



Butte-Glenn Community College District  
Board of Trustees  
3536 Butte Campus Drive  
Oroville, CA 95965

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Notice of Regular Meeting  
January 25, 2012  
3:00 PM  
District Board Room  
Student and Administrative Services Building

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*Butte College provides quality education, services, and workforce training to students who aspire to become productive members of a diverse, sustainable, and global society. We prepare our students for life-long learning through the mastery of basic skills, the achievement of degrees and certificates, and the pursuit of career and transfer pathways.*

## AGENDA

### Call to Order

Mr. William McGinnis, President  
Mr. Louis Cecchi, Vice President  
Mr. Fred R. Perez, Clerk  
Mr. Michael Boeger  
Mr. Tom Lando  
Mr. Thomas McLaughlin  
Mr. David Vodden  
Ms. Maggie Dalton, Student Trustee

### Pledge of Allegiance to the Flag

#### 1. Agenda Approval

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#### 2. Spotlight Presentation

Planning and Information - Information Technology

#### 3. Public Comments on Consent Agenda Items

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*Since no discussion of individual items will occur, this time is set aside for comments on the Consent Agenda.*

#### 4. Consent Agenda

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Approval of Minutes - December 7, 2011	Action	
Approval of New Courses	Action	12-6737
Approval of New Associate for Transfer Degree in English	Action	12-6738
Authorization for Board Travel	Action	12-6739
Approval of Warrants	Action	12-6740
Ratification of Contracts	Action	12-6741
Contract Approval: Professional Services, California Community Colleges (CCC) System-Wide Help Desk Services	Action	12-6742
Establishment of Non-Resident Tuition Fee, 2012-2013	Action	12-6743
Approval of Personnel Consent Agenda	Action	12-6744
<u>Management/Supervisory/Confidential Employees</u>		
Change of Title		
<u>Academic Contract Employees</u>		
Employment and Change of Status		
<u>Academic Temporary Employees</u>		
Employment		

Classified Employees

Employment and Change of Status

Temporary Employees

Employment of substitute and seasonal/on-call employees, professional experts, and interns

5. Information-Reports

Academic Senate President's Report  
Classified Senate President's Report  
Student Trustee Comments  
Superintendent/President's Report  
Public Comments on Items Not on the Agenda

*The public may address the Board on items within the Board's jurisdiction with comments limited to five minutes.*

Board Comments

6. Administration

Proposed Revision of Board Policies	Information	12-6745
Review of Accreditation Midterm Report	Information	12-6746

7. Future Dates and Reports

February 29, 2012	Regular Meeting	Main Campus	3:00 p.m.
March 28, 2012	Regular Meeting	Main Campus	3:00 p.m.

8. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54957:

a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Education Code sections 76030, et seq.:

b. CONSIDERATION OF STUDENT DISCIPLINE/EXPULSION

9. Adjournment

For Information concerning this Agenda, please contact:  
Butte College President's Office  
3536 Butte Campus Drive  
Oroville, CA 95965  
(530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



Butte-Glenn Community College District  
Board of Trustees  
3536 Butte Campus Drive  
Oroville, CA 95965

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Minutes of Regular Meeting  
December 7, 2011

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The Board of Trustees of the Butte-Glenn Community College District met in regular session on Wednesday, December 7, 2011, in the Board Room at Butte College in Oroville, California.

**Board Members Present**

Mr. Michael Boeger  
Mr. Louis Cecchi  
Mr. Tom Lando  
Mr. William McGinnis  
Mr. Thomas McLaughlin  
Mr. Fred R. Perez  
Mr. David Vodden  
Ms. Maggie Dalton, Student Trustee

**Staff Members Present**

Dr. Kimberly Perry, Superintendent/President  
Mr. Les Jauron, Vice President  
Mr. Andy Suleski, Vice President  
Mr. Allen Renville, Vice President  
Dr. Samia Yaqub, Interim Vice President  
Dr. Kenneth Bearden, Academic Senate President  
Mr. Peter Dahl, Classified Senate President  
Mr. David Danielson, Dean of Instruction  
Ms. Kam Bull, Dean of Instruction  
Ms. Karen Micalizio, Dean of Special Programs  
Mr. Rudy Flores, Dean of Instruction  
Mr. Jack Lemley, Director of Auxiliary Services  
Mr. Trevor Stewart, Director of Business of Services  
Mr. John Gliha, Foundation Executive Director  
Ms. Claudia Trujillo, Director of Human Resources  
Mr. Craig Rigsbee, Athletic Director  
Ms. Lisa DeLaby, Public Relations Director  
Ms. Denise Adams, Director of Health Programs  
Dr. Luozhu Cen, Dean of Instruction  
Dr. Teresa Ward, Interim Dean of Instruction  
Ms. Sherrie Alexander, Director of TRiO  
Ms. Renee Carini, Director of the Student Health Clinic  
Ms. Maureen Hernandez, Mental Specialist, Student Health Clinic  
Ms. Teri Jo Buckman, Staff, Student Health Clinic  
Mr. Dave Stephens, Staff  
Mr. Chris Palmarini, Staff

**Visitors**

Mr. Christopher Clifford

**Pledge of Allegiance to the Flag**

Trustee Cecchi led the Pledge of Allegiance to the Flag.

**1. Agenda Approval**

It was moved by Trustee Perez, seconded by Trustee Cecchi, to approve the agenda as presented.  
Motion carried unanimously; student trustee - aye.

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2. **Spotlight Presentation**

Student Services – Student Health Clinic

Ms. Renee Carini, Director of the Student Health Clinic, presented an overview of the services provided by the clinic to Butte College students.

3. **Annual Organization of Governing Board for 2012, 11-6726**

- Election of President – a unanimous ballot was cast for Mr. William McGinnis
- Election of Vice President – a unanimous ballot was cast for Mr. Louis Cecchi
- Election of Clerk – a unanimous ballot was cast for Mr. Fred Perez
- Trustee Perez was appointed to represent the Board of Trustees on the Foundation Board
- Superintendent/President Kimberly Perry was appointed Secretary to the Board.
- Designation of Meeting Dates, Times and Places
- It was moved by Trustee Lando, seconded by Trustee Perez, to approve the following meeting dates on the main campus (except as noted), for 2012, at a regular starting time of 3 p.m. Motion carried unanimously; student trustee - aye.

January 25

July 11

February 29

August 8

March 28

September 12

April 25 (Glenn County)

October 10 (Glenn County)

May 23

November 7

June 27

December 5

4. **Public Comments on Consent Agenda Items**

There were no public comments.

5. **Approval of Consent Agenda, Items 11-6727 to 11-6736**

It was moved by Trustee Vodden, seconded by Trustee Perez, to approve the consent agenda as presented. Motion carried unanimously; student trustee - aye.

Mr. Suleski provided background information on the successful candidate for Director of Facilities Planning and Management.

