Butte College
Planning, Budgeting, and Assessment (PBA) Process

1. Review and Refine Process
2. Prioritize Faculty Hiring Requests
3. Begin Unit Planning
4. Submit/Approve Reports of Spring SLO Assessments
5. Submit Unit Plans
6. Refine Strategic Direction
7. Submit/Approve Reports of Fall SLO Assessments
8. Prioritize Augmentation Requests
9. Communicate Prioritization Results to Departments
10. Develop Budget
11. Approve Final Budget

Key inputs include institutional data, review of previous Strategic Direction priorities, Program Reviews, and Student Learning Outcomes.

Inputs include:
- Survey of unit plan submitters and reviewers
- Assessment of previous year augmentations w/ initiatives and priorities
- Assessment of effectiveness of augmentations from two years earlier

Unit Planning Guidance provides general criteria for prioritizing resource requests.

Unit Plans must be aligned with Mission, Values, Strategic Direction, Program Review, and Student Learning Outcomes.

Process ensures that budget decisions are driven by planning and that planning is based on assessment.

Approved: Oct 2016

The Board updates its Budget Criteria annually and reviews student success and achievement standard data at its winter and summer retreats.