I. ACTION ITEMS
   At 1:11 p.m., David Payne called the meeting to order.

   a. Consider approval of 09/02/08 and the 10/07/08 Minutes
      The minutes of both meetings were approved as presented. msc Hansen/Renville

   b. Consider approval of forming a pilot sub-committee for VTEA
      The forming of the pilot sub-committee for VTEA with the addition of a student services representative, was approved. msc Renville/Cripe
      Doug Bentz & Linda Zorn will be chairing the committee. The next meeting is Friday December 5, at 9:00 am

II. DISCUSSION
   a. Fall Forum Planning
      Monday, November 10, 12:00 – 1:30 p.m., Center for Excellence,
      Bring Your Brown Bag Lunch, Cookies will be provided.
      The discussion will focus on VTEA Committee, continuous improvement calendar, change of PBA process, unit planning on different timeline, strategic direction, 3-5 year plan by department and by dean regarding hiring priorities, enrollment management and a budget update.

   b. Charter Revision: Adding members, substitutes and voting members
      Ruth Ann would like both of the classified reps to be voting members. Jo Anne Cripe motioned to modify the charter to allow both classified members be full voting members of the committee, the motion was seconded by Ken Meier. Les attached a friendly amendment to have the classified senate appoint both members of the charter in the spirit of shared governance. Ruth Ann feels it would be appropriate for this change to be made. The motion carried.

   c. Transparency
      David recapped for Ken the need for complete transparency with regards to prioritization and having the President and the VP of the senate attend the President’s Leadership Team meetings during priority and hiring discussions. This would create a greater sense of team and remove that distinction between “us and them” when those types of decisions have to be made. There will always be unhappy people when it comes to the money priorities, especially faculty hiring. Attending the meetings would be an easier way to be the interface between the management and faculty. Joanne Cripe stated that they would be there as observers only with no voice and no comments. Les said that we are not just talking about adding 2 people, but at least 8 with representation from Classified, MSC and AS and that we aren’t just talking about one meeting, but many long meetings. He would offer as an alternative, with this group, to take the list from each of the 4 VP areas and the VP’s would explain each item on the list to this group before the list goes to the President’s Leadership Team meeting and have this group meet more often during this process. Ken stated that the President would prefer not to change the process. She is comfortable with the VP’s coming to this group and sharing information. Ruth Ann supports the need to meet more frequently, or to send out confidential e-mails with additional
David stated that if the quality of the conversation improves, that would be good and that this group will meet more often to help make that happen.

d. **Proposed PBA Process Change**  
Les reviewed the new, simpler version of the PBA Process.

e. **Faculty Priorities**  
Ken stated that a good communication from Samia was sent today on how priorities are developed. Ken handed out e-mail from Samia and himself. There will be seven full-time positions requested out of district funds. These seven positions will go forward unranked in two tiers. The four positions in the first tier take precedence over the three positions in the second tier. In addition, two new positions, to be paid out of VTEA funds, will be requested. Three nursing positions will be requested out of nursing grant dollars. A request for the Human Services/ADS and two VESL positions, to be paid for out of one-time district dollars, if their external revenue streams disappear.

The requests from District Funds include:

- **Tier 1**  
  Biology, Chemistry, Foreign Language, Political Science
- **Tier 2**  
  English, Geography, Reference Librarian

VTEA Requests:
- CAD, Heavy Equipment.

If funding is only available for one position, how do you decide which position gets hired? Ken stated that the list is unranked in tiers and it will be a judgment call. Andy asked if counselors were discussed Ken stated that will be brought back to the President’s Leadership Team for discussion.

f. **Instructional Equipment Priorities**  
Andy stated that we have to certify to the Chancellors Office how instructional equipment money is spent. There is approximately $115K of state dollars for instructional materials/library materials. Ken made a motion that if we have a library they should have a base budget which would eventually be funded to 100%. If we get the restoration dollars then give the library $60,000 as a base budget. Motion was seconded by Joanne Cripe. Motion carried.

g. **New Website Information**  
Les would like to walk everyone through the PBA web page, this will be deferred to a future meeting.

h. **Next Meeting Date**  
December 9 at 3:30 p.m.

**III. ITEMS FOR NEXT AGENDA**
- Budget Update
- Forum Feedback

**IV. ADJOURNMENT**
At 2:43 p.m., the meeting was adjourned.