Trustee Boeger commented on the various contracts approved and commended staff on their efforts.

6. **Information-Reports**

**Academic Senate President's Report** – Dr. Kenneth Bearden

Dr. Bearden distributed a copy of the latest SLO Lane publication, and reported that the job description for the SLO Coordinator has been finalized. Additionally, he reported that two members of the statewide Academic Senate will be meeting with the Butte College Learning Council to discuss strategic scheduling of courses.

**Classified Senate President's Report** – Mr. Peter Dahl

Mr. Dahl reported that Cari Plyley and Norma Talley participated in a participatory governance presentation at the recent CCLC convention. He also reported that Norma Talley was elected 4CS statewide treasurer, and that the next Classified Senate Book sale will be held February 14-15.

**Student Trustee Comments** – Ms. Maggie Dalton

Ms. Dalton reported that Eric Chisler has resigned as A.S. President, and that Josie Hall has stepped in for the remainder of the year. She also reported that the A.S. approved funding of upgrades to the Culture & Community Center and the Sustainability Resource Center, as well as a Trash Talkers/Waste Advisors program to educate students on how to use the recycling and composting containers on campus; work has also begun on converting some space in the Chico Center to a Student Lounge.

**Superintendent/President's Report - Dr. Kimberly Perry**

Dr. Perry started her comments by remembering the December 7 attack on Pearl Harbor, and congratulating Dr. Samia Yaqub as the new permanent Vice President of Student Learning and Economic Development. Additionally, she reported:

- The food pantry collected 68 holiday food baskets, with 36 distributed for Thanksgiving, and the remaining, plus any additional donations, to be given away for the remaining holidays.
- Our Nursing Department received full approval for another seven years from the California Board of Registered Nursing
- Our Respiratory Care Program was awarded continuing accreditation to the A.S. Degree program.
- Our Paramedic Program was recently surveyed by the Committee on Accreditation of Educational Programs for EMS Professions and received a very positive response.
- At a recent tournament, the Butte College Speech and Debate Team received ten awards, including team and overall performance awards.
- Butte College was recently visited by Rabobank executives, who were very impressed by our programs.

In closing Dr. Perry wished everyone safe travels, good times, and good food over the holiday season.

**Public Comments on Items Not on the Agenda**

There were no public comments.

**Board Comments**

Trustee Vodden reported on his attendance at the CCLC convention in San Jose, and his excitement about what the future holds for education.

Trustee Lando reported his attendance at the CCLC convention and the positive comments he received about Butte College.

Trustee Boeger commented that the only way to battle the issues facing education is to continue to vote.

Trustee Perez reported that the Foundation will hold its Spring Gala on March 17, 2012.

Trustee McGinnis made the following appointments:

- Audit Committee: Trustees Boeger, McLaughlin, Vodden
- Superintendent/President Evaluation: Trustees Cecchi, Perez, Lando
- Accreditation: Trustee McGinnis
- Board Policies: Trustee McGinnis

**7. Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

- Pursuant to Education Code Section 76030, the Board took action to permanently expel a student.

**8. Adjournment**

Board President McGinnis adjourned the meeting at 2:25 p.m. in memory of Pearl Harbor Day.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Approval of New Courses	<b>Item No:</b> 12-6737 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Student Learning & Economic Development	<b>Action</b> <input checked="" type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Dr. Samia Yaqub Vice President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Background**

The courses described in the attached have been developed by various instructional areas on campus in an effort to upgrade their present curriculum.

**Status**

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached courses. The Vice President for Learning concurs with these approvals.

**Recommendation**

It is recommended that the Board of Trustees approve the new courses as described in the attached.

## NEW COURSES

### ACCOUNTING (ACCT)

#### **ACCT 30 - Accounting Capstone**

**4 Units**

Prerequisite(s): ACCT 4, ACCT 100, ACCT 110, BCIS 85

Recommended Preparation: Reading Level IV; English Level III; Math Level IV

Transfer Status: CSU

68 hours Lecture

The Capstone course is the culmination of the accounting knowledge learned in previous courses (ACCT 20, ACCT 2, ACCT 4, ACCT 100, and ACCT 110) preparing students to enter the accounting workforce. The course involves substantial accounting simulations where students apply the accounting cycle, prepare supporting work-papers, create budgets and variance analysis, and synthesize their accounting skills. This course will assist students in preparing for the American Institute of Professional Bookkeepers' certification exam.

### HISTORY (HIST)

#### **HIST 3 - World History to 1500**

**3 Units**

Recommended Preparation: Reading Level V; English Level IV

Transfer Status: CSU/UC (Approval pending)

51 hours Lecture

This course is a survey of the development of world civilizations from prehistoric humans to 1500. Major themes include: broad patterns of change; dynamics of race, class, gender and ethnicity; reciprocal influence between the physical environment and human societies; and ways in which human groups have interacted with one another. In addition, the course examines distinctive forms of political, social, and economic organization, and significant scientific achievements, cultural developments, and belief systems. The course also provides an introduction to historical method.

#### **HIST 5 - World History since 1500**

**3 Units**

Recommended Preparation: Reading Level V; English Level IV

Transfer Status: CSU/UC (Approval pending)

51 hours Lecture

This course is a survey of the development of world civilizations since 1500. Major themes include: broad patterns of change; dynamics of race, class, gender and ethnicity; reciprocal influence between the physical environment and human societies; and ways in which human groups have interacted with one another. In addition, the course examines distinctive forms of political, social, and economic organization, and significant scientific achievements, cultural developments, and belief systems. The course also provides an introduction to historical method.

### NATURAL RESOURCES (NR)

#### **NR 70 - Geospatial Data Applications**

**2 Units**

Recommended Preparation: AB 25

Transfer Status: CSU

17 hours Lecture/51 hours Lab

This course is an introduction to applied Geographical Information Systems (GIS) and provides the knowledge and practical experience necessary to develop skills in the acquisition of Global Positioning System's (GPS) data and its application to (GIS) for presentation and use in precision agriculture, field biology/botany, natural resources and park-land management, as well as heavy equipment operation. No previous GIS experience is assumed. Graded only.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Approval of New Associate for Transfer Degree in English	<b>Item No:</b> 12-6738 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Student Learning & Economic Development	<b>Action</b> <input checked="" type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Dr. Samia Yaqub Vice President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Background**

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major).

**Status**

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached AA-T Degree in English. The Vice President for Student Learning concurs with this approval.

**Recommendation**

It is recommended that the Board of Trustees approve the new degree as described in the attached.

## Criteria A. Appropriateness to Mission

### 1. Statement of Program Goals and Objectives

The Associate of Arts in English for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in English at a California State University. With the completion of the AA-T in English, students will possess foundational knowledge and skills that comprise the core content of the first two years of many four-year programs in English.

