PLANNING & BUDGET COMMITTEE

Date: April 15, 2008
Time: 3:30 p.m. - 4:30 p.m.
Location: Center for Excellence

Members Present: Jo Anne Cripe, Les Jauron, Ken Meier, David Payne, Devon Potter, Al Renville, Clinton Slaughter, Magian Smith, Trevor Stewart, Andy Suleski
Members Absent: Ruth Ann Hansen
Guests: John Gliha

I. ACTION ITEMS
At 3:35 p.m. Jo Anne Cripe called the meeting to order.

a. Minutes of March 11, 2008 meeting
The Committee approved the minutes of the March 11, 2008 meeting as presented. MSC Payne/Smith

II. INFORMATION/DISCUSSION ITEMS
a. Foundation Director Report – John Gliha
John Gliha, Director of the Butte College Foundation gave a brief report. He suggested that we have the annual report coincide with the annual report he gives his Board of Directors in the fall, specifically September. Mr. Gliha presented the Executive Summary from 2006-07. This year the Foundation will be working on an E-commerce base to accept gifts on-line, a telemarketing effort, consider moving the annual fundraising from spring to fall, a pilot program to select a few programs and do direct fund raising for those programs. The Foundation currently has the Affinity credit card program in place and a new travel service on their website. Consideration has been given to doing an annual event on a three year cycle with Civil War Days, possibly a Renaissance Festival and an agricultural fair.

Andy noted that we will have the Foundation Director give an annual update on Foundation activities. Currently the district supports most of the Foundation’s salaries and benefits for its employees. The Foundation should be working towards reimbursing the district at least 50% of these costs.

b. State Budget Update – Andy Suleski
Andy sent out a budget update from the Committee on 4/11/08 to explain the budget shortfalls and the impact on Butte College this year as well as next year. Since that update, there is not a lot of new information coming from the state. The Governor’s May revise is due out on May 14, 2008. Andy and Trevor will be attending the ACBO Conference May 19-21, 2008 and will be receiving more information regarding the May Revise and impacts to Butte College.

c. P2 Apportionment Draft Report – Clinton Slaughter
In a nutshell, up about 40 FTES from P1. There appears to be a significant shift in the non-credit to credit which translates to a significant stream of revenue. The report was not submitted today due to technical issues. The P2 is due by April 30 and we will submit by Thursday.

d. 08-09 Priorities
Andy gave a brief review of the entire packet which is still in draft form. The first page contains institutional fixed costs and the next page shows the on-going items from last
year that will be coming back on this year’s list. At the next meeting, the VP's will review
the priorities from their respective areas.

e. **Next Meeting Date**
   Will send out via e-mail.

f. **May/June Budget Forum Date**
   Budget forum for May 22 at 1:00 p.m.

III. **ITEMS FOR NEXT AGENDA**

   08-09 Priorities

IV. **ADJOURNMENT**

   At 5:19 p.m. the meeting was adjourned.