphasis: Administration of Justice
CSU Major or Majors: Criminal Justice, Criminology¹
Total units: 18-19 (all units are semester units)

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In the four columns on the right, enter the course identifier, course title and number of units of a course that is comparable to the course indicated for the TMC (in the far left column). If the course may be double-counted, put an X in the GE column.

The units indicated in the TMC are semester units – and they are minimum units. All courses must be CSU transferable. Where there is an indicated C-ID descriptor, you are certifying that your course is comparable. Where no reference descriptor is indicated, discipline faculty should compare the existing course to the sample course description(s) provided in the TMC at <http://www.c-id.net/degreeereview.html> and attach the appropriate report from ASSIST showing the required transferability status (i.e., CSU transferable, general education, or major preparation at CSU).

Administration of Justice Transfer Model Curriculum		Associate in Science degree in Administration of Justice for Transfer College Name: Butte College Program Requirements			
Course Title (units)	C-ID Designation	Course ID	Course Title	Units	GE
Required Core: (6 units)					
Introduction to Criminal Justice (3)	AJ 110	AJ-1	Criminology	3	<input checked="" type="checkbox"/>
Concepts of Criminal Law (3)	AJ 120	AJ-4	Criminal Law I	3	<input type="checkbox"/>
List A: Two courses: (6 units)					
Criminal Trial Process (3)	AJ 122	AJ-11	Criminal Procedure	3	<input type="checkbox"/>
Legal Aspects of Evidence (3)	AJ 124	AJ-6	Evidence	3	<input type="checkbox"/>
Criminal Investigation (3)	AJ 140	AJ-8	Criminal Investigation	3	<input type="checkbox"/>
Introduction to Forensics (3)	AJ 150				<input type="checkbox"/>
Community & Justice System (3)	AJ 160	AJ-14	Community Oriented Policing	3	<input type="checkbox"/>
Introduction to Corrections (3)	AJ 200				<input type="checkbox"/>
Juvenile Procedures (3)	AJ 220	AJ-10	Juvenile Procedures	3	<input type="checkbox"/>
List B: Two courses: (minimum of 6 units)					
Introduction to Sociology (3)	SOCI 110	SOC-2	Principles of Sociology	3	<input checked="" type="checkbox"/>
Introduction to Statistics in Sociology or Elementary Statistics (Sociological, Behavioral, or Social Science Statistics preferred) (3-4)	SOCI 125	MATH-18	Introduction to Statistics	3	<input checked="" type="checkbox"/>
General Psychology (3)	PSY 110	PSY-1	Principles of Psychology	3	<input checked="" type="checkbox"/>
Any CSU transferable Administration of Justice course or courses outside the Administration of Justice discipline articulated as lower division preparation for the Criminal Justice or Criminology major at any CSU. (3)	"	AJ-2	Administration of Justice	3	<input type="checkbox"/>
Total Units for the Major:	18 - 19		Total Units for the Major:	18	
Total Units that may be double-counted:					12

¹ Pending confirmation from CSU that this major may also be similar.

ⁱⁱ If a C-ID descriptor has been finalized, it may be entered in this column. http://www.c-id.net/descriptors/view_final

AA-T Degree in History

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives

The Associate of Arts in History for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in History at a California State University. With the completion of the AA-T in History, students will possess foundational knowledge and skills that comprise the core content of the first two years of many four-year programs in History.

A student earning the AA-T in History will be able to identify major developments in the history of the United States and of the world, and to examine the past from diverse perspectives. Students who earn the AA-T in History will be able to apply historical reasoning to the study of the past and to think in terms of causation, context, chronology, and change and continuity. Students will also be able to utilize historical method through posing questions and conducting research, analyzing evidence, and articulating defensible conclusions.

2. Catalog Description

The Associate of Arts in History for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in History at a California State University. With the completion of the AA-T in History, students will possess foundational knowledge and skills that comprise the core content of the first two years of many four-year programs in History.

The AA-T in History requires students to meet both of the following:

(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

Students must earn a C or better in all courses required for the major or area of emphasis.