The purpose of the English major is to provide students with effective learning opportunities that help them to acquire knowledge, skills, and experiences appropriate to an educated, literate citizen. A student earning the AA-T in English will be able to explore the areas of American, British and international literature; composition and rhetoric; and creative writing. The English major provides a broad and balanced curriculum designed to foster critical reading and writing practices, wide-ranging interpretive abilities, and greater historical and cultural awareness.

### 2. Catalog Description

The Associate of Arts in English for Transfer creates a transfer pathway for students who plan to complete a Bachelor of Arts in English at a California State University. With the completion of the AA-T in English, students will possess the foundational knowledge and skills that comprise the core content of the first two years of many four-year programs in English.

The AA-T in English requires students to meet both of the following:

(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

Students must earn a C or better in all courses required for the major or area of emphasis.

### 3. Program Requirements

#### Major Requirements

ENGL 4	Introduction to Literature	3
ENGL 11	Communication and Critical Thinking	3
<b>AND</b>	6 Units From the Following:	
ENGL 8	English Literature I	3
ENGL 10	English Literature II	3
ENGL 14	U.S. Literature I	3
ENGL 16	U.S. Literature II	3
ENGL 20	Introduction to Poetry	3
<b>AND</b>	3 Units From the Following (or from any course not taken from above)	

ENGL 6	Creative Writing	3
ENGL 15	Film as Literature	3
ENGL 21	Mythology	3
ENGL 25	Introduction to Shakespeare	3
<b>AND</b>	3 Units From the Following (or from any course not taken from above)	
ENGL 26	Queer Film and Literature	3
ENGL 31	Existential Literature	3
ENGL 35	Cross-Cultural Film and Literature	3
ENGL 45	Latino Literature	3
ENGL 47	Native American Literature	3
		18 units

#### General Education Requirements

Intersegmental General Education Transfer Curriculum	37
<b>OR</b>	
CSU General Education-Breadth Requirements	39
Transferable electives	3-5

**Total Units** 60

#### 4. Background and Rationale

The Associate of Arts in English for Transfer is a new degree at Butte College. The English faculty recognizes the value of the AA-T degree. The AA-T degree creates transfer pathways for students to four-year universities, provides a guarantee of admission to a CSU, and grants priority admission into a similar program of study (English) at a student's local CSU. To facilitate student transfer to the English program of a CSU, the faculty has elected to fully align the major requirements for the AA-T with the established Transfer Model Curriculum.

#### Criteria B. Need

##### 5. Enrollment and Completer Projections

Not applicable

##### 6. Place of Program in Curriculum/Similar Programs

The Associate of Arts in English for Transfer is a new degree; it does not replace any existing program. Currently, Butte College students whose goal is a Bachelor of Arts in English must wait until transfer to a four-year university to begin an official program of study in their major. With the AA-T in English, students will have the opportunity to declare a major program of study and earn a degree in the major during their first two years of college.

The overall impact of this program on other programs, course offerings, and enrollment will be minimal. The program will not require significant changes to the English curriculum or schedule. The courses designated as major requirements already exist in the schedule to meet English transfer requirements, English requirements of the Liberal Studies major, and U.S. Diversity/Global Cultures General Education requirements. Further, current Butte College students who intend to major in English after transfer to a four-year university already enroll in these classes.

The major change introduced by the AA-T in English is that Butte College students will have a clear transfer pathway to an English program at a four-year university. The AA-T in English

also supports the Butte College Strategic Direction that calls for a focus on student success by developing a “career and transfer pathways model that results in an increased number of transfers and improves transition to the workforce.”

**7. Similar Programs at Other Colleges in Service Area**

Not applicable

**8. – 12.**

Not applicable

**Criteria C. Curriculum Standards**

**13. Display of Proposed Sequence**

Not applicable

**14. Transfer Documentation**

Attached

**Criteria D. Adequate Resources**

Existing resources are sufficient to meet the requirements of this new degree. The degree will not significantly increase demand for library and learning resources, and no new facilities or equipment are needed to support this degree. An adequate pool of full-time and associate faculty with the appropriate qualifications is already in place.

**Criteria E. Compliance**

The Associate of Arts in English for Transfer at Butte College aligns with the English Transfer Model Curriculum.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Authorization for Board Travel	<b>Item No:</b> 12-6739 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Administration	<b>Action</b> <input checked="" type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Kimberly Perry, Ed.D. Superintendent/President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Status**

Trustees McGinnis, Lando, and Vodden seek authorization to attend the Community College League's Trustee Workshop and Legislative Conference, which will be held January 27-30 in Sacramento.

**Recommendation**

It is recommended that the Board authorize Trustees McGinnis, Lando, and Voldden to travel as requested.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Approval of Warrants	<b>Item No:</b> 12-6740 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Finance	<b>Action</b> <input checked="" type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b> _____ Kimberly Perry, Ed. D. Superintendent/President

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of November 17, 2011 to January 10, 2012.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	548995 - 550369	\$ 5,850,357.40
Payroll	471960 - 473182	\$ 5,426,287.26
Financial Aid	116092 - 116415	\$ 653,370.80

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Ratification of Contracts	<b>Item No:</b> 12-6741 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Finance/Contracts	<b>Action</b> <input checked="" type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Background**

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

**Status**

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the months of November and December 2011. The Superintendent/President or Vice President for Administration has executed the necessary documents.

