I. **ACTION ITEMS**
   At 3:35 p.m., Brad Zuniga called the meeting to order.

   a. **Consider approval of the 09/11/12 minutes**
      The minutes of the 09/11/12 meeting were approved with minor modifications. Kenneth Bearden moved that we approve the minutes. Stacey Bartlett seconded.

   b. **Consider approval for Athletic Transportation.**
      Andy shared that $145K in athletic transportation costs should come out of the general fund budget. To maintain student transportation service, only those costs associated with transporting students to and from the campus should be paid by student fees. Dahl/Bearden. It was approved.

   c. **Unit Planning Guidance.**
      Les provided the updated Unit Planning Guidance memo for 2012-13 for the Committee to review. Christie Trolinger had a minor change regarding SLOs and the language related to SLOs. There was a request from department chairs to move the unit planning due date back two weeks from January 25th to February 8th. The deans and directors brought it to Samia. There is training required by the department chairs and the deans. Les was concerned that if the due date is shifted, deans will need more time to process them as well.

      February 28th would be the date the plans are due to the vice presidents.

      Les shared the he and Aaron Stafford have been working on the automated unit planning. Aaron has made progress. After discussion, Samia moved that we adopt the Unit Planning Guidance memo and that we move the dates as indicated above. Al Renville seconded the motion. The motion was approved.

II. **DISCUSSION**

   a. **Budget Update.**
      Andy shared some news articles regarding Prop 30. The next article shared discussed what would happen if Prop 30 fails. The funds from Prop 30 will be used to partially pay back deferrals, provide some restoration funds, and avoid $6 billion in mid-year cuts. There was a phone interview with Andy, Dr. Perry, and the Chico ER. Andy shared that our budget would be impacted by a $5.5M swing; apportionment deferral buyback - $1.6 million, restoration funds - $400K, and mid-year cuts - $3.5 million.

      Prop 30 is polling slightly over 50%. Prop 38 is polling at about 42%. Molly Munger is taking out ads to attack Prop 30. The YES on 30 supporters fear that any negative ads will only cause both propositions to fail, and have sent a letter asking that the negative campaigns stop.
Kim Perry shared that Maria Beard sent out an informational email with talking points on Prop 30 detailing the numbers and impact of a pass or fail ballot.

b. **Fall Forum Planning.**
   It was decided that the Fall Forum would be held after the November election. November 13th 3 - 5 p.m. Center For Excellence has been reserved.
   Topics: Impact to Butte College, mid-year triggers, “reward is the absence of punishment” campaign, brainstorming ideas, impact on the summer schedule (we won’t be able to talk about specifics of Fall and Spring), work load reductions, revisit the list (easy to implement), discussion about impact to staff, dealing with uncertainty, handling emotional responses.

   It might not be a good idea to ask for brainstorming at the time. We need to be concerned about the human side of the budget impact.

   It might be a good idea to have two sessions – one to share the resulting impact on the college of the November election, and one to occur later to discuss strategy and ideas for closing the budget gap.

   Keeping people informed is important.

   If the Proposition fails, people are going to have a sense of urgency about it.
   What if Prop 30 passes? We still need to brainstorm about the $1.2M needed to cover new fixed costs in 2013/14.

c. **Strategic Planning Retreat.**
   Les will be sending out the invitation to the Strategic Planning Retreat on Jan. 9-10, 2013. It is open to everybody. We are going to give everyone the chance to wear funky Butte College shirts.

d. **Educational Master Planning Meetings.**
   We will be getting the Ed Master Planning group together after the Retreat. We need to provide long-term guidance for facilities, technology, equity planning, etc. We also have to get approval for the Community Forums.

e. **Enrollment Update.**
   Al shared that the headcount reduction is about 1600 students. The Student Success Initiative will impact student registration priority. The first groups are vets (300) and foster youth students (150-175), then EOPS (850-900) and DSPS students (300-350), followed by continuing students (15,520) and new students (1,500-1,800), and finally returning students (1,500). The requirement by the new standard is that students need to be in good standing. The percentage of students who would be deprioritized is approximately 18%. We had 600-700 students not get a class in Fall.

   Fall FTES down 456; headcount down 896.
   If Prop 30 does not pass, these numbers will double.

III. **ITEMS FOR THE NEXT AGENDA – October 23, 2012 @ 3:30 p.m.**
   - Budget Forum Planning
   - Budget Update
   - Accreditation Follow Up Survey

IV. **ADJOURNMENT**
   At 4:48 the meeting was adjourned.