3. Program Requirements

Major Requirements

HIST 6	Modern World History	3
HIST 8	United States History to 1877	3
HIST 10	United States History 1877 to Present	3
HIST 12	World History I	3
HIST 14	World History II	3
HIST 20	Political History of the Middle East	3
OR		
HIST 30	History of the African American	3
OR		
ANTH 33	Ancient Mesoamerica	3
		18 units

General Education Requirements

Intersegmental General Education Transfer Curriculum	37
OR	
CSU General Education-Breadth Requirements	48
Transferable electives as needed	

Total Units 60

4. Background and Rationale

The Associate of Arts in History for Transfer is a new degree at Butte College. The History faculty recognizes the value of the AA-T degree. The AA-T degree creates transfer pathways for students to four-year universities, provides a guarantee of admission to a CSU, and grants priority admission into a similar program of study (History) at a student's local CSU. To facilitate student transfer to the History program of a CSU, the faculty has elected to fully align the major requirements for the AA-T with the established Transfer Model Curriculum.

For List B Group 2, the History faculty decided to list only one course: HIST 6 - Modern World History. The course is an in-depth study of world history in the late modern era. Because the majority of History majors at Butte College will likely transfer to CSU Chico, the faculty designated HIST 6 as a major requirement so that students who transfer to CSU Chico will enter the History program having completed three of the five core courses required for their Bachelor of Arts in History. (An articulation agreement is already in place between HIST 6 and CSU Chico's HIST 103. Requiring HIST 6 for the major does not alter the alignment of Butte's AA-T with the TMC.)

Looking ahead, the Butte College History faculty will create a new course in Historical Method and Historiography for articulation with the same course at CSU Chico. Students who opt to take the course will then have completed four of the five core courses required for the History major at CSU Chico.

Criteria B. Need

5. Enrollment and Completer Projections

Not applicable

6. Place of Program in Curriculum/Similar Programs

The Associate of Arts in History for Transfer is a new degree; it does not replace any existing program. Currently, Butte College students whose goal is a Bachelor of Arts in History must wait until transfer to a four-year university to begin an official program of study in their major.

With the AA-T in History, students will have the opportunity to declare a major program of study and earn a degree in the major during their first two years of college.

The overall impact of this program on other programs, course offerings, and enrollment will be minimal. The program will not require significant changes to the History curriculum or schedule. The courses designated as major requirements already exist in the schedule to meet United States History transfer requirements, World History requirements of the Liberal Studies major, and diversity/global cultures General Education requirements. Further, current Butte College students who intend to major in History after transfer to a four-year university already enroll in these classes.

The major change introduced by the AA-T in History is that Butte College students will have a clear transfer pathway to a History program at a four-year university. The AA-T in History also supports the Butte College Strategic Direction that calls for a focus on student success by developing a "career and transfer pathways model that results in an increased number of transfers and improves transition to the workforce."

7. Similar Programs at Other Colleges in Service Area

Not applicable

8. – 12.

Not applicable

Criteria C. Curriculum Standards

13. Display of Proposed Sequence

Not applicable

14. Transfer Documentation

Attached

Criteria D. Adequate Resources

Existing resources are sufficient to meet the requirements of this new degree. The Associate of Arts in History for Transfer is not expected to attract new enrollments to the college. The degree will not significantly increase demand for library and learning resources, and no new facilities or equipment are needed to support this degree. An adequate pool of full-time and associate faculty with the appropriate qualifications is already in place.

Criteria E. Compliance

The Associate of Arts in History for Transfer at Butte College aligns with the History Transfer Model Curriculum.

History Transfer Model Curriculum

CCC Major or Area of Emphasis: History

CSU Major or Majors: History

Total units: 18 (all units are semester units)

Rev. 5/23/2011

Template #1004

In the four columns on the right, enter the course identifier, course title and number of units of a course that is comparable to the course indicated for the TMC (in the far left column). If the course may be double-counted, put an X in the GE column.