**Recommendation**

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District  
Contracts Ratification Report  
Contracts, Grants and Change Orders Signed by the Superintendent/President or Designee  
November and December 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
7/1/11	2/28/13	BOG, California Community Colleges Chancellor's Office	Grant Agreement Amendment Management of the Transfer Counselor Web Site	\$150,000.00	TRANSFER COUNSELING	Renville
1/23/12	5/23/12	Chico Unified School District	Facility Use Agreement Spring 2012	(\$309.38)	CHICO/GLENN CTRS	Yaqub
1/12/12	1/12/12	Paradise Alliance Church	Facility Use Agreement	(\$345.00)	PUBLIC SAFETY	Yaqub
12/8/11	12/8/11	Paradise Alliance Church	Facility Use Agreement	(\$345.00)	PUBLIC SAFETY	Yaqub
7/1/11	6/30/12	Glenn County Sheriff's Office	Filing Range Use Agreement	\$0.00	PUBLIC SAFETY	Yaqub
1/14/12	1/14/12	CA Department of Alcoholic Beverage Control	Daily License Application for Foundation/Athletics Crab Feed Event	\$0.00	FOUNDATION	Jauron
11/14/11	6/30/12	CA Employment Development Department	Amendment to Trade Act Agreement decreasing funding for student bookstore expenses	(\$800.00)	CAREER & EMPLOY SVCS	Renville
11/14/11	6/30/12	CA Employment Development Department	Amendment to Trade Act Agreement increasing funding for student tuition	\$800.00	CAREER & EMPLOY SVCS	Renville
10/21/11	12/16/11	Sainte Partners II, L.P./Sainte 51, L.P.	Internship Agreement	\$0.00	CAREER & EMPLOY SVCS	Renville
1/1/09	12/31/12	Renown Health Inc.	Clinical Affiliation Agreement Amendment to extend term	\$0.00	HEALTH OCCUPNS	Yaqub
1/1/10	12/31/13	Providence Health & Services Washington	Clinical Affiliation Agreement Amendment to extend term	\$0.00	HEALTH OCCUPNS	Yaqub
12/1/11	12/31/13	County of Butte Department of Behavioral Health	Clinical Affiliation Agreement	\$0.00	HEALTH OCCUPNS	Yaqub
11/1/11	11/1/13	Catholic Healthcare West Mercy Medical Center Redding	Clinical Affiliation Agreement Exhibit C Addendum to Student Training Agreement identifying students	\$0.00	HEALTH OCCUPNS	Yaqub
12/9/11	12/9/16	RyugakuSite.com, Inc.	International Recruiting Services	(\$700)/semester (first 2)/student	RECRUIT & OUTREACH	Renville
11/22/11	11/22/16	Mayssa Monte Souza De Assis	International Recruiting Services	(\$700)/semester (first 2)/student	RECRUIT & OUTREACH	Renville
11/22/11	11/22/16	Pacific Ocean Company Ltd	International Recruiting Services	(\$700)/semester (first 2)/student	RECRUIT & OUTREACH	Renville
11/22/11	11/22/16	EAA EduLink	International Recruiting Services	(\$700)/semester (first 2)/student	RECRUIT & OUTREACH	Renville
11/22/11	11/22/16	Solomon EDU	International Recruiting Services	(\$700)/semester (first 2)/student	RECRUIT & OUTREACH	Renville
11/22/11	11/22/16	China Pathway	International Recruiting Services	(\$700)/semester (first 2)/student	RECRUIT & OUTREACH	Renville
1/1/12	12/31/12	Ray Morgan Company	Copier Maintenance Agreement	Est. Min. (\$1,820.28)	SBDC	Yaqub
10/1/11	3/31/12	Wendi Geplart	TRIO Veterans Upward Bound Grant Writing Services	(\$8,000.00)	TRIO	Renville
7/1/11	6/30/12	City of Chico	Community Block Grant Funds	\$20,000.00	SBDC	Yaqub
12/16/11	12/16/11	Ritchie Bros. Auctioneers (America) Inc.	Auction of Surplus Property	Commission on Gross Sales per Contract	AGRICULTURE	Yaqub
12/16/11	N/A	National Student Clearinghouse	Gainful Employment Reporting	\$0.00	INFO & PLANNING	Jauron

**Butte-Glenn Community College District  
Contracts Ratification Report  
Contracts, Grants and Change Orders Signed by the Superintendent/President or Designee  
November and December 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by District Department	Approved by District Administrator
12/20/11	12/20/12	ECON Media Group Inc, DBA OffCampushousing101.com	Website Agreement for Housing Services and Information to Students	\$0.00	RECRUIT & OUTREACH	Renville
1/1/12	6/30/12	County of Butte Department of Employment and Social Services	CALFRESH Outreach Services	\$24,900.00	FINANCIAL AID & SPECIAL PROGRAMS	Renville
11/22/11	3/31/12	Hollis Burkett	Services supporting California Corporate College CA Conservation Corps Career Pathway Project	(\$17,690.00)	ECON WORK DEV	Yaqub
11/1/11	12/31/11	Keith Sparkman	Services supporting California Corporate College	(\$5,000) + 10% Commission on Client Contracts	ECON WORK DEV	Yaqub
11/1/11	12/31/11	Leslie Larrabee	Services supporting California Corporate College	(\$10,920) + Approved Expenses	ECON WORK DEV	Yaqub
12/9/11	3/31/12	Bravo Expressions	Services supporting California Corporate College CA Conservation Corps Career Pathway Project	(\$1,300.00)	ECON WORK DEV	Yaqub
11/21/11	6/30/12	Jennifer Oliver	Services supporting California Corporate College CA Department of Corrections and Rehabilitation "Rehabilitation Skills Training Program"	(\$11,550.00)	ECON WORK DEV	Yaqub
11/21/11	6/30/12	David Bollinger	Services supporting California Corporate College CA Department of Corrections and Rehabilitation "Rehabilitation Skills Training Program"	(\$12,450.00)	ECON WORK DEV	Yaqub
12/1/11	N/A	Chlone Community College District	California Corporate College Membership MOU	\$500 annually	ECON WORK DEV	Yaqub
7/1/11	6/30/12	RM Associates	Services supporting Training & Development Institute Project	(\$10,800.00)	ECON WORK DEV	Yaqub
7/1/11	6/30/12	Rio Hondo College	Services supporting CCCO Discipline/Industry Collaborative for health Occupations Grant	(\$50,000.00)	HWT	Yaqub
7/1/11	6/30/12	Grossmont-Cuyamaca Community College District	Services supporting CCCO CTE Career Pathways for Allied Health Grant	(\$60,000.00)	HWT	Yaqub
9/28/11	12/20/11	Glenn Medical Center	Contract Education Services	\$3,947.80	CONTRACT ED	Yaqub
11/22/11	12/8/11	Lundberg Family Farms	Contract Education Services	\$324.40	CONTRACT ED	Yaqub
11/7/11	11/30/11	California Building Performance Contractors Association	CBPCA 2008 HERS Basic Certification Training	(\$24,900.00)	CONTRACT ED	Yaqub
5/16/11	5/16/12	California Building Performance Contractors Association	Amendment to Subcontract Building Performance Institute (BPI) Certification Training to amend term	\$0.00	CONTRACT ED	Yaqub
1/1/12	12/31/12	California Department of Fish & Game	Instructional Services Agreement Peace Officer Game Warden Academy	(\$15,000.00)	PUBLIC SAFETY	Yaqub
7/1/11	6/30/12	West Hills Community College District	CCCCO Secondary Circuit Assessment	\$20,007.00	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Santa Barbara Community College District	CCCCO Secondary Circuit Assessment	\$23,679.18	CCC TECH CENTER	Jauron
7/1/11	6/30/12	El Camino Community College District	CCCCO Secondary Circuit Assessment	\$17,266.75	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Merced College	CCCCO Secondary Circuit Assessment	\$10,098.00	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Coast Community College District	CCCCO Secondary Circuit Assessment	\$9,802.88	CCC TECH CENTER	Jauron
7/1/11	6/30/12	San Bernardino Community College District	CCCCO Secondary Circuit Assessment	\$25,887.42	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Southwestern College	CCCCO Secondary Circuit Assessment	\$10,284.75	CCC TECH CENTER	Jauron

