MINUTES

PLANNING & BUDGET COMMITTEE

Date: Tuesday, January 27, 2015
Time: 3:30 p.m.
Location: Board Room

Members Present: Stacey Bartlett, Peter Dahl, Les Jauron, Carrie Roberson, Belinda Sonnier, Trevor Stewart, Andy Suleski, Donna Weaver, Samia Yaqub
Members Absent: Monica Boyes, Al Renville, Abi Saha, Giovanna Vera
Guest: Matt Cervantes

I. DISCUSSION/ ACTION ITEMS
At 3:35 p.m., Samia Yaqub called the meeting to order.

a. Approval of the 11/25/14 Minutes
   The 11/25/14 were approved as presented. MSC Roberson/Weaver

b. Budget
   The Governor released the January Budget Proposal on January 9th and while the budget contained good news, it is still early. The budget proposal includes:
   - Success: $100M to increase orientation, assessment, placement and counseling.
   - Equity: $100M to close access gaps and achievement as identified in local student equity plans.
   - Access: 106.9M (2%) which will fund 45,000 additional students in districts with growing demands
   - 1.58% statutory COLA increase
   - $125M for increased operating costs including PERS & STRS rate increases
   - $351M in one time mandated claims repayments
   - $94.5M to retire the deferrals (not new money)
   Andy reported that we are in the final process of refunding the Series B bond issuance. This doesn’t generate any income for the college, but saves the taxpayers $7M in taxes.

c. Enrollment Update
   Samia provided an enrollment update stating that our current FTES is down approximately 300 from last year which equates to a $1.4M loss to our budget. It is still early and we have added 30 sections to Spring based on demand, but also lost 30 sections due to low enrollment. We are allowing lower enrollment numbers in sections in an effort to maintain FTES.

d. Demographic Snapshot and Planning Way Ahead
   Les reported that all of the plans have been through the constituency groups and by February all of the plans will be approved by the Board of Trustees. Unit plans are due to the VP’s by February 12th. The Education Master Plan committee is scheduled to meet in the Spring to review and update the 17 priorities that we set up for this year. The state is trying to come up with a set of objectives tied to the scorecard and will be going to the Board of Governors with a set of recommended standards in March. Our goals must be attached to those standards by July. We will be looking at the strategic direction and standards of student achievement.
   Les reviewed pages 6-8 of the 2013-14 Butte College Demographic Snapshot with the committee.

e. Program Review: New Data Sources
   Les reported that two measures have been added to the report server for each of our disciplines in the areas of time it takes to achieve an award and persistence in a program.

f. February/March Forum Planning
   The February Forum will be held on February 24 from 3-5 p.m. The agenda will be as follows:
   - January Budget Proposal – Andy
   - Enrollment Update – Al or Clinton
   - Proactive enrollment management strategies – Samia
• Integrated Planning - Les

II. ITEMS FOR THE NEXT AGENDA - Tuesday, February 10, 2015 @ 3:30 p.m.
   • Budget Update
   • Forum Planning

III. ADJOURNMENT
    At 4:58 p.m. the meeting was adjourned.