The units indicated in the TMC are semester units – and they are minimum units. All courses must be CSU transferable. Where there is an indicated C-ID descriptor, you are certifying that your course is comparable. Where no reference descriptor is indicated, discipline faculty should compare the existing course to the sample course description(s) provided in the TMC at <http://www.c-id.net/degreereview.html> and attach the appropriate report from ASSIST showing the required transferability status (i.e., CSU transferable, general education, or major preparation at CSU).

History Transfer Model Curriculum		Associate in Arts degree in History for transfer College Name: Butte College Program Requirements			
Course Title (units)	C-ID Designation	Course ID	Course Title	Units	GE
Required Core: 6 units					
History of the United States I (3)	HIST 130	HIST-8	United States History to 1877	3	<input checked="" type="checkbox"/>
History of the United States II (3)	HIST 140	HIST-10	United States History 1877 to Present	3	<input checked="" type="checkbox"/>
List A: 6 units					
World History I (3) or Western Civilization I (3)	HIST 150 or HIST 170	HIST-12	World History I	3	<input checked="" type="checkbox"/>
World History II (3) or Western Civilization II (3)	HIST 160 or HIST 180	HIST-14	World History II	3	<input checked="" type="checkbox"/>
List B (one course from each group): 6 units					
Group 1:					
World History I or II (if not used in List A)(3)	HIST 150 or HIST 160				<input type="checkbox"/>
Any history course not pertaining to the US or Europe articulated as fulfilling CSU GE Area C or D (3)		HIST-20	Political History of the Middle East	3	<input checked="" type="checkbox"/>
Any course from the humanities or social sciences (including history) that addresses any historically under-represented groups or non-western subjects articulated as fulfilling CSU GE Area C or D (3)		HIST-30 ANTH-33	History of the African American Ancient Mesoamerica	3 3	<input checked="" type="checkbox"/> X
Any course in a language other than English which is articulated as fulfilling CSU GE Area C2 (3)					<input type="checkbox"/>
Group 2:					
Any history course (including List A courses, if not used above) or any non-history course from the humanities or social sciences related to history articulated as fulfilling CSU GE Area C or D or any introductory level social sciences course articulated as fulfilling CSU GE Area D (3)		HIST-6	Modern World History	3	<input checked="" type="checkbox"/>
Total Units for the Major:	18		Total Units for the Major:	18	
Total Units that may be double-counted:					18

AA-T Degree in Psychology

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives

The Associate of Arts in Psychology for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in Psychology at a California State University. With the completion of the AA-T in Psychology, students will possess foundational knowledge and skill that comprise the core content of the first two years of many four-year programs in Psychology.

A student earning the AA-T in Psychology will be able to identify the major concepts, theoretical perspectives, research methods, core empirical findings, and historic trends in psychology from diverse perspectives. Students who earn the AA-T in Psychology will be able to critically evaluate research reports and synthesize a body of research findings. Students will also be able to develop testable hypotheses and select appropriate research design to test hypotheses.

2. Catalog Description

The Associate of Arts in Psychology for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in Psychology at a California State University. With the completion of the AA-T in Psychology, students will possess foundational knowledge and skill that comprise the core content of the first two years of many four-year programs in Psychology.

The AA-T in Psychology requires students to meet both of the following:

(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

Students must earn a C or better in all courses required for the major or area of emphasis.

3. Program Requirements

Major Requirements

Required core

MATH 18	Introduction to Statistics	3
PSY 1	Introduction to Psychology	3
PSY 7	Introduction to Research Methods in Psychology	3

List A

Select one of:

BIOL 1	Introduction to Biology	4
BIOL 2	Introduction to Human Biology	3
PSY 3	Introduction to Biological Psychology	3

List B

PSY 41	Socio-Cultural Context of Psychological Development	3
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List C

Select one of:

PSY 6	Abnormal Psychology	3
PSY 15	Lifespan Psychology	3
	Total units	18-19

General Education Requirements

Intersegmental General Education Transfer Curriculum	37
or	
CSU General Education-Breadth Requirements	48
Transferable electives as needed	

Total units	60
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4. Background and Rationale

The Associate of Arts in Psychology for Transfer is a new degree at Butte College. The Psychology faculty recognizes the value of the AA-T degree. The AA-T degree creates transfer pathways for students to four-year universities, provides a guarantee of admission to a CSU, and grants priority admission into a similar program of study (Psychology) at a student's local CSU. To facilitate student transfer to the Psychology program of a CSU, the faculty has elected to fully align the major requirements for the AA-T with the established Transfer Model Curriculum.