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**Butte-Glenn Community College District  
Contracts Ratification Report  
Contracts, Grants and Change Orders Signed by the Superintendent/President or Designee  
November and December 2011**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Originated by: District Department	Approved by: District Administrator
7/1/11	6/30/12	California Community Colleges Chancellor's Office and Foundation for California Community Colleges	CCCCO Secondary Circuit Assessment	\$10,103.76	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Los Angeles Community College District	CCCCO Secondary Circuit Assessment	\$89,894.07	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Ohlone Community College District	CCCCO Secondary Circuit Assessment	\$9,060.93	CCC TECH CENTER	Jauron
7/1/11	6/30/12	San Mateo Community College District	CCCCO Secondary Circuit Assessment	\$28,821.87	CCC TECH CENTER	Jauron
7/1/11	6/30/12	Pasadena City College	CCCCO Secondary Circuit Assessment	\$8,408.79	CCC TECH CENTER	Jauron
12/16/11	12/31/12	Blackboard Inc.	Blackboard Learn BETA/PDP/Evaluation Software Schedule	\$0.00	TECH MEDIATED INSTR	Yaqub
6/30/11	1/23/12	Modern Building Inc.	Amendment to Lease-Leaseback Agreement Skyway Center to add Bid Alternates 1 and 2	\$633,335.00	FPM	Suleski
11/9/11	1/23/12	Modern Building Inc.	Lease-Leaseback Agreement Skyway Center Change Order No. 1	(\$55,258.00)	FPM	Suleski
11/9/11	1/23/12	Modern Building Inc.	Lease-Leaseback Agreement Skyway Center Change Order No. 2	(\$73,614.00)	FPM	Suleski
11/9/11	1/23/12	Modern Building Inc.	Lease-Leaseback Agreement Skyway Center Change Order No. 3	(\$71,625.00)	FPM	Suleski
11/9/11	1/23/12	Modern Building Inc.	Lease-Leaseback Agreement Skyway Center Change Order No. 4	(\$53,718.00)	FPM	Suleski

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**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Contract Approval: Professional Services, California Community Colleges (CCC) System-Wide Help Desk Services	<b>Item No:</b> 12-6742 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Finance/Facilities	<b>Action</b> <input checked="" type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Background**

On August 11, 2011, the district released Request for Proposals (RFP) "California Community Colleges (CCC) System-Wide Help Desk Services," inviting professionals/firms to submit their qualifications and proposals to provide help desk services for system-wide software applications for the California Community Colleges assisting students and staff in using these applications. This project is part of the district's Telecommunications Technology Infrastructure Programs (TTIP-North) grant from the California Community Colleges Chancellor's Office, has an estimated cost of \$472,858.87 for a five-year period, and is funded by the TTIP-North grant.

Six firms submitted qualification proposals. Upon completion of the district's technical evaluation process, four firms were selected for presentation interviews: Affiliated Computer Services, Inc. (ACS), a Xerox Company; Blackboard Inc.; SunGard; and Unicon, Inc.

**Status**

The district determined that award of the contract for RFP "California Community Colleges (CCC) System-Wide Help Desk Services," to ACS would serve the district's best interests as ACS: (1) has a clear understanding of the project objectives and has the resources available to promptly begin services; (2) has proposed to provide the required services for the not-to-exceed amount of \$472,858.87 over five years, which is fair and reasonable for the services to be provided; and (3) has qualified as a design professional through the district's request for proposal process.

The district proposes to award a contract to ACS pursuant to the above-described RFP for the not-to-exceed amount of \$472,858.87 and a five-year contract period.

**Recommendation**

It is recommended that the Board of Trustees authorize the district to enter into a contract with Affiliated Computer Services, Inc., to provide help desk services for system-wide software applications for the California Community Colleges, per the RFP and contract terms and conditions, for the not-to-exceed amount of \$472,858.87.

It is further recommended that the Board of Trustees authorize the district to execute appropriate contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Establishment of Nonresident Tuition Fee, 2012-2013	<b>Item No:</b> 12-6743 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Finance	<b>Action</b> <input checked="" type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Background**

Education Code Section 76140 requires each district governing board to establish the nonresident tuition fee not later than February 1 for the succeeding fiscal year. The Code specifies that one of seven options be used to establish the fee. These options include:

- The statewide average cost
- District average cost
- District average cost with 10% or more noncredit FTES
- Contiguous district
- No more than district average cost; no less than statewide average cost
- Highest year statewide average tuition
- No more than 12 comparable states' average tuition

**Status**

The District expects to generate an estimated \$1,222,500 in nonresident tuition for 2011-2012 based on a per unit fee of \$200. The fees paid by the nonresident students remain within the District for use in the general fund and are charged in addition to enrollment fees. No apportionment is received for nonresident students.

The Statewide average cost for 2012-2013 is \$179 per unit. The district average cost is \$210. The District will utilize Option 5 where the amount will be no less than the statewide average cost and no more than the district average cost.

**Recommendation**

It is recommended that the Board of Trustees maintain the nonresident tuition fee of \$200 per unit for the 2012-2013 academic year.

**Butte-Glenn Community College District**  
**Meeting of the Board of Trustees**  
**January 25, 2012**

<b>Subject:</b> Approval of Personnel Consent Agenda	<b>Item No:</b> 12-6744 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Human Resources	<b>Action</b> <input checked="" type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Recommendation**

It is recommended that the Board of Trustees approve the personnel agenda, as follows:

**MANAGEMENT**

1. Title Change - Catherine Swenson  
 From: Director Ed Net Contract Education, Northern California  
 To: Initiative Director/Training and Development/CCC Economic and Workforce Development Program  
 Effective: July 01, 2011

**ACADEMIC\***

2. Employment of Temporary, Fulltime, Non-Tenure Track, Nursing Instructor (Due to Ongoing Need) - Laurie Meyer  
 Status: Probationary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience.  
 Effective: Spring 2012 Semester Only
3. Employment of Temporary Instructors, Fall Semester 2011 - Bill Dawson, Robert Merrifield, Christopher Nicodemus, Robert Richardson  
 Part-time instructors recommended for employment, effective Fall Semester 2011, per EC 87482.5
4. Employment of Temporary Instructors, Winter Load Period - Attachment "A"  
 Part-time instructors recommended for employment effective Winter Session 2012, per EC 87482.5
5. Employment of Temporary Instructors, Spring 2012 - Attachment "B"  
 Part-time instructors recommended for employment, effective Spring Semester 2012, per EC 87482.5
6. Reassignment of Fulltime, Non-Tenure Track (Grant Funded) VESL Instructor (100%), to Fulltime, Non-Tenure Track (Grant Funded) VESL Instructor (75%)/Coordinator for VESL/ESL Instruction (25%) - Jay Goldberg  
 Effective: August 1, 2011 through May 31, 2012
7. Assignment of Co-Coordinator, Student Learning Outcomes (12.5%) - Christine Trolinger  
 Effective: Spring 2012 Semester
8. Assignment of Interim Chairperson I, LEAD - Suzanne Gripenstraw  
 Effective: Spring 2012 Semester

