I. DISCUSSION/ACTION ITEMS

At 3:38 p.m., Peter called the meeting to order.

a. Approval of the 9/10/19 Minutes
   The 9/10/19 minutes were approved as presented.

b. Review and approval of Planning & Budget Committee Charter
   Andy reviewed the changes to the Charter and the Committee discussed those changes. The changes to the Charter were approved as presented. Andy will take the changes to the President for her approval.

c. Review and approval of Planning & Budget Annual Calendar
   Andy reviewed the changes to the Calendar and the Committee discussed those changes. The changes to the Calendar were approved as presented.

d. Unit Planning Guidance
   Greg will bring Unit Planning Guidance to the next meeting. The committee recommended we make no changes to the Unit Planning process at this time.

e. 2020-21 Budget Criteria
   The 2019-20 Budget Criteria included a number of changes. Andy reviewed those changes with the Committee. The 2019-20 Budget Criteria is the starting point for the 2020-21 Budget Criteria. Please send recommendations to Kim for the next meeting.

   Budget Update: The Board approved the 2019-20 Final Budget at their September 11, 2019 regular meeting. We have received the official approval from the Chancellor’s Office of our request for hold harmless funding. The approval is for 2018-19 through 2021-22 fiscal year, giving us the ability to use 2017-18 data elements. If current year data elements result in higher funding than the 2017-18 data elements, we will be funded on the higher elements. We have the option to ask for a 5th year if necessary. Funding rate changes will be applied. In early 2020, the Chancellor’s Office will reassess the request to hold harmless categorical programs. Lottery and Scheduled Maintenance/Instructional Equipment will also be funded using 2017-18 FTES numbers.

   Andy provided some information regarding the System budget requests for 2020-21 which include: COLA +1% for foundational resources, non-Prop 98 money to maintain the STRS and PERS at the 2019-20 rates, additional capital outlay funding for an additional 25 projects (BC has no projects in the queue), CalGrant reform, additional money for full-time and part-time faculty and EEO.

t. Forum Dates and Times
   Dates for the 2019-20 Forums will be:
   • December 19 if CFE available, December 10 if not 11:00 – 1:00 p.m.
II. PENDING ITEMS
   None.

III. ITEMS FOR THE NEXT AGENDA – Tuesday, October 8, 2019 @ 3:30 p.m.
   • Budget Criteria
   • Unit Planning
   • Budget Update
   • PLO Reporting Guidance

IV. ADJOURNMENT
   At 4:45 p.m. the meeting was adjourned.