



# BUTTE COLLEGE

## STUDENT SUCCESS COMMITTEE MEETING MINUTES

Friday, December 9, 2011  
8:45 to 10:45 am LRC-144

**Committee Members Present:** Miya Squires, Monica Brown, Baba Adam, Kelly Fredericks, Teresa Ward, Les Jauron, Kenneth Bearden, Angela Kraemer, Cheryl Battles, Jo Anne Cripe, Nancy Jensen, Rob Holt, Kathi Rogahn, Morgan Brynna, Nena Anguiano, Stacey Bartlett, Susan Carey, Samia Yaqub, April Hennessy, and Angela Johnson.

**Committee Members Absent:** Steve Hammond, Jay Goldberg, Laurie Kincheloe, Eric Hoiland, Carrie Roberson, Leslie Henson, Linda Zorn, Sherrie Alexander, Brad Zuniga, and Suzanne Gripenstraw.

**Special Guests Present:** Matt Cervantes

**PRESENTATIONS:** Miya called the meeting to order by talking about current Student Success Initiatives, statewide and national, and asked for everyone's ideas to put together something for Institute Day in January. It is always good to get the members of the Student Success Committee to present what we're doing to others on the campus and other faculty in particular. You can look at the CCCSE website (Center for Community College Student Engagement) at [www.cccse.org](http://www.cccse.org) to see what information and resources are being put out there regarding national efforts on the web. Most of the data and information on this website is taken from student and faculty surveys, including videos of students sharing their experiences. Jo Anne added that as an extra credit assignment in one of her classes, she assigned students to take pictures of things one might see during their first couple weeks of school here, then to describe whether it was a negative or a positive. She said that about 80% were positive, which is a good indicator. Les added that the CCCSE group out of Austin, TX has not been able to get the really detailed survey data out, but that he will keep the committee informed, because that could be a good resource and something this group would likely be interested in.

**TITLE III TECHNOLOGY PROJECTS:** Matt Cervantes from IT presented regarding the progress of all three of the Title III Technology Projects. The three major projects are: (Retention) Early Alert, Degree Audit, and E-Advising. Matt focused his presentation on Early Alert, which is a way for faculty and staff to be proactive through WebAdvisor with students who may need help of some kind by creating a referral for the student. (Matt's PowerPoint presentation is available in the Student Success Projects Team Site in MyBC.) To access Early Alert, go to MyBC, then to WebAdvisor, then to Early Alert and follow the prompts. Matt demonstrated the process and stopped to answer questions and explain the processes involved. Jo Anne stated that she would not have intuitively thought to access Early Alert via WebAdvisor and she suggested placing the link onto MyBC or somewhere that it would be easily seen. Les added that when the college migrates to SharePoint 2010 that might be a good time to make a change of that nature. Susan noted that the person who makes the referral will not know if the student ever accepted the help and went to the resource or service provider; this is because if the referral maker sees that a student did not follow up on help offered, it might create an adversarial tension between that student and the person making the referral. If one wants to know the outcome of whether the student actually went to the service provider, one would have to ask the student and interact on a personal level. Matt also told the committee where to find online help and a video tutorial; but mentioned that we can always call the Help Desk for any issues we may have. Angela Brought up the Mentoring Program and Matt confirmed that there will be some verbiage on the Early Alert screen to recommend and/or match mentor to mentee. This will help to "institutionalize" the Mentoring Program at the college.

**FACULTY PRIORITIZATION UPDATE:** Miya wanted to update everyone that during Faculty Prioritization in the “Fish Bowl” the evening of December 8<sup>th</sup> Supplemental Instruction was identified as a priority due to the success it has seen; therefore, a full time Learning Resource Specialist position to support SI will be submitted.

**SUSTAINABILITY PROJECT UPDATE:** Cheryl Battles presented an update on her project to coordinate Basic Skills-related disciplines for Sustainability. She handed out a written overview of the various conferences she has attended and the curriculum that has been developed around sustainability. Additionally, she brought up on the screen the website listing showing its location on the Student Success Projects website. Within the Sustainability link there are many resources for aligning basic skills with sustainability. Cheryl has built a massive and very detailed resource listing for anyone to access; she also has documentation and research materials available for whoever is interested. The Association for the Advancement of Sustainability in Higher Education, (AASHE), has discipline-specific resources available through their website; however the resources tend to be more for higher learning – there is nothing for Basic Skills students, so she has put together all the resources on the Butte College Student Success Projects website so instructors will be able to build Sustainability into their Basic Skills courses. She also mentioned that there are a number of local resources that could be valuable, as they connect local examples to students in order to make it feel more concrete, (for example, she has added Sierra Nevada Brewery to the listing, as they have a lot of research on their website). She has also assisted Basic Skills faculty in the development of Efs (Education for Sustainability). Cheryl introduced the possibility of Professor Swap program which may pilot in the Spring of 2012. This program is for interdisciplinary “swapping” for different perspectives, peer support and sharing of information; it also has possibilities to be a flex opportunity. Cheryl is also on the Infusion Committee that has been working on aligning our Efs’s with Chico State’s new Pathways; she noted that since she has been attending these meetings it appears that we may be one of – if not the first – community college that may offer 2-year degrees or Certificate courses in Sustainability. Cheryl has researched the benefits of working and learning in LEED buildings (Leadership in Energy and Environmental Design), as we have several on campus such as the Arts Building, and the LRC; they are built to be efficient and free of toxins and are built to very high standards for lighting, air, sound, etc. that make it healthier in which to live and work, as well as being better for the environment. Cheryl also talked about the Green Map project, for which we now hold licensing for Chico, Paradise and Oroville; and will be doing a prototype for the Butte College campus. These maps track and chart local green sites, as well as to help users gain fresh perspective on their communities and learn about environmentally sound best practices in sustainable living. For more information, please go to the GreenMap.org website. Cheryl’s English 119 research activity tasked students to go out into the community and find sustainable or green businesses, community services, or whatever they thought might be applicable, then to bring it back to class and together they designed a map around their findings. She showed the Chico map that her 119 class is currently building as an example. Cheryl’s overview document can be found on the Student Success Projects team site in MyBC.

**FYE in COMMUNITY COLLEGES:** Jo Anne Cripe presented-out on her recent Cincinnati trip. What she thought was a conference with various breakout sessions was actually a very intense training, with a cohort of about 100 people from around the country. The training she attended focused on first year engagement and student success, for which she has the resource book (we will try to acquire an additional book for our resources in the SS Office). Jo Anne’s PowerPoint presentation is posted on the Student Success Projects team site in MyBC. She facilitated an activity, outlined and documented in the PPT slides. Jo Anne reported that FYE instructors have been taking the common core curriculum and working those into SLOs. Another thing they have been doing is trying to incorporate the common core curriculum of FYE classes into Career and Life Planning. All of the surveys for FYE classes are the same for the purposes of the SLOs. They all have a content-based question, an example of application in life, and they ask for a narrative; the surveys are all input into the shared Student Success Projects Zoomerang account where she stores all the surveys to put together the SLOs.