**Information Items:** *The following resignations were previously accepted by the Superintendent/President on behalf of the Board per Board Policy:*

9. Resignation of Temporary, Fulltime, Non-Tenure Track (Grant Funded) Nursing Instructor - Shauna Price  
 Effective: December 5, 2011
10. Resignation of Temporary, Fulltime, Non-Tenure Track (Grant Funded) Nursing Instructor - Naomi Mojica  
 Effective: December 17, 2011

**CLASSIFIED\***

11. Employment of Special Programs Clerk (60%), EOPS/CARE (Due to Incumbent Resignation) - Cassidy Lovell  
 24 Hours per week, 11 Months per year  
 Status: Probationary  
 Salary: Range 18  
 Effective: February 1, 2012

12. Employment of IT User Support Services Technician, Information Technology (Due to Incumbent Resignation) - Claire Armer  
40 Hours per week, 12 Months per year  
Status: Probationary  
Salary: Range 27  
Effective: February 1, 2012

*Information Item: The following resignations were previously accepted by the Superintendent/President on behalf of the Board per CSEA Contract Article 6.21:*

13. Resignation of Account Clerk II, Business Services - Agnes Sloane  
Effective: December 31, 2011
14. Resignation of Food Service Assistant II, Dining Services - Elina Johnson  
Effective: December 26, 2011

**TEMPORARY EMPLOYEES\***

15. **Substitutes**  
Bookstore Clerks - Sara Bundy, Colleen Kinner, Juanita Gonzalez, Linda Dunning, Andrea Wisti, Paul Romanshek  
Salary: \$11.03 per hour (01/03/12-03/16/12)
16. **Seasonal/On-Call**  
Account Clerk II, Book Store - Karen Taylor  
Salary: \$16.00 per hour (01/17/12-06/30/12)
17. **Professional Experts:**  
Professional Expert, EMT/Paramedics - Melody Brown (09/01/11-06/30/12), Christine Kennedy (10/01/11-06/30/12), Michael Montano (07/01/11-06/30/12), Alexander Van Dewark (12/01/11-06/30/12)  
Salary: \$14.46 per hour  
Professional Expert, Economic Workforce Development - Matthew Williams  
Salary: \$100.00 per hour (01/01/12-03/31/12)  
Sign Language Interpreters, DSPS - Paula Beehner (\$32.00 per hour), Helen Roberts (\$27.00 per hour) (01/23/12-05/25/12)  
Professional Expert, Welcome Center/International Recruitment - Rebecca Hansen  
Salary: \$20.00 per hour (01/02/12-05/25/12)
18. **INTERNS\***  
Paid Interns:  
Child Development Center - Annie Henderson, Sara Rudsinski  
Salary: \$8.50 per hour (01/23/12-06/23/12)

\*Contingent upon successful completion of background check.

ALL SALARY PLACEMENTS WILL BE IN ACCORDANCE WITH RULES AND REGULATIONS FOR PLACEMENT ON THE BOARD OF TRUSTEES APPROVED SALARY SCHEDULE, AS NEGOTIATED.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT  
MEETING OF THE BOARD OF TRUSTEES  
ATTACHMENT "A"**

**JANUARY 25, 2012  
WINTER LOAD PERIOD**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>FIRST NAME</u>
Alexander	Jesse	Maletic	Stephen
Appel	Rolfe	Maloney	Michael
Bootman	Scott	Martin	Doug
Brockman	David	Raymond	David
Brown	Monica	Reisinger	Jason
Brown	Ronald	Robinson	Joanne
Clippinger	Terence	Robinson	Trevor
Dawson	Susan	Ross	Peggy
Fedrizzi	Victor	Snelgrove	Mark
Fellers	Ryan	Tange	Mark
Fowler	Russell	Tovani	Larry
Hasek	Bruce	Turner	Kathleen
Holeman	Lisa	Vanevenhoven	Charles
Klassen	Kenneth	Way	Lori
Luce	Christine	Willmann	Mathias
MacKenzie	Scott	Wolfe	Matthew

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT  
MEETING OF THE BOARD OF TRUSTEES  
JANUARY 25, 2012**

**TEMPORARY INSTRUCTORS – SPRING SEMESTER 2012  
ATTACHMENT “B”**

<u>LAST NAME</u>	<u>FIRST NAME</u>		<u>LAST NAME</u>	<u>FIRST NAME</u>
Agliolo	Michael		Calbert	Jerry
Alexander	Dale		Campbell	Donald
Allen	Margaret		Candelaria	Kelly
Almquist	Alan		Cannon	Beth
Anderson	Heidi		Carrier	Alan
Andrew	Thurza		Cato	David
Andrews	Mary		Caunt	Frank
Babb	William		Cavenecia	Melana
Babin	Nolan		Chan	Monica
Bailey	Leonard		Chastain	Linda
Bainbridge	Deborah		Chen	Ling
Ban	Stephen		Chinchay	Marco
Bantum	Camilla		Churchill	Margaret
Barkve	James		Clark	Leland
Bartel	Juliet		Clowser	Janet
Barton	Richard		Cluver	Theodore
Battles	Cheryl		Collins	Brian
Baum	Sarah		Collins	Susan
Bellamy	Jennifer		Colon Simon	Blanca
Bequette	David		Cooke	Bradley
Bernal-Wood	Bobby		Coolidge	Julia
Bergman	Lisa		Cousineau	Randy
Berman	Dave		Cowell	Jean
Bertsch	Michael		Craig	John
Beveridge	David		Crawford	Jeffery
Bilsborough	Linda		Crosby	Nandi
Blachley	John		Cummins	Jon
Blodget	Tom		Cuneo	James
Boeger	Pamela		Cunningham	Annalisa
Boek	Stacey		Currlin	James
Bremner	Jeanne		Curtis	Lawrence
Brossoit	Paul		Curtis	Marilyn
Brown	Ronald		Curtis	Myron
Brown	Wendy		Dalton	Lola
Brydon	Pamela		Daniell	Dana
Bryson	Cassie		Davis	Michelle
Burgan	Louise		Day	Tina
Burks	Stacey		Demaggio	Julie
Busch	Paula		Desilva	Anna
Buzan	Melinda		Dexter	Karen
Bynoe	Cynthia		Dickenson	Jeffrey
Cadd	Linda		Dimas-Powell	Kathleen