Criteria B. Need

5. Enrollment and Completer Projections

Not applicable

6. Place of Program in Curriculum/Similar Programs

The Associate of Arts in Psychology for Transfer is a new degree; it does not replace any existing program. Currently, Butte College students whose goal is a Bachelor of Arts in Psychology must wait until transfer to a four-year university to begin an official program of study in their major. With the AA-T in Psychology, students will have the opportunity to declare a major program of study and earn a degree in the major during their first two years of college.

The following courses have been created and aligned with the Course Identification Numbering System to support the new AA-T in Psychology:

- PSY 3: Introduction to Biological Psychology
- PSY 7: Introduction to Research Methods in Psychology
- PSY 15: Lifespan Psychology

The following courses have been updated to align with the Course Identification Numbering System to support the new AA-T in Psychology:

- PSY 6: Abnormal Psychology

The overall impact of this program on other programs, course offerings, and enrollment will be minimal. The program will require minor modifications to the Psychology schedule to ensure that students are able to complete the AA-T degree. The courses designated as major requirements will satisfy General Education requirements.

The major change introduced by the AA-T in Psychology is that Butte College students will have a clear transfer pathway to a Psychology program at a four-year university. The AA-T in Psychology also supports the Butte College Strategic Direction that calls for a focus on student success by developing a “career and transfer pathways model that results in an increased number of transfers and improves transition to the workforce.”

7. Similar Programs at Other Colleges in Service Area

Not applicable

8. – 12.

Not applicable

Criteria C. Curriculum Standards

13. Display of Proposed Sequence

Not applicable

14. Transfer Documentation

Attached

Criteria D. Adequate Resources

Existing resources are sufficient to meet the requirements of this new degree. The Associate of Arts in Psychology for Transfer is not expected to attract new enrollments to the college. The degree will not significantly increase demand for library and learning resources, and no new facilities or equipment are needed to support this degree. An adequate pool of full-time and associate faculty with the appropriate qualifications is already in place.

Criteria E. Compliance

The Associate of Arts in Psychology for Transfer at Butte College aligns with the Psychology Transfer Model Curriculum.

Psychology Transfer Model Curriculum
CCC Major or Area of Emphasis: Psychology
CSU Major or Majors: Psychology
Total units: 18- 21 (*all units are semester units*)

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 Template #1002

In the four columns on the right, enter the course identifier, course title and number of units of a course that is comparable to the course indicated for the TMC (in the far left column). If the course may be double-counted with either CSU-GE or IGETC, put an X in the GE column.

The units indicated in the TMC are semester units – and they are minimum units. All courses must be CSU transferable. Where there is an indicated C-ID descriptor, you are certifying that your course is comparable. Where no reference descriptor is indicated, discipline faculty should compare the existing course to the sample course description(s) provided in the TMC at <http://www.c-id.net/degreereview.html> and attach the appropriate report from ASSIST showing the required transferability status (i.e., CSU transferable, general education, or major preparation at CSU).

