MINUTES

PLANNING & BUDGET COMMITTEE

Date: April 14, 2009
Time: 3:30 p.m. – 5:00 p.m.
Location: Board Room – President’s Side

Members Present: Teri Jo Buckman, Joanne Cripe, Ruth Ann Hansen, Peggy Jennings-Severe, Ken Meier, Al Renville, Rae Scevers, Trevor Stewart, Andy Suleski
Members Absent: Les Jauron, David Payne
Guests:

I. ACTION ITEMS

At 3:37 p.m., Jo Anne Cripe called the meeting to order.

a. Consider approval of 04/14/09 Minutes.
   The minutes of the 04/14/09 were approved as presented. msc Jennings-Severe/Scevers

II. DISCUSSION

a. Budget Update
   There is nothing new to report on the budget. There probably will be nothing new until after the special election on May 19. Restoration is considered part of our base and growth is on top of restoration. Restorable income is approximately 10% for Butte. Growth is 1.7% which, at this point in time, is based on the P2. FTES is down 83 from the P1. We are almost fully restored, but not enough to put us into the growth part of the budget.

b. Augmentation List
   We have added a few items to the Fixed Costs list. These include: Sabbatical Leaves, Classified Subs/Reclasses and VP Discretionary funds. The VP Discretionary funds may be moved to the Operating Expenses list. The recommendation regarding funding Items 1-9 on the Equipment list was taken to the President. However, the President is only comfortable funding through item 7 at this time. The remainder of the items will be reviewed again by the PLT and prioritized starting from item 8.

   Al brought up the issue of bussing and would like this committee to recommend that a task force be formed to review transportation i.e., where we are, where we are going and what impacts additional facilities will have on our transportation system. Joanne proposes that someone from this group be represented on any transportation committee that is put together to review. Ruth Ann Hansen moved to recommend to the PLT to form a task force to look at transportation for students and staff. The task force should include Mike Miller and representatives from all constituency groups. Rae Scevers seconded the motion. The motion carried.

   There is still a lot of work that needs to be done on these augmentation lists. There is no commitment to either the operating or personnel lists. We have resolved that we will get through this year with one-time funds, if the election measures don’t pass. We had no across the board cuts last year, but did specific cuts. We haven’t done either across the board or specific cuts this year, but we may be discussing that at future meeting of the PLT. If you have any comments, regarding the list that you want to have addressed by this group, forward them to David or Andy for the next agenda. The Augmentation list is still a work in progress.
c. **Review Charter - Student Representative**  
The initial discussion was to add a second AS representative. Ruth Ann Hansen moved to increase the official membership on this committee to include an additional AS representative and an additional MSC member, each with their own vote. The motion was seconded by Peggy Jennings-Severe. After further discussion, a friendly amendment was added to the motion that one of the MSC representatives should come from the Office of Learning. The motion carried unanimously.

There was further discussion regarding what constitutes a quorum and whether the charter should be amended regarding same. Rae Scevers pointed out that AS representation during some months would be difficult and suggested that an AS representative not be a requirement for constituting a quorum. Peggy Jennings-Severe motioned that one member from Classified and one member from MSC be added to the requirements for a quorum. The motion was seconded by Rae Severe. The motion carried with the following vote: Ayes: Buckman, Cripe, Jennings-Severe, Meier, Renville, Scevers; Noes: None; Abstention: Hansen

d. **Plan for May/June Forum**  
The Forum is scheduled for June 23, 2009 in the Center for Excellence from 3:30 to 5:00 p.m. It will be videotaped for those who are not on campus at that time to view on the website. The power point presentation will also be available.

III. **ITEMS FOR NEXT AGENDA** - Tuesday, May 12, 2009 - 3:30 p.m. President’s Side Board Room

IV. **ADJOURNMENT**  
At 4:50 p.m., the meeting was adjourned.