<u>LAST NAME</u>	<u>FIRST NAME</u>		<u>LAST NAME</u>	<u>FIRST NAME</u>
Dipietro-Hawkins	Danielle		Griggs	Daniel
Dixon	Claude		Grimes	Saxon
Dulyea	Dulyea		Grothe	Kerstin
Dunn	Elizabeth		Gruber	Corey
Dunn	Jhan		Gunnell	Margaret
Duran-Roach	Australia		Gust	Karen
Durkin	Christopher		Guy	Ryan
Edsill	Julia		Haasl	David
Eggen	Ann		Haeberle	John
Elke	David		Hale	Brett
Ellis	Amanda		Haley	Patrick
Ensslin	Teresa		Hall	David
Escobar	Sandra		Hall	Steven
Evaro	Heidi		Hames	John
Facchini	Lynn		Hansen	Tracy
Fairchild	Sabrina		Haraughty	Gema
Farrell	Brenton		Harris	Lydia
Fedrizzi	Victor		Harrison	James
Feltman	Joshua		Hart	Diane
Fennel	Jeffrey		Hartley	Laurel
Ferro	Sam		Harvel	Nancy
Fischer	Linda		Hayes	Billy
Fisher	Heather		Hendriks	Geert
Flesher	Douglas		Henrick	Meredith
Flores	Jenny		Heredia	Ruben
Follestad	Karla		Higgins	Robert
Fourcroy	John		Hightower	Jennifer
Fredericks	Kelly		Hilderbrand	Suzanne
Fridrich	Tonia		Hillyard	Stephen
Fuchs	Delina		Hilton	Crystal
Gale	Stephen		Hoffman	Glenn
Garcia	Timothy		Holeman	Lisa
Gardner	Carol		Hope	Martha
Garner	David		Howard	Sue
Gascoyne	Thomas		Howard	Susan
Gingerich	Scott		Howland	Jacqueline
Giorgetti	Leonardo		Hubbard	William
Gnass	June		Huck	Sophy
Goggia	Catherine		Hudin	Cathryn
Gonzales	Amy		Huffman	Robin
Gonzalez Cuadros	Irma		Iturreria	Ellen
Goodes	John		Ivey	Dennis
Granger	Elizabeth		Jacobson	Herbert
Graves	Judith		Jeter	Sharon
Greb	Linda		Johnson	Charles
Greenberg	Donna		Johnson	Heather
Grenko	Suellen		Johnston	Margaret
Griffin	Michael		Jones	Agatha

<u>LAST NAME</u>	<u>FIRST NAME</u>		<u>LAST NAME</u>	<u>FIRST NAME</u>
Jones	Todd		Monlux	Carrie
Keefe	Dorothy		Moreno	Eugenia
Kelly	April		Morris	Eileen
Kenyon	Rodney		Moss	Timothy
Kidd	Carey		Motta	Gary
Kiehn	Kenneth		Muelrath	Lani
King	Jane		Murphy	Aaron
Kinnee	Thomas		Murphy	Michael
Klein	John		Neal	Mary Ann
Kloster	Thomas		Nees	Lawrence
Knechel	John		Neher	Jeanine
Knowlton	Sarah		Nelson-Hall	Jena
Koehnen	Lori		Nevens	Michael
Koenig	Kiara		Newman	Katherine
Kraemer	Angela		Nielsen	Sandra
Lacefield	Jacqueline		Nissen	Karen
Larsen	Anne		Noraas	Margaret
Larson	Michael		Norton	Rachel
Lee	Yuk King		O'Neill	Karen
Leigh	Julie		Overmyer	Charles
Lema	Brenda		Paisley	Dustin
Lesage	Yves		Patterson	Melissa
Lewis	Susan		Peldo	Curtis
Lightle	Teresa		Pershing	Jeffrey
Little	Thomas		Peter	Eric
Logan	Edwin		Peters	Mari
Lowe	Deanna		Pierce	Robert
Luallen	Katy		Pilakowski	Michael
Luce	Christine		Ping	Jean
Lucena	Linda		Plyley	Stefan
Lundy	Dennis		Raven	Susan
Maclean	Gina		Reese	Norman
Martin	John		Richards	Teresa
Mason	Eileen		Ricketts	Eric
Mazur	Michael		Ringer	Bret
McConnell	Dawn		Rios	Albert
McKenzie	Wendy		Rivers	John
McNatt	Michael		Rives	Jodi
Megibow	Bonnie		Robinson	Trevor
Melton	Gregory		Rodgers	Jane
Metzger	Stephen		Roeder	Miriam
Meyer	Laurie		Rohrer	Judith
Meyer	Nancy		Rooney	Shannon
Michel	Carol		Ross	Dennis
Miller	Jerry		Ruiz	David
Miller	Kathleen		Salindong	Anthony
Minor	Clark		Sarvis	Paul
Mireles	Gerardo		Sbarbaro	Victor
Molina	Mario		Scheuermann	Laurie

<u>LAST NAME</u>	<u>FIRST NAME</u>		<u>LAST NAME</u>	<u>FIRST NAME</u>
Schifferle	Kathryn		Tochterman	Alan
Scott	Kim		Tokuda	Keiko
Setzer	Peggy		Toussaint	Susan
Shaffer	Richard		Traulsen	Andrew
Shahid	Maria		Traverso	Erica
Shaw	Julie		Turner	Virginia
Silberman	Steve		Vader	Seth
Sirianni	David		Vanella	Carrie
Slavin	Frieda		VanHorn	Heather
Slightom	Shelly		Vela	Shanna
Smith	Carson		Vera	Daniel
Smith	Olav		Vinsky	Jennifer
Smith	Shawn		Vranich	Andrew
Smith	Tara		Waddell	David
Smith-Peters	Bruce		Wade	Erin
Snelling	Robert		Wallace	Cody
Spangler	Jennifer		Wasinger	Carrie
Spath	Lisa		Weesner	Eric
Speer	Mark		Welgan	Thomas
Sprowls	Alexandra		Welton	David
Stanley	Sara		Wenger	Christopher
Stephens	Bettye		West	Frank
Stephens	Grant		Westwood	Lisa
Stevens	Robert		White	Andrea
Stofa	Robert		White	Jennifer
Stone	Kathy		White	Kelly
Stoner-Wood	Jean		Wicks	Michael
Strahan	Lori		Wilkins	Valinda
Sweet	Kathy		Willmann	Mathias
Swire	Barbara		Wilpolt	Mark
Tatum	Chiraporn		Wilson	Darrell
Teagarden	Katherine		Winzenz	Thaddaeus
Tellesen	Dylan		Withers	Julie
Tellesen	Hilary		Wittsell	Ricky
Terra	Jill		Wymore	Gretel
Thatcher	Jeanne		Zeichick	David
Thomsen	Loris			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Proposed Revision of Board Policies	<b>Item No:</b> 12-6745 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Administration	<b>Action</b> <input type="checkbox"/> <b>Information</b> <input checked="" type="checkbox"/> <b>Regular</b> <input checked="" type="checkbox"/> <b>Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Kimberly Perry, Ed.D. Superintendent/President	<b>Approved By:</b> _____ Kimberly Perry, Ed.D. Superintendent/President

**Background**

The District subscribes to the Community College League's Policy and Procedure subscription service which was created to assist districts develop, revise, and adopt polices and procedures based on criteria that are legally required, legally advised, or suggested as good practice for boards and districts.