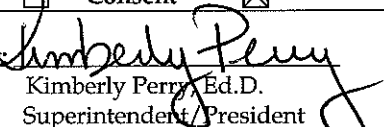
Psychology Transfer Model Curriculum		Associate in Arts degree in Psychology for transfer College Name: Butte Program Requirements			
Course Title (units)	C-ID (or TCSU) Designation	Course ID	Course Title	Units	GE
Required Core: 9-11 units					
Elementary Statistics (Psychological, Behavioral, or Social Science Statistics preferred) (3-4)	STAT 120 (TCSU)	MATH-18	Introduction to Statistics	3	<input checked="" type="checkbox"/>
General Psychology (3)	PSY 110	PSY-1	Principles of Psychology	3	<input checked="" type="checkbox"/>
Research Methods in Psychology (with or without lab) (3-4)	PSY 200 or PSY 205	PSY-7	Introduction to Research Methods in Psychology	3	<input type="checkbox"/>
List A (select one): 3-4 units					
Introduction to Biology (3-4)		BIOL-1	Introduction to Biology	4	<input checked="" type="checkbox"/>
Human Biology (3-4)		BIOL-2	Introduction to Human Biology	3	<input checked="" type="checkbox"/>
Introduction to Biological Psychology (3-4)	PSY 150	PSY-3	Introduction to Biological Psychology	3	<input type="checkbox"/>
List B (select one): 3 or more units					
Any List A course not used above. (3-4)					<input type="checkbox"/>
Any course that has articulation as lower division preparation for the psychology major at a CSU. (3 or more units)		PSY-41	Socio-Cultural Context of Psychological Development	3	<input checked="" type="checkbox"/>
List C (select one): 3 or more units					
Any courses not selected above, any CSU transferable psychology courses ⁱⁱ , and/or other courses that are lower division preparation for the psychology major at a CSU or UC- in or outside of the discipline. (3 or more units)		PSY-6 PSY-15	Abnormal Psychology Lifespan Psychology	3 3	<input checked="" type="checkbox"/>
Total Units for the Major:	18-21		Total Units for the Major:	18-19	
			Total Units that may be double-counted:		15-16

ⁱ If a C-ID descriptor has been finalized, it may be entered in this column. http://www.c-id.net/descriptors/view_final

ⁱⁱ At least one course option under Category C must be articulated as general education or major preparation at CSU. Attach the appropriate report from ASSIST showing the required transferability status (i.e., CSU transferable, general education, or major preparation at CSU).

Butte-Glenn Community College District
Meeting of the Board of Trustees

December 7, 2011

Subject: Approval of Personnel Consent Agenda	Item No: 11-6736 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Human Resources	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Kimberly Perry, Ed.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve the personnel agenda, as follows:

VICE PRESIDENT

1. Ratification of Employment Contract, Vice President for Student Learning and Economic Development
- Dr. Samia Yaqub

MANAGEMENT

2. Director for Facilities, Planning and Management (Due to Incumbent Retirement) - Kenneth Albright
40 hours per week, 12 months per year
Status: Probationary
Salary: MSC 24
Effective: January 17, 2012
3. Director for Human Resources (Due to Incumbent Retirement) - Jamie Cannon
40 hours per week, 12 months per year
Status: Probationary
Salary: MSC 24
Effective: February 6, 2012

ACADEMIC

4. Employment of Temporary Instructors, Fall Semester 2011 - Todd Boothe, Windsor Buzza, Jacob Sjolund
Part-time instructors recommended for employment, effective Fall Semester 2011, per EC 87482.5
5. Employment of Temporary Instructors, Winter Session - George Barber, David Blackney, Alan Clark, Brian Collins, Sam Ferro, Tonia Fridrich, Victor Ibarra, Gina Maclean, Greg McFadden, Scott McLean, Jason Morris, Kim Scott, Robert Snelling, Seth Vader, Shanna Vela
Part-time instructors recommended for employment effective Winter Session, 2011, per EC 87482.5

CLASSIFIED

6. Employment of Clerk II (50%), Foundation (Due to Ongoing Need) - Stacey Evans
20 hours per week, 12 months per year
Status: Probationary
Salary: Range 10
Effective: January 3, 2012
7. Employment of Clerk II (50%), Contract Education, Training and Development (Due to Incumbent Resignation)
- Laurette Masingale
20 hours per week, 9 months per year
Status: Probationary
Salary: Range 10
Effective: January 3, 2012
8. Employment of Call Center Representative (60%), Call Center (Due to Incumbent Resignation) - Cassandra Dixon
24 hours per week, 12 months per year
Status: Probationary
Salary: Range 12
Effective: January 3, 2012