PLANNING & BUDGET COMMITTEE

Date: November 30, 2007
Time: 3:00 p.m. – 4:30 p.m.
Location: Board Room – President’s Side

Members Present: Jo Anne Cripe, Ruth Ann Hansen, Les Jauron, Ken Meier, David Payne, Clinton Slaughter, Al Renville Trevor Stewart, Andy Suleski
Members Absent: Magian Smith, Devon Potter
Guests:

I. ACTION ITEMS
   At 3:08 p.m. David Payne called the meeting to order.
   
   a. Minutes of October 11, 2007 meeting
      The Committee approved the minutes of the October 11, 2007 meeting. MSC Cripe/Slaughter

II. INFORMATION/DISCUSSION ITEMS
   
   a. Strategic Direction – Les
      This item was not discussed.

   b. Balanced Scorecard – Les
      Les reviewed the overall institutional performance tied to the initiatives. The scorecard goes through 4 years and then each measurement has a lineage back to the goal to the initiative. This will give everybody an idea of how well we are doing institutionally.

   c. Planning, Budget & Assessment possible process change – Les
      Les reviewed the possible change in the PBA process which condenses the 18 month process into a one year process with Institute Day starting the process. Unit plans would be done later in the process, early spring with prioritization in March. This would give an opportunity to look at the things you are requesting after the budget situation is known and have a better idea of what resources are available. The downside is how to do the faculty prioritization.
      
      After lengthy discussion, this item was tabled and requested to be brought back for further discussion at the next meeting.

   d. Faculty Priorities
      Ken handed out a priority list and reported that departments worked with Deans and put forward requests. Meetings with Learning Council for criteria in ranking took place and then meetings with the deans were held to establish priorities. Learning Council has accepted this priority listing. There will be discussions with the faculty union to convert 2 faculty positions in Student Services to management.

   e. Feedback from Forum
      Everyone agreed that David did a good job managing the meeting. The format of the
meeting was good. Ruth Ann was pleased with the number of Classified folks in attendance.

Andy asked whether one was enough or if we should schedule two? Ruth Ann suggested that if Peter recorded them, then one would be enough and people could check out the video if they missed the forum.

**f. 2nd Semester Meeting Schedule**

The next meeting will be scheduled for January 29, 2008 at 3:30 p.m.

**III. ITEMS FOR NEXT AGENDA**
- P2 information – Al/Clinton
- PBA process change – Les
- Budget Update – Andy

**IV. ADJOURNMENT**

At 4:34 p.m. the meeting was adjourned.