Policies were disseminated to the College Vice Presidents to be reviewed based on the above criteria, using the samples provided by the League's subscription service in conjunction with the District's existing policies. As policy review is conducted, appropriate campus constituency areas are consulted. Once review and consultation is complete, policies are submitted to the President's Office for final review by the president and Trustee McGinnis representing the Board.

**Status**

The following policies have been reviewed as described above and are submitted to the Board for first reading. Any suggestions for change will be incorporated into the final version which will be presented for approval at the February 2012 Board meeting.

- |         |                                   |
|---------|-----------------------------------|
| BP 2515 | Relationship with Academic Senate |
| BP 3260 | Outcomes Assessment               |
| BP 4235 | Credit by Examination             |
| BP 5030 | Fees                              |



# Butte-Glenn Community College District

## BOARD POLICY

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### BP 2515 - Relationship with Academic Senate

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*Reference: Title 5 Sections 53200-53206*

It is recognized that the rights and responsibilities of the Board of Trustees are derived from the education code of the State of California. The Board delegates its authority and designates the Superintendent/President and such representative(s) as he or she may designate, to implement its policies on governance.

As referenced in Section 53200 of Title 5, ~~the Butte-Glenn Community College District Board of Trustees shall, through its designee, and through collegial consultation,~~ **requires that district governing boards either reach mutual agreement with or rely primarily upon the advice and judgment of the Academic Senate in developing and implementing policies and procedures relative to the following "academic and professional" concerns:**

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Educational program development;
- Standards or policies regarding student preparation and success;
- District and college governance structures, as related to faculty roles;
- Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- Policies for faculty professional development activities;
- Processes for program review;
- Processes for institutional planning and budget development; and
- Other academic and professional matters as mutually agreed upon between Board of Trustees and the Academic Senate (section 53200(c)).

~~While it is the intent of the Board of Trustees to reach mutual agreement through its designee, the Board of Trustees reserves the right to, at its sole discretion, rely primarily upon the advice and judgment of the Academic Senate on "academic and professional concerns," as outlined above.~~

**Unless otherwise provided for in specific policy or administrative procedure, the Butte-Glenn Community College District Board of Trustees shall, through its designee, and through collegial consultation, reach mutual agreement with the Academic Senate in developing and implementing such policies and procedures.**

The publication "Participating in Decision-Making at Butte College" provides the procedures for this policy.

Last Board Review/Adoption: June 24, 2009



# Butte-Glenn Community College District

## BOARD POLICY

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### BP 3260 – Outcomes Assessment

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*Reference: Accreditation Standards 1B and 11A.1.C*

The Superintendent/President, in collaboration with the Academic Senate, will implement a system of outcomes assessment that meets the institutional and the Student Learning Outcomes (SLO) requirements established by the accrediting commission.

The Superintendent/President will ensure that the institutional outcomes, as defined in the District's Educational Master Plan, are reviewed and updated each year. A summary report of the status of institutional outcomes shall be provided to the Board of Trustees on an annual basis.

The District's Outcomes Assessment Plan provides the procedures for implementing this policy.

See Administrative Procedure 3260, Outcomes Assessment Plan

Last Board Review/Adoption:



# Butte-Glenn Community College District

## BOARD POLICY

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### BP 4235 – Credit by Examination

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*Reference: Title 5 Section 55050*

**Credit may be earned by students who satisfactorily pass authorized examinations. The Superintendent/President shall establish administrative procedures in consultation with the Academic Senate to implement this policy.**

See Administrative Procedure 4235

Last Board Review/Adoption:



# Butte-Glenn Community College District

## BOARD POLICY

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### BP 5030 – Fees

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*Reference: Education Code Sections 76300, et seq.  
Chancellor's Office Student Fee Handbook*

The Board authorizes the following fees. The Superintendent/President shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also ensure those who are exempt from, or for whom the fee is waived, are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs.

Enrollment fee (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

Auditing fees (Education Code 76370)

Persons auditing a course shall be charged a fee of not more than \$15.00 per unit per semester. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

Health fee (Education Code Section 76355)

The President/Superintendent or designee shall present to the board for approval a fee to be charged to each **credit** student for student health services.

Parking fee (Education Code 76360, 76361)

~~The President/Superintendent or designee shall present for board approval fees for parking for students.~~

Instructional materials (Education Code Section 76365; Title 5, Sections 59400, et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.

Physical Education Facilities (Education Code 76395)

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the district.

Student Representation fee (Education Code 76060.5)

Students will be charged a \$1 fee per semester to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial, or moral reasons and shall submit such refusal in writing.

Student Transportation Costs: Education Code 76361

Students shall be charged a fee for the purpose of recovering transportation costs incurred by the district for services provided by common carriers to students. These fees will only be paid by students who use the transportation services, unless a vote of the students in accordance with the Education

Code establishes otherwise. The Superintendent/President shall present for board approval fees for transportation for students.

Transcript fees (Education Code 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Superintendent/President is authorized to establish the fee, which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

Technology Access Fee (Student Fee Handbook)

Students shall be charged a fee for costs associated with the purchase of computers, maintenance of such computers, or other related technology costs. A student may refuse to pay the fee and shall submit such refusal in writing.

See Administrative Procedure 5030

Last Board Review/Adoption: December 10, 2008

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

January 25, 2012

<b>Subject:</b> Review of Accreditation Mid-Term Report	<b>Item No:</b> 12-6746 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Administration	<b>Action</b> <input type="checkbox"/> <b>Information</b> <input checked="" type="checkbox"/> <b>Regular</b> <input checked="" type="checkbox"/> <b>Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Les Jauron Vice President	<b>Approved By:</b> _____ Dr. Kimberly Perry Superintendent/President

**Background**

In July, 2009, the Accrediting Commission for Community and Junior Colleges (ACCJC) reaffirmed Butte College's accreditation. As part of the process the college was required to submit a Follow-Up Report by October 2010 and a Mid-Term Report by March 2012. The college's Follow-Up Report was submitted on time and accepted by the ACCJC in January 2011.

In its Mid-Term Report the college is responding to each of the recommendations made as a result of the March 2009 Accreditation Site Visit, as well as providing the current status of the planning agendas that were identified during the development of the comprehensive self-study.

**Status**

The college has collaboratively addressed each of the recommendations and planning agendas. The draft Mid-Term Report was developed by the Accreditation Steering Committee and approved by each of the college's constituent groups.

Mr. Les Jauron will be at the Board meeting to answer questions about the draft Mid-Term Report. Any changes directed by the Board will be incorporated into the draft Mid-Term Report which will be submitted to the Board in February for approval.