PLANNING & BUDGET COMMITTEE

Date: November 3, 2009
Time: 3:30 p.m. – 5:00 p.m.
Location: Board Room – President’s Side

Members Present: Kenneth Bearden, Teri Jo Buckman, Jo Anne Cripe, Ruth Ann Hansen, Les Jauron, Ken Meier, Meher Polansky, Al Renville, Trevor Stewart, Andy Suleski
Members Absent: Baba Adam, Peggy Jennings-Severe, Evin Sanders
Guests:

I. ACTION ITEMS

At 3:33 p.m., Jo Anne Cripe called the meeting to order and welcomed the Chinese Delegation from the Vocational Education Leadership Training. Introductions were made, followed by brief comments from the Delegation.

a. Consider approval of 10/06/09 Minutes.
   The approval of the minutes of the 10/06/09 meeting was deferred to the next meeting.

II. DISCUSSION

a. Educational Master Plan - Les
   Les provided a review of the revisions to the Educational Master Plan. Those changes, made to the Strategic Direction initiatives and objectives are included in pages 6-10 and deal with accreditation matters. Relatively minor changes begin on page 6 - 10.

b. Budget Update - Andy
   Andy provided a brief budget update noting that there has not been any new information coming from the state. The Governor’s budget proposal is due January 10, 2010. There is a possibility that we may hear some information prior to that date. Currently, the District is preparing for the possibility of mid-year cuts and the categorical cuts that have already been made. In preparing for next year, the early retirement incentive was offered. We have 32 retirees, 30 of which qualify for the incentive. Of the 30 that qualified, 15 are faculty, 13 are classified and 4 are managers. There are a small number of categorically funded people in the group. The major focus is trying to prepare for the next round of cuts and fixed cost increases. If we did not replace any of the retirees, the District would realize $2.8 in savings, replacing all of the retirees would generate a savings of $500,000. Either way we are trying to maintain student services and continue to teach the core requirements. We are well ahead of the game in preparation for what may be coming next from the state.

c. Charter Review/Roles and Responsibilities - Andy
   Andy provided a review of the charter. It’s a good review for the entire committee to understand the charter and the roles and responsibilities as members of the committee. The committee will have further discussion at the next meeting on December 15, 2009.

d. Planning & Budget Calendar - Andy
   Andy provided a review of the Planning & Budget Calendar.

III. ITEMS FOR NEXT AGENDA - Tuesday, November 24, 2009 President’s Side Board Room

- Charter Review
- Budget Update

IV. ADJOURNMENT

At 4:45 p.m. the meeting was adjourned.