PLANNING & BUDGET COMMITTEE

Date: June 9, 2009
Time: 3:30 p.m. – 5:00 p.m.
Location: Board Room – President’s Side

Members Present: Teri Jo Buckman, Joanne Cripe, Ruth Ann Hansen, Les Jauron, Peggy Jennings-Severe, Ken Meier, Al Renville, Trevor Stewart, Andy Suleski
Members Absent: David Payne, Rae Scevers
Guests:

I. ACTION ITEMS

At 3:35 p.m., Joanne Cripe called the meeting to order.

Peggy Jennings-Severe motioned for approval of the agenda with a second by Ruth Ann Hanson. Motion carried with one abstention.

a. Consider approval of 05/12/09 Minutes.

The minutes of the 05/12/09 were approved as presented.

II. DISCUSSION

a. Budget Update

Andy distributed an e-mail packet from Scott Lay that included a presentation made by Chancellor Jack Scott.

Some of the latest changes from the state include redirecting the 1% enrollment growth to backfill property tax shortfalls; CalWorks no longer exempted; Foster Care, Student Financial Aid and Telecommunications are currently protected; a 53-57% cut to categorical programs; PE classes reduced to the non-credit funding rate.

In 2008-09 we planned a 1% deficit factor and it is coming in at 1.6% but that only affects the general fund. The big cuts are coming to the categorical programs.

Al reported that he has been meeting with his staff and they have come up with a common template on how reductions would look in increments of 10% up to 60%. At every 10%, we have a staffing chart that shows the impact of each 10% increment cut, number of students affected and number of FTES lost due to reduction. The template also includes general impact statements as how it will affect the District institutionally. As part of the process, we are looking at efficiencies, duplication and reductions in general budget to help reduce the impact on categoricals. Last but not least, we request the District to backfill, if we reduce something with a federal or a state mandate or internal institutional requirement. We are looking at how we can continue to provide service by changing our processes and procedures. We've created multiple safety nets for students and we are looking at pieces and parts to make students more accountable. We are simply planning at this stage. We need to start rolling out the message to the public about the situation that Butte College is in and that it won’t be business as usual. It will be more difficult to get classes, access to counselors, financial aid, etc. We are in a different world and regardless of what happens there are going to be major changes at Butte College.

Ken reported his office is reducing the schedule as part of this process.
Andy reported that within the next month the legislature needs to make some decisions. In the mean time, we are putting together a very tentative budget to give to the Board at the end of the June.

The President’s Leadership Team has been meeting brainstorming ideas that might help soften the impact of the state budget cuts. We are looking at everything to try to preserve our full-time staff.

b. Augmentation List
The first two tiers of the Operating Expenses have been significantly reduced and moved into the one-time column. The first six items on the Personnel list are the mid-year faculty hires. The Equipment list has been funded through item 7. Now is not the time to make on-going augmentations to our operating budgets.

c. Continuous Improvement Calendar
Les distributed and reviewed the Continuous Improvement Calendar. If you have any questions or changes, please e-mail them to him.

d. June 23, 2009 Budget Forum
The forum is scheduled from 3:30 to 5:00 p.m. in the Center for Excellence. We will have an Ice Cream Social. The agenda will be as follows:
- Planning Update – Les
- Budget Update – Andy
- Enrollment Management – Ken
- Categorical Programs – Al
- Q&A

III. ITEMS FOR NEXT AGENDA – Tuesday, July 28, 2009 – 3:30 p.m. President’s Side Board Room
- Budget Update

IV. ADJOURNMENT
At 5:05 p.m., the meeting was adjourned.